

**THE CITY OF MADEIRA BEACH, FLORIDA  
PUBLIC NOTICE**

**BOARD OF COMMISSIONERS  
WORKSHOP MEETING**

The Board of Commissioners of the City of Madeira Beach, Florida will meet at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

**2:00 P.M.**

**TUESDAY, MARCH 29, 2016**

**COMMISSION CHAMBERS**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. TOPICS**

1. FUND BALANCE POLICY STATUS UPDATE  
*Vincent M. Tenaglia, Assistant City Manager*  
*David D. Hart, Public Financial Management, Inc.*
2. INTRODUCTION OF NEW BUDGET AND FINANCE POLICIES  
*Vincent M. Tenaglia, Assistant City Manager*  
*David D. Hart, Public Financial Management, Inc.*
3. FISCAL YEAR 2017 BUDGET PROCESS DISCUSSION  
*Vincent M. Tenaglia, Assistant City Manager*  
*David D. Hart, Public Financial Management, Inc.*
4. UPDATE ON BOCA CIEGA STORMWATER UPGRADE PROJECT  
*Al Carrier, P.E., P.S.M., Deuel & Associates*
5. DISCUSSION ON ENCLOSING DUMPSTERS ON PELICAN LANE  
*Travis Palladeno, Mayor*  
*Terry Lister, Commissioner District 1*
6. DISTRIBUTION OF SUBMITTED PLANNING COMMISSION APPLICATIONS AND TABULATION SHEETS  
*Shane B. Crawford, City Manager*  
*Aimee Servedio, City Clerk*

**D. ADJOURNMENT**

Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the City Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-391-9951 or fax a written request to 727-399-1131.

**Posted March 25, 2016**



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City of Madeira Beach  
Office of the City Clerk

300 Municipal Drive  
Madeira Beach, FL 33708

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Date: March 25, 2016  
To: Mayor Palladeno, Vice-Mayor Poe, Commissioner Lister, Commissioner Hodges,  
Commissioner Shontz  
From: Sea Marshall-Barley, Administrative Support Specialist  
Subject: Workshop Agenda Items 1, 2, and 3

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At the March 16, 2016 Board of Commissioners Regular Meeting, these discussion items were introduced during the presentation of the Independent Auditor's Report by John Houser of Wells, Houser & Schatzel, P.A.

After his presentation, the Assistant City Manager explained that the main goal of present and future financial policies and Board action should be to ensure good management of the recent growth that the City has experienced.

The first three items of this presentation center around what the Assistant City Manager has introduced in the last few Board meetings – an update on the Fund Balance Policy, an introduction of new budget and finance policies, and a Fiscal Year 2017 budget process discussion. A representative from Public Financial Management, Inc., David D. Hart, will also be in attendance to present on the topics on the agenda.

**Attachment(s):**            **None, open discussion**

**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/25/2016

**SUBMITTED BY:** Support Specialist

**Agenda Item:**    C-1, C-2, C-3



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City of Madeira Beach  
Office of the City Clerk

300 Municipal Drive  
Madeira Beach, FL 33708

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Date: March 25, 2016  
To: Mayor Palladeno, Vice-Mayor Poe, Commissioner Lister, Commissioner Hodges,  
Commissioner Shontz  
From: Sea Marshall-Barley, Administrative Support Specialist  
Subject: Update on Boca Ciega Stormwater Upgrade

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Beginning with the January 26, 2016 BOC Workshop, Mr. Carrier and his firm have been working with the City to ensure that the Board and the public are informed of the project and its status. An additional informational meeting Neighborhood Meeting took place on February 17, 2016 to give affected residents the opportunity to ask any remaining questions or concerns they had about the project.

Al Carrier from Deuel & Associates will be making a presentation on the Boca Ciega Stormwater Upgrades to the Board and update the public on the project.

**Attachment(s):**            **None, open discussion**

**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/25/2016

**SUBMITTED BY:** Support Specialist

**Agenda Item:** C-4



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City of Madeira Beach  
Office of the City Clerk

300 Municipal Drive  
Madeira Beach, FL 33708

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Date: March 23, 2016  
To: Mayor Palladeno, Vice-Mayor Poe, Commissioner Lister, Commissioner Hodges,  
Commissioner Shontz  
From: Sea Marshall-Barley, Administrative Support Specialist  
Subject: Discussion on Enclosing Dumpsters on Pelican Lane

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At the March 16, 2016 Board of Commissioners Regular Meeting, this item was first introduced during public comment by Guy Critelli.

Mr. Critelli wanted to inform the Board that instead of only focusing in the City Centre area, they should look at other places in the City to improve as well – one such item was the potential for enclosing the dumpsters located on Pelican Lane in the John’s Pass Village area.

The Mayor and Commissioner Lister agreed to further discuss the item during the next Board of Commissioner’s Workshop. This will be an open discussion on the dumpster problem and propose ways in which this issue can be remedied.

**Attachment(s):**           **None, open discussion**

**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/23/2016

**SUBMITTED BY:** Support Specialist

**Agenda Item:** C-5.



City of Madeira Beach  
Office of the City Clerk

300 Municipal Drive  
Madeira Beach, FL 33708

Date: March 21, 2016  
To: Mayor Palladeno, Vice-Mayor Poe, Commissioner Lister, Commissioner Hodges,  
Commissioner Shontz  
From: Aimee Servedio, City Clerk  
Subject: Distribution of Submitted Planning Commission Applications and Tabulation Sheets

On February 19, 2016, the City Manager was informed that Planning Commissioner Jeanne Domingue was moving out of the City and thus had to resign her position from the Planning Commission.

An advertisement in the Beach Beacon was run shortly thereafter, as well as notification on the City website that applications would be accepted until March 18, 2016 and considered at the March 29, 2016 Workshop. In the previous weeks, eleven applications were submitted to the City Clerk.

This item has included a Tabulation Sheet and all of the applications, resumes, and cover letters that were submitted. After reviewing the applications, please rank your choice from 1 (most preferred) to 11 (least preferred) and return your form to the City Clerk by Monday, April 4, 2016. The rankings will be counted and the chosen applicant will be appointed on Tuesday, April 12, 2016 at the Regular Meeting scheduled to begin at 6:00 p.m.

**Attachment(s):**

- Email Notifying Vacancy from City Manager..... 1**
- Advertisement in Website and Beach Beacon..... 2**
- Tabulation Sheet (Rank Candidate Choice)..... 4**
- Applications, Letters, and Resumes Submitted (11)..... 5**
  - Blaser, Andrew..... 5
  - Clyatt, Marion F..... 7
  - Ferro-Spilde, Ingrid..... 9
  - Flynn, Sonny J.....12
  - Grimes, Michael S.....16
  - Hafling, Marilyn E..... 19
  - Lant, Christopher Scott..... 21
  - Smith, Bryant..... 27
  - Volpe III, Vincent..... 32
  - Wright, Susan..... 37
  - Wyckoff, Michael..... 40

**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/21/2016

**SUBMITTED BY:** City Clerk

**Agenda Item:** C-6.

## Marshall-Barley, Sea

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**From:** Crawford, Shane  
**Sent:** Friday, February 19, 2016 9:59 AM  
**To:** Servedio, Aimee; Marshall-Barley, Sea  
**Cc:** McGrady, Cheryl

We just received a resignation my Jeannie Dominique from the Plan Commission due to her moving out of the city.

Please advertise immediately for a replacement to finish out her term.

Shane B. Crawford  
City Manager  
Madeira Beach  
727-391-9951 ext 228  
scrawford@madeirabeachfl.gov

**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/21/2016

**SUBMITTED BY:** Support Specialist

# Planning Commission Vacancy - Applications Due March 18th

The City is currently accepting applications to fill a Planning Commission term that expires in August of next year. Applications are due to the City Clerk by **Friday, March 18, 2016** for consideration and the final appointment will be made on Tuesday, March 29, 2016 at a Board of Commissioners Special Meeting.

Please complete and submit the application and any supporting materials/resumes to the City Clerk at [aservedio@madeirabeachfl.gov](mailto:aservedio@madeirabeachfl.gov) or mail in application to 300 Municipal Drive, Madeira Beach, FL 33708.

[Appointment to City Boards Application](#)

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**AGENDA PACKET SUBMISSION TO CITY CLERK**

**RECEIVED:** 03/21/2016

**SUBMITTED BY:** Support Specialist

## **ATTENTION**

### **MADEIRA BEACH RESIDENTS**

The Board of Commissioners will be considering new applications for interested residents willing to serve on the Planning Commission for the remainder of a three-year term that expires in August 2017.

Applications can be found on the Office of the City Clerk's page on the city website, [www.madeirabeachfl.gov](http://www.madeirabeachfl.gov) and in the City Hall lobby located at the Madeira Beach City Centre, 300 Municipal Drive, Madeira Beach, FL 33708. Completed applications accepted by 4:00 p.m. on **Friday, March 18, 2016** will be considered for this vacancy.

Appointment to the Planning Commission will be made on **Tuesday, March 20, 2016** at Board of Commissioners Special Meeting. Please contact the City Clerk at (727) 391-9951 x 231 for any additional information.



**CITY APPOINTED BOARDS – TABULATION FORM**

For each of the following boards, please rank each applicant from most preferred (1) to least preferred (11). The highest ranked applicant will be selected for appointment to the Planning Commission for the remainder of the vacant term.

	MAYOR	VICE-MAYOR	COMMISSIONER DISTRICT 1	COMMISSIONER DISTRICT 2	COMMISSIONER DISTRICT 4
Andrew Blaser					
Marion Clyatt					
Ingrid Ferro-Spilde					
Sonny Flynn					
Michael Grimes					
Marilyn Hafling					
Christopher Lant					
Bryant Smith					
Vincent Volpe, III					
Susan Wright					
Michael Wyckoff					

\*\*\*Please return this form to the City Clerk’s Office by **Monday, April 4, 2016.**\*\*\*

**AGENDA PACKET SUBMISSION TO CITY CLERK**  
**RECEIVED:** 03/21/2016  
**SUBMITTED BY:** Support Specialist



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 03/09/2014  
 AS+SMB

**APPLICATION FOR APPOINTMENT TO CITY BOARDS**

Civil Service Commission       Library Board       Planning Commission

Name: ANDREW BLASER District: \_\_\_\_\_

Address: 15304 HARBOR DRIVE

City/State/Zip Code: MADEIRA BEACH FL, 33708

Telephone: (310) 755-5556 Email Address: KRANZLERSON@AOL.COM

**Educational Background**

FINE ARTS DEGREE - UNIVERSITY OF CALIFORNIA  
AT LOS ANGELES (UCLA - 1971)

Experience (PREVIOUSLY SERVED ON PLANNING COMMISSION) ✓

UPON GRADUATION FROM UCLA, WORKED IN  
ARCHITECTURAL OFFICES FROM 1972 THRU 1980'S.  
STARTED IN PRODUCTION, THEN DESIGN & EVENTUALLY  
CONSTRUCTION MGMT. 1980'S THRU 2012 GENERAL CONTRACTOR  
LICENSED IN CALIFORNIA. MAINLY COMMERCIAL, CORPORATE FIELDS.

Why would you like to be considered as a candidate for service on this Board?

VERY COMMITTED TO IMPROVING BUILT ENVIRONMENT  
IN THE CITY. AS A STAKEHOLDER WOULD LIKE  
TO SEE CITY EVOLVE AS A LEADER IN  
DEVELOPMENT BOTH FOR RESIDENTIAL & COMMERCIAL  
AREAS W/ EMPHASIS ON CITY CENTER, MADEIRA WAY  
& GULF BOULEVARD, & TOM STUART CAUSEWAY.

Please attach resumé.

Date submitted: 5/21/15

## **RESUME**

### **ANDREW J. BLASER**

15304 HARBOR DRIVE  
MADEIRA BEACH, FL 33708  
(310) 755-5556

#### **INTRODUCTION:**

Andrew Blaser has over 30 years of contracting experience as a Construction Manager, On-site Project Manager, Superintendent and Owner's Representative. He has an architectural background in production, management and construction observation as well as design/build management. His project experience includes commercial, institutional and corporate clients; all phases of interior construction build-outs for professional and medical and dental offices, retail interiors, financial institutional projects including banking branch remodels, conversions and ATM installations. Industrial construction background includes the construction of smaller free-standing industrial buildings, plant relocations and plant improvements and offices. Extensive experience in residential remodel and additions. Hillside and second story additions experience.

#### **CREDENTIALS:**

AB Degree, Fine Arts-University of California at Los Angeles-1971  
State of California General Contractor License- No. 427861 (Active)

#### **EXPERIENCE:**

##### **BLASER CONSTRUCTION (1982-1994) (2008-2012)**

**General Contractor** Principal/Licensed General Contractor

California Licensed General Contractor acting as Owner's Representative/Project Manager and Superintendent in construction of high-end residential remodel and/or addition scope of work projects. Duties Include assembly of multiple Sub-Contractor bid packages for all trades involved in Project and selection of bidders to execute Project. Review/Preparation of Contract Documents/Invoices/Change Order Requests, and Projects closeout documentation. Field supervision/coordination responsibilities during Project duration including interface w/Owner's design consultants, engineers, etc. Coordination with City building officials of all inspections to and including all MEP and Building Final Inspections.

##### **Projects: (Sampling)**

\$400,000-Restoration/Rehab. Single Family Residence-Private Client.  
\$1-MM Rehab and Re-marketing Single Family Homes/Condos for Investment LLP.  
\$500,000-Addition/Remodel Private Client.  
\$650,000-Hillside Addition/Second Story Addition-Hollywood Hills, Ca.-Private Client.

##### **FORTRESS PARTNERS, INC. (1994-2008)**

**Vice-President/Construction**-Construction division head of Design/Build firm.

Preparation of all estimates, hiring of all internal and sub-contracting personnel, supervision-management of all trades and foremen, safety program management, Coordination w/Owner's rep., IORS, building officials, A&E coordination, Contracts and Administration, RFI and CO submittals etc., project close-outs.

##### **Projects: (Sampling)**

\$1,000,000+ Industrial Plant Build-outs-Offices and Plant-93,000 SF.-Corporate Client.  
\$600,000-Free-Standing Student Recreation Building-Corporate Client.  
\$1,200,000-Misc. Interior Remodels, ATM Installs, Misc. Banking Retail Centers-Bank Corporate Clients.  
\$700,000-Interior/Exterior Metal Stud Framing/Drywall Installation for Community College District.  
\$200,110-Transit Customer Service Center-Department of Transportation-City Agency.

##### **(1971-1982)**

##### **SHELDON BROWN AIA, KRISSEL SHAPIRO AIA, RAYMOND A. KELLER ASSOCIATES**

Architectural Production through Architectural Associate positions- Design/Construction Document preparation/management and Construction Management responsibilities for above listed A&E firms.



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### APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Marion F Clyatt District: \_\_\_\_\_  
Address: 14040 Marguerite Drive  
City/State/Zip Code: Madeira Beach FL, 33708  
Telephone: 352-460-7220 Email Address: frankclyatt@gmail.com

#### Educational Background

Graduated North Ft Myers High School 1971  
1 1/2 years at Edison Community Collage in Ft Myers, FL  
Licensed General Contractor/ State of Florida GCG 1513411

#### Experience

I have been in the construction industry in the State of Florida for 40 years. 30 of those years have been in an upper level management position as a Superintendent and Project Manager. During this time I have built large residential projects in Ft Myers, Orlando, Vero Beach, Ormand Beach, Sarasota, Tampa, St Petersburg, Clearwater and Palm Harbor.

#### Why would you like to be considered as a candidate for service on this Board?

I am a new owner, resident of the City of Madeira Beach and a native of Pinellas County, who would like to become a contributor to the future of the City. I feel my vast experience in the development field is exactly what a growing city like Madeira Beach needs. Someone with a vested interest in the way this City grows.

Please attach résumé.

Date submitted: 03/16/16

# Marion F. Clyatt

14040 Marguerite Drive  
Madeira Beach, Florida 33708

Frankclyatt@gmail.com  
352-460-7220

**PERSONAL INFORMATION** - A fourth generation Floridian, born in Pinellas County, I have a deep-rooted interest in the success of our community. Having lived on the water most of my life, I appreciate the beauty and diversity of our environment and the need to be wise stewards and prudent planners.

My wife and I (and our Blue Heeler, Lucky,) are residents of Madeira Beach and enjoy the neighborliness of this Gulfcoast town. I have more than 40 years experience in the construction industry building multi-family projects, condos and apartments. As a licensed General Contractor, I have extensive knowledge of the site-to-completion of project, and a lot of familiarity with Florida laws regarding planning and zoning. I have headed up projects all over the state.

Currently I am employed by a national development company as senior project superintendent, building a nine-story, 366 unit apartment complex on 4<sup>th</sup> St. in downtown St. Petersburg.

I would welcome the opportunity to serve the people of Madeira Beach.

RECEIVED  
03/15/2016  
AS → SMB



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[www.madeirabeachfl.gov](http://www.madeirabeachfl.gov)



### APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Ingrid Ferro-Spilde District: 3

Address: 846 Bay Point Dr.

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 727-455-2078 Email Address: ingridferro@hotmail.com

#### Educational Background

Criminal Justice Studies  
Certified in Clinical Research  
Practical Nursing

#### Experience

President of Concept Clinical Research: Manage Pharmaceutical trials following FDA guidelines, create Standard Operating Procedures, Budgets and Contracts.

Partner Wallstreeters: Purchase properties, renovate properties following City, County and State codes, manage rental properties and higher and oversee staff/contractors.

#### Why would you like to be considered as a candidate for service on this Board?

I have experience improving residential neighborhoods and enhancing communities. I helped promote local business internationally with the Discovery Channel. I work with budgets, contracts and safety. I have lived my entire life in Pinellas County and am a resident of Madeira Beach. I attend the city planning meetings and look forward to being a member to help the city with its established plans for residents and tourists.

Please attach résumé.

Date submitted: 15March2016

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county, and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public record requests.

**Ingrid Ferro-Spilde, C.C.R.C.**  
(727) 455-2078 Fax (727) 648-4999  
846 Bay Point Drive, Madeira Beach, Fl. 33708  
[ingridferro@hotmail.com](mailto:ingridferro@hotmail.com)

**Objective: To become Appointed on the Planning Commission Board**

**Professional Employment/Experience:**

**President/Director**

**Concept Clinical Research Corp (6/9/2012 to Present)**

Manage Pharmaceutical trials phase I-IV following FDA guidelines, Report Safety findings and Adverse effects, Handle and review clinical trial processes and ethical compliance, create Standard Operating Procedures, review and approve Budgets and Contracts, Obtain and process laboratory samples, Conduct blinded joint assessments, Provide training for physicians and staff on protocols, work with multiple electronic data capture databases, electronic medical records and compile, organize and submit Institutional Review Board documentation.

**Partner**

**Wallstreeters, LLC (2013 to Present)**

Purchase properties, Renovate kitchens, bathrooms, living room and landscaping following the guidelines of City, County and State codes. Supervise rentals, perform back round checks, enforcing leases, provide maintenance, manage financials and create advertising.

**Certified Clinical Research Coordinator**

**DMI Research (4/4/05 to 6/8/12)**

Manage Pharmaceutical trials phase I-IV following FDA guidelines, Report Safety findings and adverse effects, Handle and review clinical trial processes and ethical compliance, Obtain and process laboratory samples, Provide training for physicians and staff on protocols, Conduct blinded joint assessments for patients. Completed over 125 clinical trials.

**Manager**

**Condo Concierges (2004 to 2005)**

Managed short term vacation rentals, Overseen and highered employees and contractors for cleanouts of units

**Practical Nurse**

**Wayne Garcia, MD (1/2004 to 3/2005)**

Assess patients, review medical history, review medications, complete blood pressures, obtain laboratory samples, assist in minor surgical procedures

**Internship**

**Oswald Williams, MD (2002 to 2003)**

Assess patients, review medical history, review medications, complete blood pressures, obtain laboratory samples, assist in minor surgical procedures

**Bar Manager**

**Friendly Fisherman (01/1990 to 07/1999)**

Manage bar staff, make schedules, Open and closing of bar, ordering and stocking inventory

**Certifications/Memberships:**

CCRC 9/6/2008 - Current

GCP 2005 - Current

IATA Certified 04/2005- Current

MEDICO Certified 04/2005- Current

Association of Clinical Research Professionals 2006- Present

Suncoast Local Chapter for Clinical Research 2005 – Present

**Education:**

Kavanaugh and Euler Joint Assessment Training 2007

Practical Nursing (GPN) 2001 – 2003

St. Petersburg, FL.

Criminal Justice Studies 1992 – 1994

Tampa College, Tampa, FL



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 03/16/16  
 SMB

**APPLICATION FOR APPOINTMENT TO CITY BOARDS**

Civil Service Commission       Library Board       Planning Commission

Name: Sonny J Flynn District: 3  
 Address: 160 145th Ave E  
 City/State/Zip Code: Madeira Beach FL, 33708  
 Telephone: 727.249.1868 Email Address: sonny.flynn14@gmail.com

**Educational Background**

Bachelor of Arts, Marketing and Business Administration  
 University of Florida, Gainesville, Florida  
 Associate of Applied Science, Hotel/Restaurant Management  
 Northwest Florida State College, Fort Walton Beach, Florida  
 Associate of Applied Science, Travel and Tourism  
 Northwest Florida State College, Fort Walton Beach, Florida

**Experience**

I have spent nearly my entire professional career in the tourism industry. I have an Associates' degree from Ft. Walton Beach Community College in Hotel, Restaurant, Travel, & Tourism and a Bachelor of Arts in Marketing and a Bachelor of Arts in Business Administration from the University of Florida. Since graduation I have worked in Destin, Jacksonville, Gainesville, and the Tampa Bay area. I have worked in all aspects of tourism, including attractions, restaurants, hotels, and destinations. My job responsibilities have included marketing and management of a tourist attraction,

**Why would you like to be considered as a candidate for service on this Board?**

I very strongly believe in giving back to the community. I have worked in Madeira Beach and Johns Pass for nearly 5 years and I have a lifetime of experience in the tourism industry. I believe that, with my combination of the knowledge of Madeira Beach and the knowledge of the tourism industry that drives our local economy, I can help Madeira Beach make decisions that will grow our city in a responsible and balanced way that improves the quality of life for residents and businesses. We can make our city a place where all of our residents will be proud to be known as citizens of

Please attach résumé.

Date submitted: 3/14/16

# Sonny Flynn

160 145<sup>th</sup> Avenue E. # 9 • Madeira Beach, Florida 33708 • sonny.flynn14@gmail.com • 727.249.1868

## Hospitality/Tourism Business Manager

*Diverse and skilled business management professional with demonstrated success in multiple sectors including Tourism, Food and Beverage, Real Estate, and Property Management.*

### — Key Qualifications —

- Successful record of resort and tourist attraction daily operational management including, staff supervision, business plan development, marketing, and revenue generation.
- Adept at developing and maintaining daily work schedules and writing/implementing administrative and procedural processes that achieve compliance with all applicable health and safety laws/regulations.
- Highly focused and results-oriented in supporting property management and leasing goals, and in conducting complex real estate transactions; able to identify goals and priorities and quickly resolve issues.
- Proficient in basic accounting tasks, including payroll and reporting; expert usage of Microsoft Office Suite, Yardi, Rent Roll, and Onsite.

## Professional Experience

The Florida Winery, Suncoast Gifts, Mad Beach Craft Brewing & Restaurant-Madeira Beach, FL  
**Company Controller**, 12/2015 to Present

Manage all accounting operations including Billing, A/R, A/P, GL and Counsel, Cost Accounting, Inventory Accounting and Revenue Recognition. Coordinate and direct the preparation of the budget and financial forecasts and report variances. Prepare and publish timely monthly financial statements. Coordinate the preparation of regulatory reporting. Research technical accounting issues for compliance. Support month-end and year-end close process. Ensure quality control over financial transactions and financial reporting. Manage and comply with local, state, and federal government reporting requirements and tax filings. Develop and document business processes and accounting policies to maintain and strengthen internal controls.

The Alligator Attraction, Florida Under the Sea, John's Pass Old Fashioned Ice Cream Parlor – Madeira Beach, FL  
**Business Manager**, 5/2011 to 12/2015

Use advanced customer service, follow through, and coordination skills in managing the daily operations of these three distinct attractions. Interact with patrons during tours. Recruit, hire, train, and supervise all full- and part-time employees; complete weekly payroll processing. Design and implement operating policies and procedures. Develop employee training programs; train all employees in cash register operations, customer sales and tours, and the daily care of alligators, reptiles, and sea life. Clean and perform maintenance, including maintaining tanks and water quality for saltwater/freshwater fish, and ensuring compliance with all related health and food safety standards. Control costs to remain within monthly budgets. Perform nightly cash register closeouts and prepare daily sales reports. Use referral sources to secure vendors; manage vendor inventories and place orders for goods and services.

### *Selected Contributions:*

- Developed, wrote, and implemented the marketing plan for these attractions. Planned and executed the openings of the ice cream parlor and aquarium; increased daily sales from \$800 to \$3000.
- Using a \$65K grant from the Visit St Pete Clearwater Visitor Bureau, held a local merchant's association seafood festival, the Pirate Days and John's Pass Seafood Festival, attracting more than 50K visitors.

- Served as the Vice President of the John's Pass Village Association.

Home Value Appraisals – Redington Shores, FL  
**Real Estate Appraiser Trainee**, 5/2011 to 4/2014

Through research and inspections, verified property data, land utilization documents, and current inventories to examine and analyze real estate values.

*Selected Contribution:*

- Licensed Real Estate Appraiser

Michaelson Real Estate Group LLC – Tampa, FL  
**Community Manager**, 5/2009 to 2/2011

Performed all owner-specific tasks in compliance with Federal Housing laws in leasing apartments and achieving monthly corporate income and occupancy goals; completed related administrative functions, including month-end accounting, payables, marketing reports, rent payment processing, collections, and vendor reports. Directed all daily maintenance and leasing staff activities, created work schedules, and trained staff members. Practiced cost containment measures to remain within monthly budgets. Conducted tenant credit checks, supervised the move-in process, fielded tenant issues, and scheduled maintenance as needed.

*Selected Contributions:*

- Used innovation and creativity to develop a marketing plan for the economically-depressed local area.
- Oversaw the complete property renovation project.

Greystar Management – Brandon, Florida  
**Community Manager**, 1/2007 to 5/2009

Managed two challenged properties in compliance with all corporate policies/procedures and Federal Housing laws; completed all administrative functions and developed marketing reports, in achieving income and occupancy goals. Completed tenant credit checks, supervised move-ins, and mitigated tenant issues. Directed daily work schedules and trained the leasing/maintenance staff; managed monthly budgets.

*Selected Contribution:*

- Successfully completed all Greystar Management-required Gracehill training modules.

Keller Williams – Largo, Florida  
**Real Estate Agent**, 3/2004 to 3/2007

Conducted commercial and residential property evaluations, made purchase offers, closed deals, and initiated resale activities. Negotiated with buyers on final sale prices and with lawyers on contracts.

*BpAdditional experience includes: **Assistant General Manager**, Quaker Steak and Lube, Clearwater, Florida; **Assistant General Manager**, Palm Harbor Ale House, Palm Harbor, Florida; **Director of Outlets**, Hilton Clearwater Beach Resort, Clearwater, Florida; **Food and Beverage Accountant and Manager**, Sandestin Golf and Beach Resort, Destin, Florida.*

## Educational Background

**Bachelor of Arts**, Marketing and Business Administration  
 University of Florida, Gainesville, Florida

**Associate of Applied Science**, Hotel/Restaurant Management  
 Northwest Florida State College, Fort Walton Beach, Florida

**Associate of Applied Science**, Travel and Tourism  
 Northwest Florida State College, Fort Walton Beach, Florida

## Community Leadership

**Board of Directors-** John's Pass Village Association, LLC

**Board of Directors-** Women in Tourism

**Board of Directors-** Treasure Island / Madeira Beach Chamber of Commerce

**Member-** Tampa Bay Beaches Chamber of Commerce

**Chair-** John's Pass Village Seafood Festival

MAR 16 2016



Office of City Clerk

**CITY OF MADEIRA BEACH**

300 MUNICIPAL DRIVE • MADEIRA BEACH, FLORIDA 33708

PHONE (727) 391-9951 • FAX (727) 395-9361

[www.madeirabeachfl.gov](http://www.madeirabeachfl.gov)

**APPLICATION FOR APPOINTMENT TO CITY BOARDS**

Civil Service Commission

Library Board

Planning Commission

Name: Michael S Grimes

District: 03

Address: 234 145th Ave E

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 813-508-8368

Email Address: michaelg@midfinance.com

**Educational Background**

See attached resume.

**Experience**

See attached resume.

**Why would you like to be considered as a candidate for service on this Board?**

As a lifelong resident of Florida and Madeira Beach, I want to become more involved with the safety, development and continued growth of our community.

Please attach résumé.

Date submitted: 16MAR2016

**Michael S Grimes**  
234 145<sup>th</sup> Ave E  
Madeira Beach, FL. 33708  
(813) 508.8368

### **Objective**

To improve city-wide development as a City Planner possessing strong interpersonal skills to effectively communicate with City Council, staff, and residents while utilizing my experience in planning capital management.

### **Experience**

Mid Atlantic Finance - Clearwater, FL.

**National Sales Director, 2011 – Present**

- Manage sales, new client acquisitions, operations, dealer services, and regulatory compliance for a \$55 million sales/ product platform.
- Supervised hiring, staffing, training, and coaching of 18 loan buyers and 2 support representatives; lead team to ensure monthly sales were on target to accomplish yearly pro-forma goals.
- Accomplished strong growth model of a new acquisition product; 2012- \$28 million, 2013- \$41 million, 2014- \$52 million, 2015- \$55 million respectively.
- Sustained a network of dealers throughout 44 states, leveraging strong listening and closing skills to optimize sales results despite previously dominant competitors.
- Maintain and managed monthly performance of a automobile portfolio in excess of \$150 million ensuring profitability model are achieved successfully.

Heights Finance Corp., West Plains, MO.

**Branch Manager, 2010 – 2011**

- Manage consumer & auto loan portfolio in excess of 670 accounts, customer service, collections, daily balance sheets, deposits and monthly P&L statements.
- Identified keys areas to improve center production, customer base & profit.
- Recognized monthly as a top producing center for profit and reduced delinquency.
- Manage, hire, train and motivate staff to maintain the highest level of service and knowledge within the consumer finance industry.
- Assist with legal process for judgment and asset levy to protect company interest and losses.

People's Choice Home Loan, Inc., Tampa, Fl.  
**Southeast Region Division Manager, 2005 - 2009**

- Expanded Region sales to include mass market accounts.
- Design and assist in monthly action plan for sales and support staff to increase Division production and efficiency.
- Manage Division monthly loan portfolio in excess of \$70 million, annual division budget, delinquent mortgage accounts and regional company owned properties to maximize profits.
- Implemented policy to reduce mortgage delinquency.
- Coordinate with secondary market investors for successful portfolio loan sales of Alt- A and Sub-Prime mortgage securities.
- Credit lending authority up to \$500,000.

Accredited Home Lenders, Inc., Tampa, Fl.  
**Operations Manager, 2002 – 2005**

- Oversee mortgage loan processing, underwriting and valuations of real property.
- Ability to underwrite and extend credit, for Alt-A and Sub-prime mortgage loans within investor guidelines.
- Assist secondary market team with successful sale of sub-prime mortgage securities.
- Credit authority up to \$200,000

**Education**

- Missouri Health & Life Insurance, 2010
- Bob Hogue School of Real Estate, 1996
- Old Dominion University, 1993-1996
- Newton County High School, 1992

**Military**

- United States Navy, 1992- 1996

MAR 18 2016

3:40 pm



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### APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Marilyn E. (Roelike) Halling District: 3

Address: 806 Bay Point Drive

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 727-397-5710 Email Address: mehalling@gmail.com

#### Educational Background

June 1968 HS Graduation (Co-Validictorian) Belgrade, MN  
June 1972 BA (Psych) BS (Communication Disorders) U of MN, Minneapolis  
June 1985 MS (Counseling Psychology) Nova University, Ft. Lauderdale  
June 1992 JD Stetson University College of Law, St. Petersburg

#### Experience

My education, work, and volunteer experience are listed on the attached resume. I currently have the time to address the issues facing the Planning Commission. I have been on a great variety of Boards for more than 30 years.

Why would you like to be considered as a candidate for service on this Board?

As a resident/homeowner in Mad. Bch since 12/1/80 I am aware of many changes over time and am positive re. current trends. I have the skills and ability to listen and learn and make decisions consistent with city ordinances. I want Mad Bch to thrive with reasonable development that also respects all of our current residents' quality of life.

Please attach resumé.

Date submitted: 3/18/2016

MARILYN HAFLING

RESUME—2016

WORK HISTORY: A. Part-time work (usually 20 hours/week) during school the school year with full-time work summers and holidays from Junior in High School through college. Primarily teacher assistance during high school (NYC program) with clerical work. Variety of positions during college years (1968-72) as clerk, library assistant, etc. at U of M.

B. Speech Pathologist with handicapped people for State of MN...1973-75

C. Program Director of ICF-MR—transitional group home in Mpls for elderly handicapped people moving from large institution to community and then to independence ..1975-79

D. Case Management (5 years) and Supervisor (5 years) with HRS Developmental Services. (Pinellas & Pasco) —assisting families with disabled children/adults who needed services to remain in the community meeting their potential—often transitioning to meaningful work..1979-89

E. Private Law Practice—Family and Elder Law – Largo, FL—1992-2003

VOLUNTEER HISTORY:

BIG SISTER PROGRAM—(1970-79)—Minneapolis

HEALTH & HUMAN SERVICES BOARD (Pinellas & Pasco)—1992-95

Resource Center for Women Board (Largo) –1995-2005 (included several years as chair)

ACLU (Pinellas) Board 1992-95, also Legal Review Panel, ongoing member

League of Women Voters..Board member of St. Pete Area chapter in 2008-10, ongoing member

Pinellas NOW (National Organization of Women), Officer 2000-present, ongoing member

Volunteer for CASA and Haven (Domestic Violence Centers)—over 25 years, various assistance

FRIENDS OF THE GULF BEACHES LIBRARY..Currently on Board, have completed 5 years as Pres, VP, Sec. 2003 to present,( life member).

Sierra Club—ongoing member, active with environmental political action, esp. regarding the beaches and waters

HOMELESS WORK—over past 10 years and ongoing—through Unitarian Universalist Church social programs, Celebrate Outreach, and Family Promise.

Misc. other community efforts....Madeira Beach Citizen of Year 2008



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### APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Christopher Scott Lant District: 1

Address: 13525 1st Street East

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 908.477.7491 Email Address: c.scott.lant.pharm.d@gmail.com

#### Educational Background

Doctor of Pharmacy (PharmD), University of Florida (2005 - 2009)  
Bachelor of Arts (BA), Economics / Managerial Studies, Rice University (1994 – 1998)  
Florida Keys Community College, Marine Environmental Technology (2000 – 2004)

#### Experience

Chief Financial/Technology Officer, Solaria Enrichment Programs, Inc. (2014–Present)  
Assistant Pharmacy Manager, Winn-Dixie (2014 – Present)  
Assistant Pharmacy Manager, Sweetbay Supermarket (2011 – 2014)  
Night Auditor, Hilton Key West Resort and Marina (2001 - 2004)  
Night Auditor, Wyndam Casa Marina Key West Resort (2000 - 2001)

#### Why would you like to be considered as a candidate for service on this Board?

Madeira Beach has seen enormous growth in the past decade. As an 11-year resident of Madeira Beach, a homeowner and a small business owner, I would be honored to help this city grow through service on the planning commission. I think balancing well-planned, organized and high quality growth with sustainable use of our natural and economic resources is important for our future.

#### Please attach résumé.

See <https://www.linkedin.com/in/c-scott-lant-bb358085>

Date submitted: 3/9/2016

**Servedio, Aimee**

---

**From:** C. Scott Lant <c.scott.lant.pharm.d@gmail.com>  
**Sent:** Tuesday, March 15, 2016 10:42 AM  
**To:** Servedio, Aimee  
**Subject:** City Board Application for Planning Commission  
**Attachments:** Lant\_City\_Boards\_Application\_Planning\_Commission.pdf

Hello Commissioners,

My kids have grown up on these beaches and with this town.

Thank you for your consideration.

Sincerely,

C. Scott Lant

Johns Hopkins Online Master's & Graduate Certificates in Public Policy & Government | [Read More »](#)



## C. Scott Lant

2nd

CFO at Solaria Enrichment Programs, Inc.

United States Supermarkets

- Current Solaria Enrichment Programs, Inc., Winn-Dixie
- Previous Sweetbay Supermarket, Guardian Pharmacy, Integrity Pharmacy
- Education University of Florida



125 connections

<http://www.linkedin.com/in/c-scott-lant-bb358085>

Contact Info

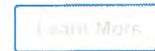
Earn 40K Rewards Points with the Business Platinum Card®



You



Plus make flights more rewarding with a 30% Airline Bonus. Terms Apply



Ad

### People Also Viewed



**Robert Gage**  
CTO at eStar, Inc



**Barton Burkhardt**  
VISN 8 CTO at Department of Veterans Affairs



**Michael Messineo**  
Communicator III / CTO



**Kasey Jones**  
Manchester University School of Pharmacy



**David Smith**  
Director of Construction & EVS at The Estates at Carpenters



**Jessica Durm**  
VA Northern Indiana Healthcare System



**Macala Devis**  
Creative Director



**Mateo Vargas**  
Mechanical Engineer at DSSD



**Ethan Wasserman**  
Medical oncologist at Regional Cancer Care Associates, LLC



**Alea Hassan**  
Human Resources Professional at MTS an Omnicell Company

### How You're Connected

### Experience

#### CFO / CTO

Solaria Enrichment Programs, Inc.

August 2014 – Present (1 year 8 months) | Tampa/St. Petersburg, Florida Area

Chief Financial and Technology Officer for Solaria Enrichment Programs, Inc.

We provide the after-school enrichment activities with the hand-picked teachers and activities we would want our children to have. School ends at 2:35pm, with our program the learning lasts until you pick your child up. Designed for working families by an experienced teacher, turned attorney.

We provide modules in:

- technology and design
- environmental science with Capt. Eric Weather of WeatherEco
- art with Elizabeth Jensen of the Morean Arts Center
- languages with Pegasus Languages
- music with Jennifer Logan of Music Together
- entrepreneurship

We are always searching for energetic, motivated teachers looking to teach their dream projects and lessons.

Please check us out and let us know if you would like to see Solaria at your child's school.

[www.solariaenrichment.com](http://www.solariaenrichment.com)  
[instagram.com/solariaenrichment](https://www.instagram.com/solariaenrichment)

#### Assistant Pharmacy Manager

Winn-Dixie

March 2014 – Present (2 years 1 month) | South Pasadena, FL



#### Assistant Pharmacy Manager

Sweetbay Supermarket

January 2011 – March 2014 (1 year 3 months)



### LTC Staff Pharmacist

Guardian Pharmacy

March 2010 - Jan 2011 ( 1 months)



### LTC Staff Pharmacist

Integrity Pharmacy

May 2009 - March 2010 ( 11 months)

### Night Auditor

Hilton Key West Resort & Marina

Jan 2004 - Jun 2004 ( 6 months) Key West, FL



#### Skills

#### Top Skills

- Retail
- Customer Service
- Inventory Management
- Healthcare
- Public Speaking
- Training
- Pharmacy
- Time Management
- Microsoft Office



Search for people, jobs, companies, and more...

#### C. Scott also knows about...

- Management
- Pharmacists
- Inventory Control
- Team Building
- Customer Satisfaction
- Sales
- Microsoft Word
- Leadership
- PowerPoint
- Data Entry



#### Certifications

### Immunizing Pharmacist

Florida Board of Pharmacy

Jan 2014 - Present ( 2 years 5 months)

### An Introduction to Marketing

Coursera Verified Certificates, License E6G3S6RSWC

Completed Dec 2014



#### Education

### University of Florida

Doctor of Pharmacy (PharmD)



You



Shane Crawford



C. Scott Lant  
Get introduced

#### In Common with C. Scott

2

Causes

3

Skills & Expertise

1

School

1

Location

#### People Similar to C. Scott



Leslie Haag 3rd

Assistant Pharmacy Manager Winn-Dixie Sup...  
Connect

#### Ads You May Be Interested In



#### Master of Public Admin

100% Online and Top Ranked by US News. No GRE required. NASPAA Accredited



#### Florida Int'l Online MBA

FIU online MBA. Built on campus. Delivered online. Apply today!



#### Electronic Plan Review

For building permit and planning. New hosting option avail.

2007 - 2008

Activities and Societies: 2007 1st Place ASHP Clinical Skills Competition for the University of Florida College of Pharmacy 2007 - 2008 Student Council President for the UFCOP - St. Petersburg Campus.



**Rice University**

Bachelor of Arts (BA), Economics / Managerial Studies

2004 - 2008



**Florida Keys Community College**

Marine Environmental Technology

2007 - 2009

Activities and Societies: 2002 National Outdoor Leadership School (NOLS) - Wilderness Natural History Lander, WY www.nols.edu 2003 Proyecto Amazonas Scholarship - Iquitos, Peru www.projectamazonas.org



Languages

**English**

Fluently bilingual

**Spanish**

Intermediate working proficiency



Volunteer Experience & Causes

**Guest Speaker**

Everest University - Pharmacy Technician Program

November 2014 | Education

"What Do Pharmacists Expect?"

**Guest Speaker**

Mildred Helms Elementary School

November 2009 | Education

Great American Teach-In: Pharmacist

**Rice Alumni Volunteers for Admission**

Rice University

September 2015 - Present (7 months) | Education



Assisting the admissions office with attracting and selecting the best possible students for Rice University. My role was to interview selected candidates in the Tampa/ St. Petersburg, FL area and submit an interview report to the admissions office.

**Causes C. Scott cares about:**

- Animal Welfare
- Children
- Education
- Environment
- Science and Technology



Publications

**What is Gpr119 And How Compound Psn821 Might Work**

Diabetes In Control

September 16, 2009



Shared (1)



**Shane Crawford** 1st  
City Manager at Madeira Beach, FL

### News



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606,209 followers

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Supermarkets  
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E-Learning  
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Supermarkets  
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**Southeastern Grocers**  
Supermarkets  
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### Schools



**Rice University**  
Houston, Texas Area  
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Gainesville, Florida Area

**Florida Keys Commu...**  
Miami/Fort Lauderdale Area  
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02/26/16  
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### APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Bryant Smith District: 1  
Address: 13529 Boca Ciega Ave.  
City/State/Zip Code: Madeira Beach FL, 33708  
Telephone: (913) 579-9675 Email Address: bryantsmithis@yahoo.com

#### Educational Background

Please see the attached resume to this application dated 02/26/16.

#### Experience

Please see the attached resume to this application dated 02/26/15.

#### Why would you like to be considered as a candidate for service on this Board?

Please see the attached letter to this application dated 02/26/16.

Please attach résumé.

Date submitted: 02/26/16

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county, and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public record requests.

## Marshall-Barley, Sea

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**From:** Bryant Smith <bryantsmithis@yahoo.com>  
**Sent:** Friday, February 26, 2016 9:05 AM  
**To:** Servedio, Aimee; Marshall-Barley, Sea  
**Cc:** bryantsmithis@yahoo.com  
**Subject:** Application for Appointment to the Planning Commission  
**Attachments:** Appointment\_to\_City\_Boards\_Application-1.pdf; Madeira Beach Planning Commission.docx; Economic Development Manager \_ Bryant Smith.docx

Good morning...

Please find attached my letter of introduction and resume respectfully requesting your consideration of my qualifications as a candidate for the open seat on the planning commission.

As an interested member of this community, I would like to volunteer my time, skills and talents to assist in the planning of the future of our city.

Thanks very much.

Sincerely,

Bryant Smith  
13529 Boca Ciega Ave.  
Madeira Beach, FL 33708  
(913) 579 - 9675

Madeira Beach care of City Clerk  
300 Municipal Drive  
Madeira Beach, Florida 33708

Appointment to City Boards – Planning Commission

To Whom It May Concern,

I am very interested in becoming a member of the Madeira Beach Planning Commission and request your consideration for the current open seat. I am no stranger to Madeira Beach and contiguous beaches. I have lived in this area for 16 years.

As an interested member of our community, I would like to volunteer my time, skills and talents to assist in the planning of the future of our city. My interest was piqued in seeking this appointment to the planning commission by my deep desire to serve and continue developing our services to make this the best city possible. My technical background and experience in developing new services makes me an outstanding candidate who understands the challenges in managing our growth, improving our infrastructure, and developing unparalleled services for our community.

I respectfully request your support for appointment to the Madeira Beach Planning Commission.

Thanks very much for your consideration.

Sincerely,

Bryant Smith  
13529 Boca Ciega Ave.  
Madeira Beach, FL 33708  
(913) 579 - 9675

# BRYANT L. SMITH

13529 Boca Ciega Ave.

Madeira Beach, Florida 33708

---

[bryantsmithis@yahoo.com](mailto:bryantsmithis@yahoo.com)

(913) 579-9675

## DEVELOPMENT DRIVEN MANAGER

Highly effective performance in both management and senior-level staff positions. Strong focus on developing new technologies/services, project management, managing personnel and managing business partners, confirming accountability and operational readiness for deployment of network technology and accurate planning principles. Accountability for developing working relationships with regulatory bodies, commissions, local government and private landowners. Manage personnel and coordinate efforts between national and regional engineering staff. Known for attention to detail, creative problem-solving abilities, and excellent oral / written communications.

### Expertise:

#### Program Development

- Project management with exceptional planning and scheduling with engineering and IT. Accountability for architectural development with local companies with grants and other civic projects for local residential and commercial development.
- Review technical requirements and configurations, and key milestone dates of program implementation, for a variety of different new technologies and network configurations.
- Broad-based knowledge of telecommunication network, high-speed data market initiatives.

#### Vendor Management

- Personnel management, program management, and development achieving milestones even when given extraordinary short durations to achieve program schedules.

#### Program Management

- Interface at all levels of management, internally and externally, determining technical requirements related to cost, schedule, and testing procedures ensuring proper selection of suppliers, program requirements, system, and operational requirements for non-traditional carriers.

#### Leadership

- Motivate and provide direction for up to 14 national staff with tasks encompassing network, performance measurements, engineering, regulatory policy, and product implementation.
- Author and direct client relations policy for up to 8 departments and divisions implementing activities, which improve communication between main business units.
- Continually challenge group with opportunities for development, and personal and professional growth. Focus on ongoing team education activities that encourage participation and creativity by direct reports.
- Exhibit sincere interest in staff's achievements, and pursue recognition and rewards, such as:
  - Continually work to develop managerial, interpersonal and technical strengths.
  - Recognize superior performance by pursuing and attaining promotions for 4 of 14 direct reports.

## PROFESSIONAL EXPERIENCE

**SPRINT CORPORATION**, Kansas City, MO 1993 – 2016

**Project Manager**, Wholesale Markets Solutions Group 2006 – 2016

Charged with management of staff in Network, Product, and IT, representing Cable Solution interests for deploying Voice over Internet services.

- Planned and managed program support, resulting in deployment of cable product and services within 67-day cycle instead of standard 150-day deployment interval, improving standard timeframe 55%.
- Deployed network facilities to 1.6M homes in 1 quarter for providing broadband services, which provides \$500M of revenue over program term.

**Project Manager**, Network Operations 1993 – 2006

- Managed up to 14 regional and national network staff, focused on both strategic and tactical activities necessary for building network facilities to cable companies, IXCs, CLECs and CMRS carriers, achieving milestones through Personnel management, program management, and development even when given extraordinary short durations to achieve program schedules.
- Led the program evaluation for Sprint's SONET Network deployment including technical evaluation, negotiation and management of NEC and Alcatel's SONET network solution causing program cost reduction to \$300M, resulting in a total saving of 40%.
- Built foundation for new business infrastructure for program management and data technology, utilizing terms and conditions, pricing and business issues encapsulated in the agreement formulated through SONET Network deployment evaluation.

**MRI Global Research Institute, Kansas City, Mo.** 1985 – 1993

**Contracts Manager** – Contracts Management Department

- Project management with exceptional planning and scheduling with engineering and IT. Accountability for architectural development with local companies with grants and other civic projects for local residential and commercial development.
- Submitted proposals validating scope of work, period of performance and overall cost to assist the Community Development Director in duties related to the Housing and Redevelopment Authority and Economic Development Authority.
- Planned and managed engineers for both component and system tests for deployment of highly sophisticated systems for military applications. This project required interfacing with government and regulatory personnel in program performance including training and maintenance.

## EDUCATION

Bachelor of Science, Business Administration, University of Kansas, Lawrence, KS

### Specialized Training:

Graduate of the Sprint Leadership Development Program

Graduate School of Business Administration, Darden Executive Education, University of Virginia, Charlottesville, VA  
Telecommunication Technologies for the Non-engineering, Data-Tech Institute, Overland Park, KS



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## APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission

Library Board

Planning Commission

Name: Vincent Volpe III District: \_\_\_\_\_

Address: 13715 Gulf Blvd.

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 727-575-9265 Email Address: VVolpe1969@Gmail.com

### Educational Background

Political Science BS- Governors State University  
 Master Electrician- IBEW

### Experience

Journeyman Electrician- Commercial, Industrial, Residential.  
 Director of Building and Grounds- Illinois School Districts  
 Construction Technologies Instructor- Pinellas County School district.

### Why would you like to be considered as a candidate for service on this Board?

I would like to serve on Madeira Beach's Planning commission because I feel my experience can benefit our community. During my experience in the construction industry I have worked on many multi-million dollar projects ranging from residential subdivisions to one million square feet hospital additions. While working as director of Building and Grounds I watched over district buildings and reported to the school board. I believe my multifaceted background can be beneficial for this position.

Please attach résumé.

Date submitted: 03/07/2016

## Vincent Volpe III

---

13715 Gulf Blvd. Madeira Beach, FL. (H) 727-575-9265 (C) 708-334-5732  
VVolpe1969@gmail.com

---

**Dear Human Resources:**

I'm interested in applying for Planning Commission Commissioner as posted the City of Madeira Beach website. My resume is enclosed for your review. Given my collective experience and excellent capabilities, I would appreciate your consideration for this job. My work experience is an excellent match for this position and covers nearly all job requirements.

**My Matching Experience:**

Construction Technologies Instructor for Pinellas County School District  
Director of Buildings and Grounds at Hazel Crest School District 152 ½  
Supervisor/Working Foreman in Chicago, IL, as an IBEW Signatory

My Responsibilities were:

- Direct procurement of electric power for residential, commercial and industrial projects, directs and coordinates activities of workers engaged in planning, installing, and maintaining power installations
- Present monthly State of the Building and Grounds Reports to the School Board
- Confer with Local Officials (State, Police, Fire Department, Building Department) to stay current on any and all required for district properties
- Attend weekly jobsite meetings with clients, giving progress reports to various boards or committees
- Following Stringent Safety Programs and Protocols
- Direct subordinates who supervise construction, maintenance, and repair of distribution system
- Approve plan designs for HVAC, Plumbing, Life Safety and electrical distribution equipment

My education includes a Bachelor Degree in Political Science which contributes to my ability to communicate and work within municipalities. I appreciate your time taken to review my credentials and experience. Thanks for your consideration and care.

Sincerely,  
Vincent Volpe III

**Vince Volpe III**

**13715 Gulf Blvd.**

**Madeira Beach, Florida 33708**

**(708) 334-5732**

**Objective:** To obtain a Construction/Maintenance Supervisor position that showcases my project consulting and construction knowledge as well as highlights my interpersonal skills.

**Technical Skills: Work Experience with the following systems**

- Fire Alarm Systems ( Gamewell, Simplex)
- Blueprint and Building Specification Reading
- Motor Controls ( Allen Bradley, Siemens, Frequency Drives, Soft Start Technology)
- Bus Duct Systems ( Square D, General Electric, Cutler Hammer)
- Building Automation Systems ( Siemens, Johnson Controls)
- Standby Generators (Cummins, Generac, Kohler)
- Cell Tower site installation ( AT&T, Verizon, PAETEC)
- Architectural Precast Products ( Lombard Precast Products, Flexicore)

**Education:**

2000	Master Electrician Local 134 IBEW, Chicago, Illinois
1994	Bachelor of Political Science Governors State University, University Park, Illinois
1992	Associates Degree: General Studies Prairie State University Chicago Heights, Illinois

## **Job Experience:**

- 2011- Present      Independent Contractor/Property Manager Madeira Beach, Florida
- Cell Site Maintenance/Hardware Expansion
  - Improved and Maintained buildings for residential living
  - Screened and approved tenants for property
  - Collected rents for 14+ units
  - Managed money and billing for 14+ units properties
- 2010-2011      Hazel Crest School District 152.5, Hazel Crest, Illinois
- Building and Grounds Director
    - Oversaw staff of 20-25 maintenance technicians
    - Sent contracts out for bid: Roofing, Electrical, Plumbing, HVAC, Masonry, Asbestos Abatement, Landscape
    - Maintained building upkeep for all 5 district schools
    - Custom Building Management Software
    - Wrote/maintained building/maintenance reports for district board meetings
    - Requested and managed contractor bids for district
- 2006-2010      Ace Technical Charter High School, Chicago Illinois
- Construction Educator/Apprentice Coordinator
    - 150 Students
    - Developed curriculum for building/trades classes
    - Instructed 6 building trade classes
    - Coordinated and aided students in apprenticeship applications for various trades
    - Supervised the Construction Challenge Team for Ace Tech
- 1996-2006
- Master Electrician Local 134 IBEW, Chicago, Illinois
    - Forman: Supervising 6-10+ journeymen on site
    - Safety Monitor: Job site safety inspections New Prentice Women's Hospital Chicago, Illinois
    - Commercial, Industrial, and Residential Electrical installation

- Sites including: Hospitals, Hotels, Nuclear Power Plants, Airports, Oil Refineries, Schools, Barges, Banks, Condominiums, Walgreens, Restaurants, Best Buy, Verizon Cellular sites, Architectural Precast Company, Water Reclamation Plant, Glass Furnace installations, Ford Motor Co. Subsidiary - Tower Automotive ( 60 Ton Press installation)

### **Affiliations/Memberships**

- Home Inspection Certification (Illinois)
- ASHI(American Society of Home Inspectors)Member
- OSHA Certified 10 hr.
- Powder Actuated Tools Certification

### **References**

- Available Upon Request

MAR 10 2016

OK



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**APPLICATION FOR APPOINTMENT TO CITY BOARDS**

Civil Service Commission

Library Board

Planning Commission

Name: SUSAN WRIGHT District: \_\_\_\_\_

Address: 523 JOHNS PASS AVE

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 352 346 6963 Email Address: suwright63@yahoo.com

**Educational Background**

B.S. in MATHEMATICS WITH COMPUTER SCIENCE MINOR  
FROM ATHENS STATE UNIVERSITY, ATHENS AL.

**Experience**

PROFESSIONAL RESUME ATTACHED.

**Why would you like to be considered as a candidate for service on this Board?**

I AM CONCERNED WITH THE COMMUNITY WELL-BEING  
AND WANT TO BECOME MORE ACTIVE IN COMMUNITY  
AFFAIRS. I HOPE MY INVOLVEMENT WILL ASSIST IN EFFORTS  
TO MAKE MADEIRA BEACH A GREAT PLACE FOR RESIDENTS  
AND TOURIST ALIKE.

Please attach résumé.

Date submitted: 3/10/16

# Susan M. Wright

Tampa / St Petersburg, FL • Email: [susanwright.smw@gmail.com](mailto:susanwright.smw@gmail.com) • (352) 346-6963

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## Financial Management • Business Analysis • Project Management

Proactive, results oriented, enterprising professional with a high-level of analytical, problem-solving and multi-tasking abilities. Recognized for the ability to effectively lead projects and teams, adaptable to change and consistently meet deadlines. Consistently applies innovative thinking to develop new systems and enhance existing operations.

### Specific expertise includes:

- |                             |                                   |                           |
|-----------------------------|-----------------------------------|---------------------------|
| ✓ Business Intelligence     | ✓ Database development            | ✓ Project Management      |
| ✓ Financial Reporting       | ✓ Strategic Planning              | ✓ Personnel Management    |
| ✓ Budgeting & Forecasting   | ✓ Sales Commission Planning       | ✓ Contract Negotiation    |
| ✓ Cost & Expense Management | ✓ Sales Commission Administration | ✓ Contract Administration |

## Professional Experience

### Smith & Nephew Wound Management, St Petersburg, FL

Employee 2001-2008 & 2013-2015

#### Business Intelligence Manager

Contractor 2009-2013

- Designed, implemented and administered US and Canadian commissioning systems for employee and consultant sales force to include utilization of complex formulas within IBM Cognos (TM1) to model plan concepts, calculate payments, forecast expenses and measure plan effectiveness.
- Developed automated reporting and distribution of sales force commission statement of earnings, sales force cash flow, analysis of plan performance and projections, forecasting of annual expenses and accruals.
- Advisor to Executive Management team and recognized for accurate, timely, informative analysis utilized to make business decisions.
- Developed and administered process of payroll expense budgeting, forecasting and actual expense reconciliation for all payroll related costs (benefit, bonus, commission, tax, etc.), as well as, provided consultative support to Executive Management and Personnel teams in related matters.
- Conducted business reviews Cost Center Managers on related budgets, forecasts and actual expenses and analyzed company expenses of accordance with company policy and identify savings opportunities.

### BAE, Tampa FL

2000-2001

#### Senior Financial Analyst

- Designed, administered and implemented standardized process utilizing IBM Cognos (TM1) to manage and analyze all governmental and commercial contractual costs utilized by Financial Analyst team.
- Designed process to consolidate all company contracts to provide single source to forecast staffing needs, material purchases, cash flow and provide engineering and manufacturing managers visibility to manage projects within and between departments.
- Utilized standardized system to manage assigned contracts and provide consultative support and analysis to Project Management Team, Engineering Managers, Purchasing and Finance.
- Member of business review team which provided detailed status and profitability analysis to Executive Management Board for assigned contracts.

## Other Relevant Experience

### Wright Enterprises LLC, Spring Hill, FL • Business Owner

Managed all aspects of retail business operation including customer, vendor, employee and community relations; procurement of equipment, raw goods utilized to produce multiple product lines and shelf-ready products; financial recordkeeping and tax reporting, quality control, advertising and marketing.

### FPMI Inc., Huntsville AL • Director of Training

Managed all aspects for training division including contract negotiation with federal agencies for services relating to labor and employee relations; contract negotiation, scheduling and management of training staff throughout the US; management of

supporting office personnel; implemented standardized pricing strategy resulting in increased profitability; and increased annual sales by 35% .

**Waste Management, Huntsville, AL • Sales Coordinator & Retention Specialist**

Created and implemented automated system for managing customer contracts to maintain and support current customer base and coordinated programs generating new customer business.

**Intergraph Corporation, Huntsville, AL • Manager, Information Technology and Graphics Design**

Tenure included successful advancement from an entry- to a senior-level position to managerial level. Relevant accomplishments in Cost Accounting area included development of product profitability for all manufactured products,

**Education**

Athens State University, Athens AL – Bachelor of Science in Mathematics with Computer Science minor

**Professional Training & Development**

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BY OK



CITY OF MADEIRA BEACH  
300 MUNICIPAL DRIVE • MADEIRA BEACH, FLORIDA 33708  
PHONE (727) 391-9951 • FAX (727) 395-9361  
[www.madeirabeachfl.gov](http://www.madeirabeachfl.gov)



## APPLICATION FOR APPOINTMENT TO CITY BOARDS

Civil Service Commission       Library Board       Planning Commission

Name: Michael Wyckoff District: 1

Address: 161 131st Ave E

City/State/Zip Code: Madeira Beach FL, 33708

Telephone: 727-642-6621 Email Address: MikeMadBch@gmail.com

### Educational Background

Keswick Christian School, St Petersburg

St Petersburg Jr College (Associate's degree)

Florida State University (Bachelor's degree- Marketing/Economics)

Several real-estate-specific designations

### Experience

Served on Madeira Beach Board of Adjustment and City Marina Ad Hoc Committee.

Extensive real estate experience (over 25 years), also involved in new developments, so, I have an understanding of the process.

### Why would you like to be considered as a candidate for service on this Board?

I've been involved in the business of the city before and feel as though I can make a valuable contribution to the planning board, given my real estate experiences over 25 years. I live, work and recreate in Madeira Beach and have done so for over 35 years. I would like to take part in the ongoing growth of the city.

Please attach résumé.

Date submitted: \_\_\_\_\_



## Personal Profile

**MICHAEL WYCKOFF**

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### PROFESSIONAL BACKGROUND

- 1991-1994 **Century 21 Omnimark Group**  
Realtor-Associate. Residential and small commercial real estate sales as well as in-house trainer for new associates.
- 1993-Present **Cooke Real Estate School / The Real Estate Learning Center**  
Real Estate Instructor. Responsible for teaching all Florida Real Estate Commission approved pre-license and post-license courses for real estate sales associates and brokers. Instructor for Florida Mortgage Broker licensing courses. Responsible for development of course materials, handouts and state exam review course. Currently owner of The Real Estate Learning Center.
- 1997-Present **Vicinity Realty Services, Inc.**  
Broker. Handle day to day management of real estate firm. Responsible for recruiting associates, monitoring transactions, as well as personally involved in residential and commercial sales and property management.

### EDUCATION/LICENSURE

- 1991 Florida State University, Tallahassee, BS, Marketing; Minor Economics  
1991 Cooke Real Estate School — Real Estate Salesperson License  
1992 Cooke Real Estate School — Mortgage Broker License  
1993 Cooke Real Estate School — Real Estate Broker License  
1993 Cooke Real Estate School — Real Estate Instructor License  
2004 Council of Real Estate Brokerage Managers. Earned CRB designation  
2005 CCIM Institute. CI101: Financial Analysis-Commercial Investment Real Estate  
2011 CDPE Designation – Certified Distressed Property Expert  
2012 PPMC Designation Certified Professional Property Manager

### MEMBERSHIP/AFFILIATIONS

- Pinellas Realtor Organization and Greater Tampa Association of Realtors
- Florida Association of Realtors
- National Association of Realtors
- Council of Real Estate Brokerage Managers
- St Petersburg Yacht Club
- Ye Mystic Krewe of Neptune
- Gulf Beaches Kiwanis, founding member & board of directors
- Florida State University Alumni Association



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Some examples of the varied properties and owners with which I have been involved.

919 Land Trust (The Loft Properties) - Madeira Beach. 32,550 sq. ft., retail and office. Managed the day to day operation of the property - rent collection, tenant relations, maintenance oversight.

JH&E Enterprises - Various Locations, Tampa. Approx. 23,000 sq. ft, retail and office. Man- aged day to day operations, rent collection, tenant relations, owner representation, main- tenance oversight.

Double E Land Co. - Dale Mabry Property (Bill Currie Ford), Tampa. Owner representation and lease negotiation. Owner representation as part of an ownership group. Functioned as a consultant with regard to lease negotiation and financing terms for dealership renovations.

Gus Saravanos - 7300 Gulf Blvd, St Pete Beach. 9,640 sq. ft. retail strip center, full service property management.

C&M Properties - Gulf Boulevard, Madeira Beach. 2,200 sq. ft. retail/ office, plus several multi-family residential units. Handle all aspects of property management.

G&C Properties - Various small commercial and residential property management.

Hassan Investments – Tampa. Property management for approx. 60,000 sq. ft. professional/medical office condominium units.

SMT, Inc – Tenant representation. Approx. 25,000 sq ft class-A office space, including build-out planning.

Pairedocs Investments – Full service property management of apartment buildings and single family homes.

Residential and small commercial brokerage transactions numbering in the several hundreds.