

CITY OF MADEIRA BEACH

Adopted Operating and Capital Budget



Fiscal Year 2015

October 1, 2014 - September 30, 2015

**THE CITY OF
MADEIRA BEACH, FLORIDA**

ELECTED OFFICIALS

Travis Palladeno, Mayor

Terry Lister, City Commissioner (District 1)

Nancy Hodges, Vice Mayor (District 2)

Elaine Poe, City Commissioner (District 3)

Patricia Shontz, City Commissioner (District 4)

CHARTER OFFICERS

Shane B. Crawford, City Manager

Aimee Servedio, City Clerk

Thomas J. Trask, City Attorney

Vincent M. Tenaglia, City Treasurer

THE CITY OF MADEIRA BEACH

DATE INCORPORATED: 1947

FORM OF GOVERNMENT: Council/Manager

AREA: 445 Acres

GOVERNING BODY: City Commission
4 Commissioners run by single districts, elected at-large to 2 year overlapping terms and Mayor-Commissioner in at-large election for a three year term.

ADMINISTRATION: City Manager, City Clerk and City Attorney
Appointed by the City Commission.

SERVICES: A full service city, including police, fire, sanitation and recreation services. Police protection is contracted through the Pinellas County Sheriff's Department. Water and sewer services are provided by Pinellas County Utilities.

LOCATION: On the West coast of Florida, the City of Madeira Beach is located on the island of Sand Key and is surrounded on the east by the Boca Ciega Bay and the west by the Gulf of Mexico.



City of Madeira Beach
300 Municipal Drive
Madeira Beach, FL 33708

City Manager's Budget Message

October 1, 2014

Honorable members of the City of Madeira Beach Board of Commissioners and Citizens of Madeira Beach:

It is my privilege to transmit to you the annual budget for the upcoming fiscal year. The adopted budget increases the current millage rate from 1.7900 to 1.9900. This is the first millage rate increase since 1989. Based on the multitude of capital projects currently on the table and the various new services offered by the City, this rate is appropriate and necessary to help provide sustainable services for years to come.

As you are aware, the City is progressing, developing, and evolving. Our new City Centre will be completed this year. Revenue projections are projected in a conservative fashion. Expenses are increased as a diligent and responsible way of managing the new City Centre (specifically the new Recreation Center, the ball diamonds and event field, banquet center, and fitness gym) and revenues will be reflected only after the City has a year's worth of experience to be accurate in our projections.

As the Board of Commissioners considers the multitude of capital projects currently in the queue, it needs to consider new revenue streams for the proper funding of these projects or borrowing. The City has been incredibly successful in receiving grants to assist in sizeable capital projects such as a 1.3 million dollar award for a matching grant for the City's next road and stormwater project. Grants have been received for Marina repairs/replacements, groyne repairs, beach walkovers, etc.

As I conclude this letter, I wish to thank my exceptional department head team and City staff who worked so diligently during this process.

Very truly yours,

Shane B. Crawford
City Manager

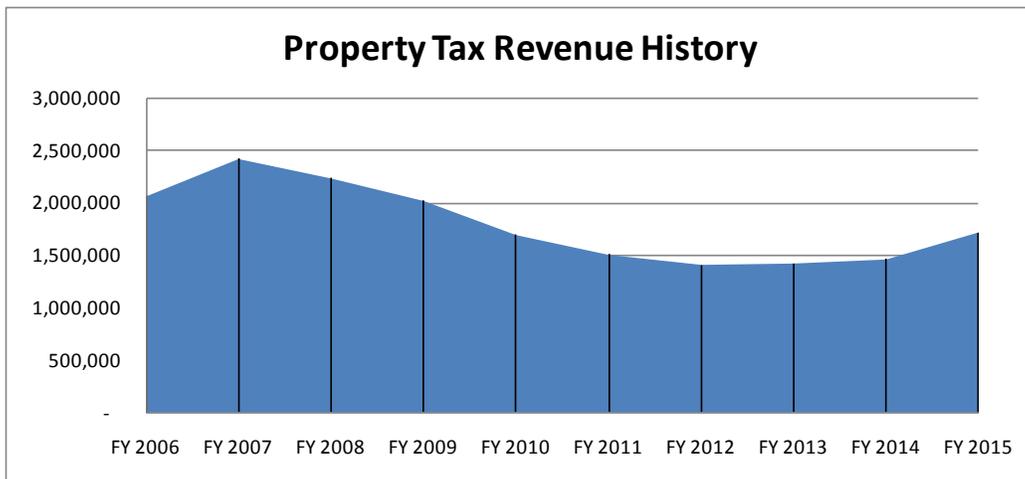
FY 2015 General Fund Summary

Madeira Beach experienced a decline in property values following the recession, like most cities across the country and particularly those in Florida. While property values have since rebounded moderately, long-term property tax revenue will be permanently limited by Amendment One passed by Florida voters in 2008. Amendment One provided an additional \$25,000 exemption to homesteaded property, further limiting the tax base.

Property values in Madeira Beach are estimated to increase in FY 2015 for the second consecutive year, following six years of decline. The 6.04% projected increase generates \$89,800 in new property tax revenue for the City.

City of Madeira Beach Ten-Year Property Tax Value History FY 2006 - FY 2015

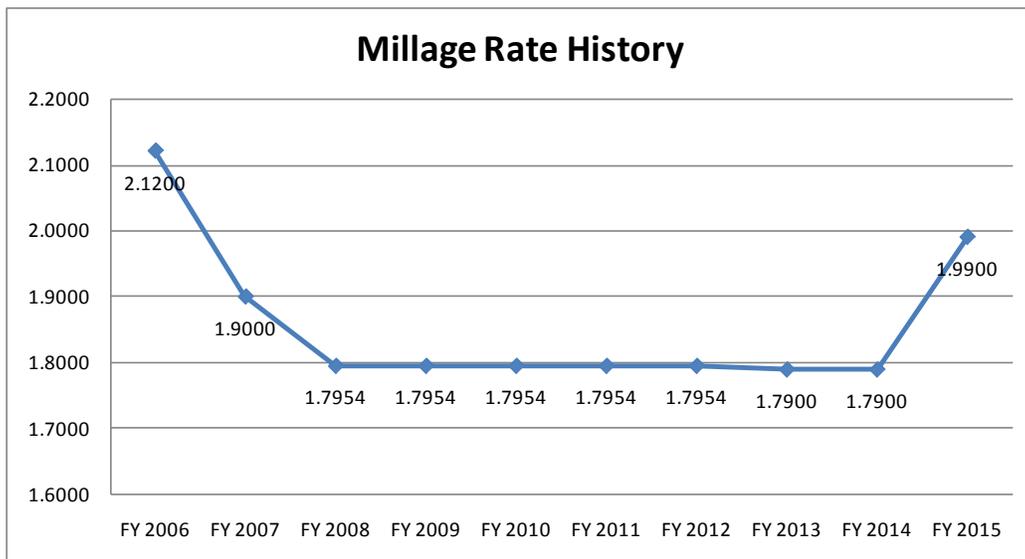
Year	Total Taxable Value	Percent +/-
FY 2006	1,005,179,022	
FY 2007	1,311,819,769	30.51%
FY 2008	1,291,012,843	-1.59%
FY 2009	1,151,495,611	-10.81%
FY 2010	965,078,602	-16.19%
FY 2011	864,868,511	-10.38%
FY 2012	827,583,411	-4.31%
FY 2013	822,083,226	-0.66%
FY 2014	861,017,162	4.74%
FY 2015	913,032,003	6.04%



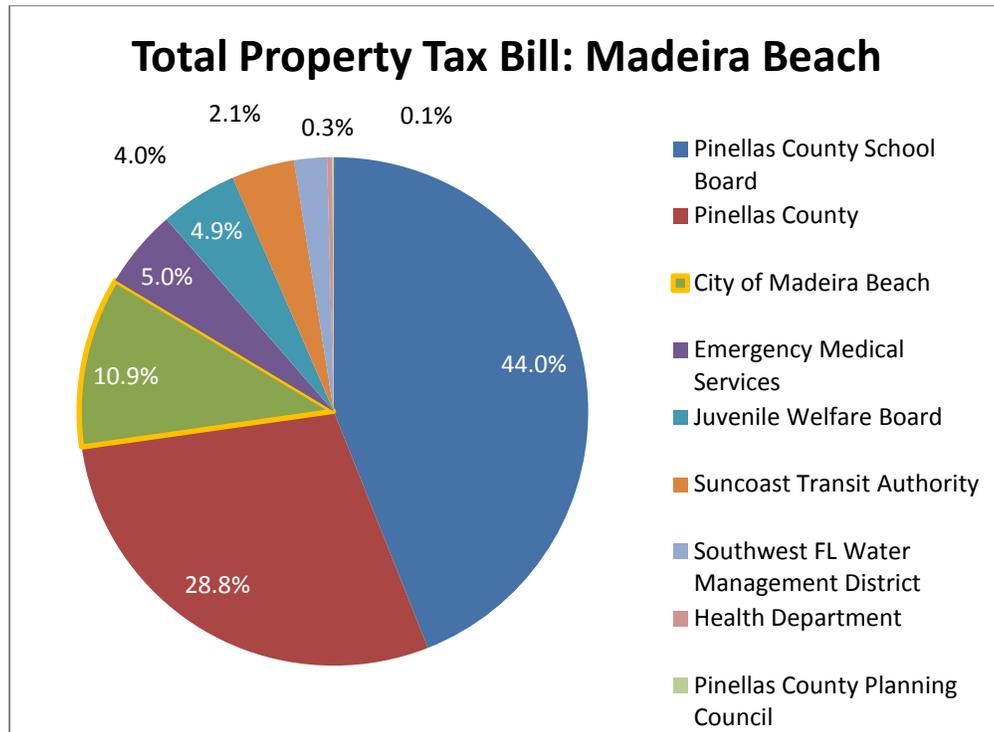
The FY 2015 budget includes a millage rate increase from 1.7900 to 1.9900. The millage rate increase provides an additional \$173,400 in property tax revenue for the city. The City Manager and staff consider this rate necessary in order to support the various new and expanded services offered by the City, such as building management and code enforcement, recreation services and special events.

The table below illustrates the relationship between home values, property exemptions, millage rates, and the estimated impact of the FY 2015 rate increase:

\$	350,200.00	Median home market value, City of Madeira Beach
\$	(50,000.00)	Homestead exemption
\$	300,200.00	Adjusted taxable value
\$	<u>597.40</u>	Estimated City of Madeira Beach property taxes, 1.99 millage rate
\$	<u>537.36</u>	Estimated City of Madeira Beach property taxes, 1.79 millage rate
\$	<u>60.04</u>	Estimated impact, millage rate increase



Despite the planned millage rate increase, City taxes represent just 10.9% of residents' estimated total tax bill. The chart below illustrates the various authorities levying property taxes in Madeira Beach.



As compared to similar municipalities in Pinellas County, Madeira Beach continues to maintain a relatively modest millage rate despite the planned increase. Below is a list of similar municipalities and corresponding FY 2014 millage rates:

Municipality	Millage Rate
Town of Belleair	6.0257
City of Belleair Bluffs	5.3500
Town of Kenneth City	4.7592
City of Gulfport	4.0390
City of Treasure Island	3.3368
City of St. Pete Beach	2.8569
City of Belleair Beach	2.0394
City of Indian Rocks Beach	2.0000
Town of Redington Shores	2.0000
City of Madeira Beach*	1.9900
Town of Redington Beach	1.9410
Town of Indian Shores	1.8700
City of South Pasadena	1.6985
Town of North Redington Beach	0.7511
Town of Belleair Shore	0.6175

*FY 2015 adopted millage rate

Capital Improvement Project Update

Since the appointment of a new city manager in early 2012, the City Commission has provided direction to staff to aggressively pursue numerous capital improvement projects. Please see the Capital Improvement Program (CIP) section in the back of this document for additional information on capital improvement activity, funding sources and cost estimates. Below is a short summary of recent major projects completed, initiated, and/or scheduled for the upcoming year:

Completed:

9/11 Memorial

Seawall rehabilitation

Beach walkover replacements

Parking pay station installation

Archibald Park beautification

In progress:

Municipal complex reconstruction

Gulf Blvd. improvements (utility undergrounding)

Normandy Road stormwater drainage and roadway improvements

Marina dock improvements

Beach groyne rehabilitation

Scheduled:

Boca Ciega Drive stormwater drainage and roadway improvements

Monument signs installation

Electrical installation at Village Blvd.

Madeira Way improvements

Transient dock installation

Budget Document Outline

The budgeting process is generally one of the most complex tasks the City completes each year. The annual budget not only serves as a financial and accountability tool; it also serves as a financial plan for the organization and the community. It includes estimates of available resources and appropriations, which provide authority to levy taxes and expend public funds for specific purposes.

The budget document is divided into several sections in order to help facilitate decision-making and resource allocation:

1. Introduction
2. General Fund

The General Fund serves as the chief operating center for all typical government operations. The General Fund section in the budget document projects revenues and expenditures related to each of the City's key services. The presentation of the General Fund budget is segregated into the following sections:

- A. Revenues
 - i. Operating revenues (i.e. taxes, fees, inter-governmental sources)
 - ii. Non-operating revenues (i.e. debt proceeds, non-recurring grant sources)
- B. Expenditures by department
 - i. Operating expenditures (i.e. personnel, departmental operations)
 - ii. Non-operating expenditures (i.e. capital outlay, non-recurring items)

Each departmental program includes a summary and outline of the departmental mission and services. Similar presentations are included for each of the following Funds:

3. Local Option Sales Tax Fund (Penny for Pinellas)
4. Archibald Fund
5. Sanitation Fund
6. Stormwater Fund
7. Marina Fund

8. Capital Improvement Program (CIP)

Section 8 presents the Capital Improvements Program (CIP). The CIP includes a five-year project summary and cash balance projection by fund. The CIP is comprised of one-time, nonrecurring expenditures as well as vehicle replacements/acquisitions.

9. Supplemental

This section includes reference materials such as fund totals and personnel totals. It is intended to help summarize information presented in the fund and departmental pages.

Accounting Policies

Basis of Accounting:

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Madeira Beach financial reports are maintained on a modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e. revenues and other financing sources) and decreases (i.e. expenditures and other financing uses) in net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due.

Encumbrances represent expenditure commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriations, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

Basis of Budgeting:

The basis of budgeting refers to the conversions for recognition of costs and revenue in budget development and in establishing and reporting appropriations that are the legal authority to spend or collect revenues. The City uses a modified accrual basis for budgeting governmental funds. All operating and capital expenditures and revenue are identified in the budgeting process because of the need for appropriation authority.

The budget is fully reconciled to the accounting system at the beginning of the fiscal year, and in preparing the CAFR at the end of the fiscal year. A number of GAAP adjustments are made to reflect balance sheet requirements and their effect on the budget. These include changes in designations and recognition, via studies and analysis, of accrued liabilities. Amounts needed for such long-term liabilities as future payoff of accumulated employee vacation is budgeted as they budgeted as projections and once recognized are adjusted for actual amounts.

Internal Control Structure:

The internal control structure is designed to provide reasonable, but not absolute, assurance that the government is protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the annual financial statements in conformity with generally accepted accounting principles.

It is the responsibility of the Finance Director and the City Manager to establish and maintain the internal control structure. This concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of cost and benefits require estimates and judgment by management.

Level of Budgetary Control:

Legal budgetary control is maintained at the department level. Expenditures may not exceed Budget appropriations. Per the City's Charter, the City Manager is authorized to transfer budgeted amounts within departments of a fund; however, any revision that alters the total expenditures of any department or fund must be approved by the Board of Commissioners. The City of Madeira Beach adopts Budget amendments by ordinance in accordance with the City Charter.

Budget Amendment and Adjustment:

In accordance with Section 10.5 of the City Charter and the City's operating procedures, the Board of Commissioners may by Resolution adjust or amend the Budget through supplemental appropriations, reduction of appropriations, and intra-fund transfer of appropriations. Adjustment of the Budget involves a reallocation of existing appropriations within each fund and does not change the Budget "bottom line." Amendment of the Budget involves an addition to or reduction of existing appropriations.

A. Adjustment

Under the first method, departmental expenditures and requirements are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the Budget, while other departments will not require their full Budget authorizations. The Finance Department reviews and analyzes all departmental Budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits. These changes are then reviewed with the affected department. When an adjustment is needed, Finance will look first to savings or cost reductions within the department, followed by overall Budget reductions and finally transfers between departments, which require Board of Commissioners approval.

B. Amendment

Amending the City Budget occurs whenever the requested changes will cause the existing appropriation level for the program to change. This situation generally occurs when the Board of Commissioners authorizes additional appropriations. This is done by ordinance to amend the original Budget and states the sources of funding for the incremental appropriations.

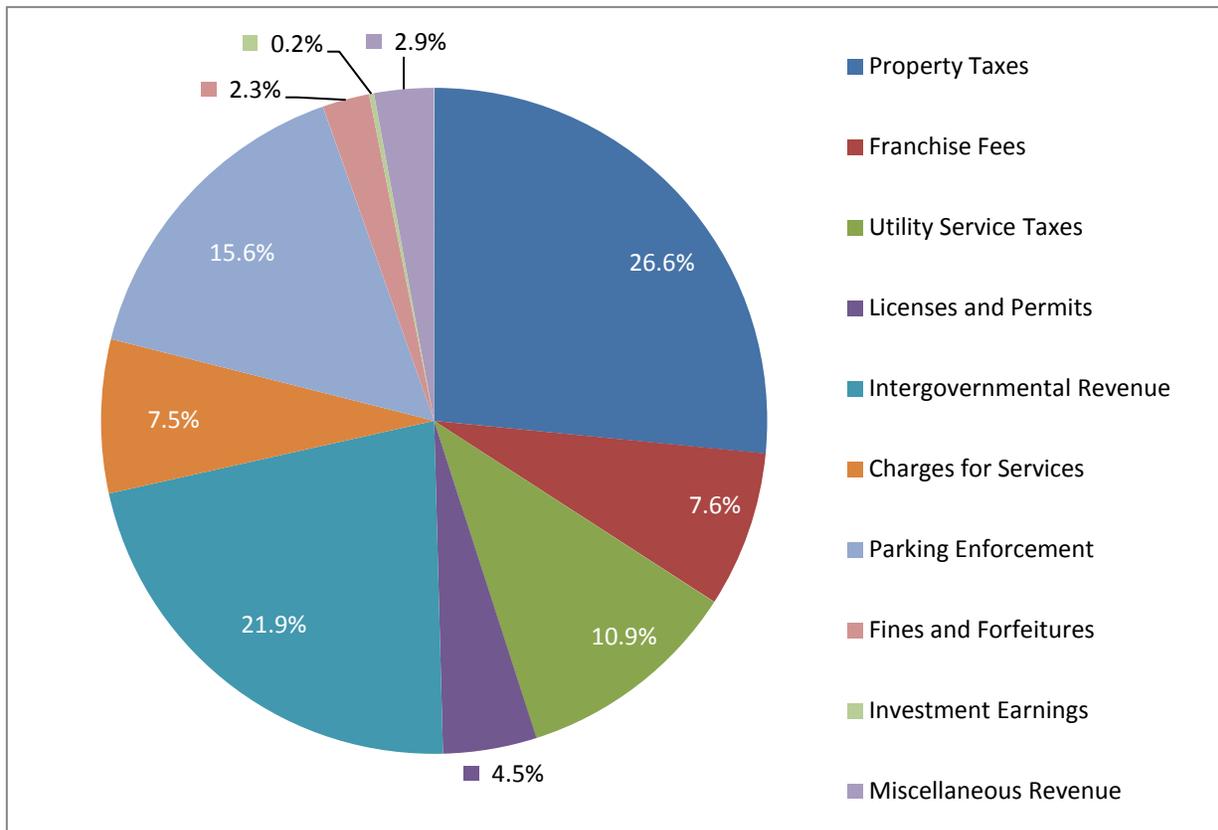
Budget Process

Under the provisions Article X, Section 10.4 of the City of Madeira Beach Charter, the Board of Commissioners “shall by ordinance adopt a Budget setting forth the amounts necessary to be raised for the various department of the City and fixing the amount of millage to raise such sum.” Pursuant to Article X, Section 10.2 of the City of Madeira Beach Charter, 90 days before the beginning of the fiscal year (October 1st), the City Manager shall present a report covering the operation of the City with an estimate of the expenditures and revenues of the City for the next fiscal year. To accomplish this, the City Manager issues Budget instructions, conducts Budget preparation sessions, and communicates regularly with department staff.

GENERAL FUND

OPERATING REVENUE: FUNDING SOURCES

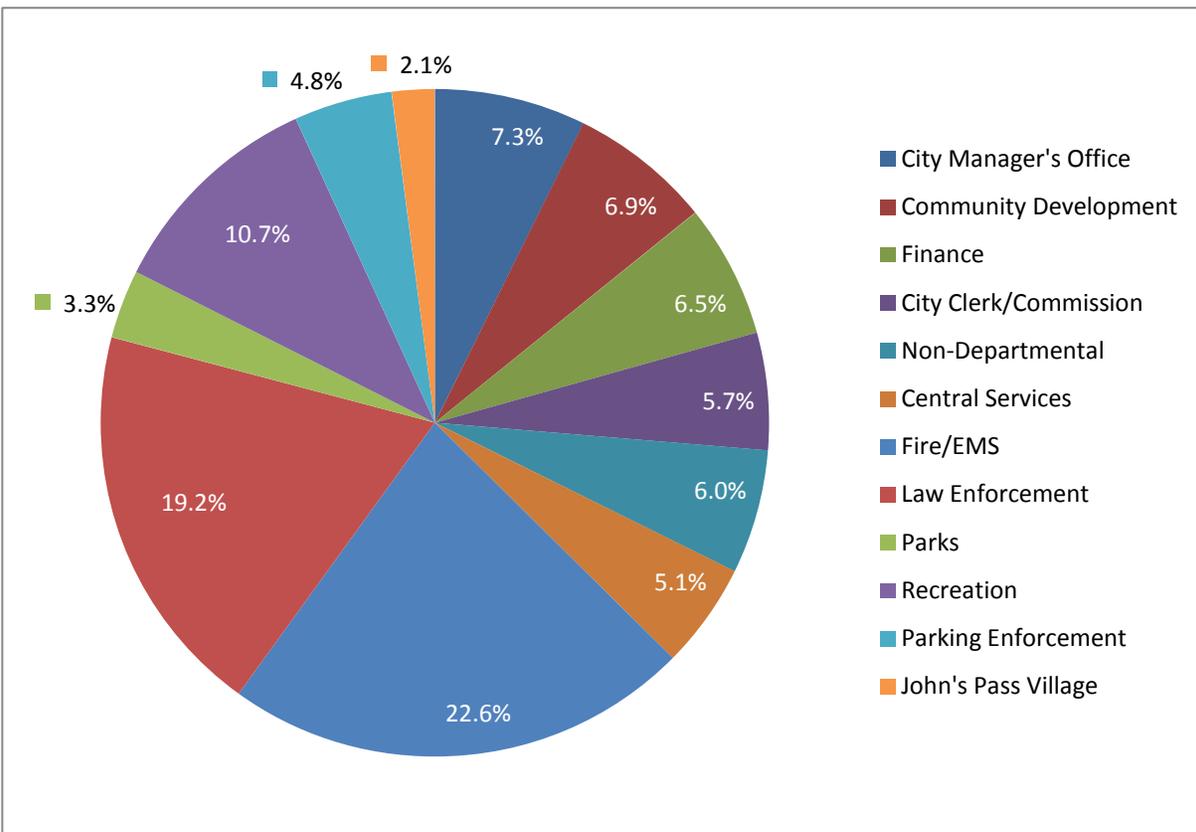
Property Taxes	26.6%	1,726,100
Franchise Fees	7.6%	492,500
Utility Service Taxes	10.9%	707,700
Licenses and Permits	4.5%	294,100
Intergovernmental Revenue	21.9%	1,424,300
Charges for Services	7.5%	484,900
Parking Enforcement	15.6%	1,016,500
Fines and Forfeitures	2.3%	148,000
Investment Earnings	0.2%	15,000
Miscellaneous Revenue	2.9%	188,400
Total Operating Revenue	100.00%	\$6,497,500



GENERAL FUND

OPERATING EXPENDITURES: BY DEPARTMENT

City Manager's Office	7.3%	448,100
Community Development	6.9%	419,800
Finance	6.5%	395,000
City Clerk/Commission	5.7%	346,500
Non-Departmental	6.0%	367,400
Central Services	5.1%	311,800
Fire/EMS	22.6%	1,379,400
Law Enforcement	19.2%	1,172,100
Parks	3.3%	202,500
Recreation	10.7%	656,500
Parking Enforcement	4.8%	290,900
John's Pass Village	2.1%	126,700
Total Operating Expenditures	100.00%	\$6,116,700



GENERAL FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
Available funding sources:							
	Unassigned balance	4,892,865	4,936,540	4,307,800	4,478,535	3,394,800	-24.20%
	Proceeds from sale of sewer system	-	-	3,344,700	3,344,700	-	-100.00%
	Former vehicle replacement fund balance	-	-	517,800	517,800	-	-100.00%
	Former John's Pass Village fund balance	-	-	810,100	909,108	-	-100.00%
	Former parking fund balance	-	-	196,700	568,349	-	-100.00%
	Beginning cash balance	\$ 4,892,865	\$ 4,936,540	\$ 9,177,100	\$ 9,818,492	\$ 3,394,800	-65.42%
Operating revenue							
Property tax:							
311.000	Ad Valorem - Current (Millage rate: 1.9900)	1,439,301	1,381,266	1,462,900	1,462,900	1,726,100	17.99%
311.006	Ad Valorem - Delinquent	5,535	1,597	-	-	-	
311.0140	Ad Valorem - Tax Certificates	-	41,462	-	-	-	
	Total Property Taxes	1,444,836	1,424,325	1,462,900	1,462,900	1,726,100	17.99%
Franchise fees:							
313.215	Electricity	498,580	471,972	508,600	508,600	485,000	-4.64%
313.505	Gas	7,435	8,342	7,000	7,000	7,500	7.14%
	Total Franchise Fees	506,015	480,314	515,600	515,600	492,500	-4.48%
Utility service taxes:							
314.1011	Electricity	534,416	563,875	489,800	489,800	575,000	17.39%
314.3011	Water	101,976	84,985	103,000	103,000	105,000	1.94%
314.4011	Gas	1,150	6,011	4,400	4,400	4,700	6.82%
314.8011	Propane	26,689	22,849	23,000	23,000	23,000	0.00%
	Total Utility Service Taxes	664,231	677,720	620,200	620,200	707,700	14.11%
Licenses and permits:							
321.010	Local Business Tax Receipts	64,494	71,022	70,500	70,500	72,600	2.98%
321.012	Contractor Reciprocals	980	-	800	800	800	0.00%
322.009	Variance Applications	3,008	4,425	2,000	2,000	2,500	25.00%
322.020	Building Permits	4,803	230,959	140,000	515,000	200,000	-61.17%
322.022	Fire Inspection Fees	1,180	4,515	500	500	3,000	500.00%
322.023	Plan Reviews	4,119	1,088	1,000	1,000	1,200	20.00%
322.024	Rental inspection	-	-	-	-	14,000	
	Total Licenses and Permits	78,584	312,099	214,800	589,800	294,100	-50.14%
Intergovernmental revenue:							
312.410	Local Option Gas Tax	57,215	58,330	57,000	57,000	57,600	1.05%
338.900	Pinellas County - EMS	340,835	324,856	363,000	363,000	381,100	4.99%
342.202	Fire Protection - Redingtons	221,265	228,346	233,500	233,500	236,500	1.28%
342.904	FDOT Maintenance Agreements	36,801	39,453	38,000	38,000	39,500	3.95%
315.2011	Communication Services Tax	255,508	248,193	252,900	252,900	241,200	-4.63%
331.490	FDOT Beautification Grant	10,000	9,800	-	10,000	-	-100.00%
335.120	State Revenue Sharing	203,612	204,385	204,400	204,400	205,000	0.29%
335.150	Alcoholic Beverage Licenses	13,451	17,018	14,000	14,000	14,000	0.00%
335.180	Half Cent Sales Tax	224,574	236,318	232,600	232,600	242,000	4.04%
335.230	Firefighters Supplemental Income	2,703	3,477	4,400	4,400	4,400	0.00%
335.490	Fuel Tax Refund	1,637	3,532	1,500	1,500	3,000	100.00%
	Total Intergovernmental Revenue	1,367,601	1,373,708	1,401,300	1,411,300	1,424,300	0.92%
Charges for services:							
389.400	Administrative Services Allocation	244,360	247,100	247,400	247,400	254,800	2.99%
347.210	Activity Registration	37,479	43,204	40,000	40,000	40,000	0.00%
347.211	Softball Registration	51,638	37,260	40,000	40,000	40,000	0.00%
347.220	After School Program	83,564	108,316	85,000	85,000	95,000	11.76%
347.221	Summer Program	36,357	47,266	45,000	45,000	45,000	0.00%
347.290	Coca-Cola Machine	160	390	100	100	100	0.00%
347.594	Beach Concession - Archibald Park	12,000	12,000	-	-	-	
347.596	Snack Shack Concession - Paradise Sweets	33,900	38,600	-	-	-	
347.597	Beach Walkover Chair Rental Agreement	-	-	10,000	10,000	10,000	0.00%
	Total Charges for Service	499,458	534,136	467,500	467,500	484,900	3.72%

GENERAL FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
Parking enforcement:							
344.502	Parking Meters - John's Pass Village	-	-	140,000	205,000	205,000	0.00%
344.504	Parking Meters - City Lots	-	-	145,000	275,000	275,000	0.00%
344.507	Parking Meters - Village Blvd.	-	-	290,000	520,000	520,000	0.00%
344.506	Non-Resident Parking Permits	-	-	9,000	16,500	16,500	0.00%
	Total Parking Enforcement	-	-	584,000	1,016,500	1,016,500	0.00%
Fines and forfeitures:							
351.111	Fines and Forfeitures	5,920	5,887	5,000	5,000	5,000	0.00%
351.112	Parking Fines	-	-	60,000	207,500	140,000	-32.53%
359.091	Code Enforcement	22,205	4,137	1,000	1,000	3,000	200.00%
	Total Fines and Forfeitures	28,125	10,024	66,000	213,500	148,000	-30.68%
Investment earnings:							
361.100	Interest Earnings	63,798	18,531	25,000	25,000	15,000	-40.00%
	Total Investment Earnings	63,798	18,531	25,000	25,000	15,000	-40.00%
Miscellaneous revenue:							
362.013	Rent - Tango Bay	-	-	100,300	100,300	102,800	2.49%
362.587	Rent - Cell Tower	71,885	73,533	72,900	72,900	62,600	-14.13%
362.004	Rent - Auditorium	1,271	3,303	1,000	1,000	5,000	400.00%
347.222	Rent - Fields	-	-	-	-	10,000	
364.411	Sale of Equipment	5,580	7,124	3,000	3,000	3,000	0.00%
369.382	Indebtedness Searches	2,350	2,935	1,500	1,500	2,500	66.67%
369.386	Special Event Application Fees	1,200	1,900	1,000	1,000	1,200	20.00%
369.391	Civil Review Fees	-	-	-	-	500	
362.005	Storage Rental - Beach Masonizing	336	336	300	300	300	0.00%
369.370	Copy Charges	216	133	200	200	200	0.00%
369.374	Notary Services	305	195	200	200	200	0.00%
369.390	CPR Training	-	-	-	-	100	
369.369	Miscellaneous	38,342	40,433	10,000	10,000	-	-100.00%
366.366	Donations	27,588	-	-	-	-	
369.002	Gasoline Sold	1,258	327	-	-	-	
369.376	Lawn Maintenance - Library	2,400	2,400	-	-	-	
369.379	Refund Prior Year Expenses	1,719	-	-	-	-	
369.381	Sales Tax Collection Allowance	622	635	-	-	-	
369.385	FEMA Application Fees	-	1,000	-	-	-	
369.389	Sister City Donations	-	297	-	-	-	
	Total Miscellaneous Revenue	155,072	134,551	190,400	190,400	188,400	-1.05%
Total operating revenue		\$ 4,807,720	\$ 4,965,318	\$ 5,547,700	\$ 6,512,700	\$ 6,497,500	-0.23%
Operating expenditures by department:							
	City Manager	188,671	333,950	424,400	427,600	448,100	4.79%
	Community Development	166,385	341,163	359,900	380,358	419,800	10.37%
	Finance	359,639	288,146	377,200	378,806	395,000	4.28%
	City Clerk / Commission	369,129	438,405	269,700	283,288	346,500	22.31%
	Non-Departmental	264,353	233,008	384,300	391,657	367,400	-6.19%
	Central Services	188,376	329,369	275,700	299,585	311,800	4.08%
	Streets	222,965	-	-	-	-	
	Fire / EMS	1,213,085	1,180,090	1,313,500	1,284,932	1,379,400	7.35%
	Law Enforcement	990,528	1,116,641	1,142,100	1,142,100	1,172,100	2.63%
	Parks	401,654	378,317	198,700	226,822	202,500	-10.72%
	Recreation	379,705	352,333	479,500	525,614	656,500	24.90%
	Parking Enforcement	-	-	227,700	272,700	290,900	6.67%
	John's Pass Village	-	-	114,000	114,000	126,700	11.14%
Total operating expenditures		\$ 4,744,490	\$ 4,991,422	\$ 5,566,700	\$ 5,727,462	\$ 6,116,700	6.80%

GENERAL FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
Non-operating / CIP-related funding sources:							
337.555	Pinellas Co. capital project reimbursement	-	75,000	-	50,000	-	-100.00%
381.017	Transfer from John's Pass Village Fund	44,400	75,500	-	-	-	
381.405	Repayment from Marina Fund (Ship Store)	23,276	26,233	29,000	29,000	29,000	0.00%
381.777	Boating improvement grant award	-	-	-	-	322,000	
381.888	Pinellas Co. Gulf Blvd. improvements funding schedule	-	-	659,800	359,800	629,900	75.07%
381.999	Debt proceeds	-	-	4,400,000	4,658,156	2,955,000	-36.56%
Total non-operating / CIP-related funding sources		\$ 67,676	\$ 176,733	\$ 5,088,800	\$ 5,096,956	\$ 3,935,900	-22.78%
Non-operating / CIP-related expenditures:							
	Capital improvements and vehicle replacements	87,231	594,852	11,419,800	12,068,850	3,155,200	-73.86%
	Debt service, 2013 revenue bond	-	-	150,000	91,807	309,100	236.69%
	Cost of issuance, 2013 revenue bond	-	-	400,000	145,156	-	-100.00%
	Debt service, 2014 revenue anticipation note	-	-	-	-	42,700	
	Cost of issuance, 2014 revenue anticipation note	-	-	-	-	55,000	
Total non-operating / CIP-related expenditures		\$ 87,231	\$ 594,852	\$ 11,969,800	\$ 12,305,812	\$ 3,562,000	-71.05%
Available cash balance		\$ 4,936,540	\$ 4,492,317	\$ 2,277,100	\$ 3,394,874	\$ 4,149,500	22.23%
<i>Available balance as percent of operating budget</i>		<i>104.0%</i>	<i>90.0%</i>	<i>40.9%</i>	<i>59.3%</i>	<i>67.8%</i>	

CITY MANAGER'S OFFICE

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	146,560	272,920	284,800	288,000	265,700
OPERATING	42,111	61,031	139,600	139,600	182,400
CAPITAL	-	-	-	-	-
TOTAL	\$188,671	\$333,951	\$424,400	\$427,600	\$448,100
FUNDING SOURCE:					
GENERAL FUND	\$188,671	\$333,951	\$424,400	\$427,600	\$448,100

MISSION

By the Charter of the City of Madeira Beach, the City Manager is the chief administrative officer of the City. The City Manager is responsible to the City Commission for administration of all City affairs placed in the manager's charge by or under the charter. The City Manager shall uphold City ordinances and regulations in the discharge of his/her duties for the betterment of the entire community.

SERVICES

ADMINISTRATION. The City Manager provides overall direction and supervision to all City departments and is responsible for advising and carrying out policies established by the City Commission. The following positions report directly to the City Manager: Assistant City Manager, Central Services Director, Fire Chief, Community Policing Deputies, Building Official, Community Development Director, Recreation Director, and Executive Assistant.

CITY MANAGER'S OFFICE (001.1000)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1200 Salaries & Wages	111,502	199,223	222,900	226,100	200,000	-11.54%
1400 Overtime	259	1,710	2,500	2,500	3,000	20.00%
2100 Social Security	8,862	15,091	13,000	13,000	15,300	17.69%
2203 ICMA 401(a) Plan	10,225	21,293	19,100	19,100	20,000	4.71%
2300 Group Insurance	8,421	31,647	26,800	26,800	26,800	0.00%
2400 Worker's Compensation	269	381	500	500	600	20.00%
2500 Unemployment Compensation	7,022	3,575	-	-	-	
Subtotal Personnel	146,560	272,920	284,800	288,000	265,700	-7.74%
OPERATING:						
3100 Professional Services	25,509	6,151	15,000	15,000	-	-100.00%
3101 City Attorney - Retainer	-	-	50,400	50,400	50,400	0.00%
3102 City Attorney - Non-Retainer	-	-	30,000	30,000	20,000	-33.33%
3103 Other Legal Expenses	-	-	5,000	5,000	-	-100.00%
3105 Legal - Labor Attorney	-	2,274	3,000	3,000	3,000	0.00%
3135 Pre Employment Services	-	1,465	-	-	-	
3400 Other Contractual Services	1,088	21,389	7,500	7,500	7,500	0.00%
4000 Travel and Training	1,455	1,558	5,000	5,000	5,000	0.00%
4001 Auto Allowance	4,154	6,000	6,000	6,000	6,000	0.00%
4200 Postage	1,329	1,415	3,500	3,500	1,500	-57.14%
4700 Print & Reproduction	5,125	10,495	8,700	8,700	15,000	72.41%
4800 Promotions & Public Relations	1,286	304	500	500	65,000	12900.00%
4900 Other Current Charges	-	2,303	1,000	1,000	2,000	100.00%
5100 Office Supplies	1,788	4,902	1,000	1,000	2,000	100.00%
5210 Departmental Supplies	-	355	-	-	-	
5420 Dues & Subscriptions	377	2,419	3,000	3,000	5,000	66.67%
Subtotal Operating	42,111	61,030	139,600	139,600	182,400	30.66%
TOTAL CITY MANAGER'S OFFICE	\$188,671	\$333,950	\$424,400	\$427,600	448,100	4.79%

CITY MANAGER'S OFFICE (001.1000)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:		
1200 Salaries & Wages	200,000	Wages for the City Manager's office including estimated funding for the City Manager's annual vacation hour payout.
1400 Overtime	3,000	Overtime expenses as necessary for the Executive Assistant
2100 Social Security	15,300	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	20,000	City contribution to City Manager's retirement at 12% of salary, per contract, and staff retirement at 9% of salary
2300 Group Insurance	26,800	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	600	Worker's compensation insurance costs for three employees
Subtotal Personnel	265,700	
OPERATING:		
3101 City Attorney - Retainer	50,400	City attorney recurring legal fees
3102 City Attorney - Non-Retainer	20,000	Additional city attorney legal expenses as needed
3105 Legal - Labor Attorney	3,000	Labor attorney's legal expenses for union negotiations and personnel management issues
3400 Other Contractual Services	7,500	Grant writing contractual services provided by Pinellas Planning Council
4000 Travel and Training	5,000	Costs for City Manager to attend one national and one in-state conference, per contract. Additional funds are included for the Executive Assistant and any other professional development as appropriate.
4001 Auto Allowance	6,000	City Manager's automobile allowance as provided by contract (\$500/month)
4200 Postage	1,500	Mailing costs for the City's quarterly newsletter and other general correspondence

CITY MANAGER'S OFFICE (001.1000)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
4700 Print & Reproduction	15,000	Preparation costs for the City's quarterly newsletter, promotions, etc.
4800 Promotions & Public Relations	65,000	Special event and promotions budget for various community activities, previously reported in the Non-Departmental budget
4900 Other Current Charges	2,000	Miscellaneous expenses for City Hall front-desk volunteer staff
5100 Office Supplies	2,000	Minor recurring office supply purchases
5420 Dues & Subscriptions	5,000	Professional membership fees for the City Manager, including ICMA per contract and civic organizations as approved by City Commission in FY 2014
Subtotal Operating	<u>182,400</u>	
TOTAL CITY MANAGER'S OFFICE	\$448,100	

CITY MANAGER'S OFFICE

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
City Manager	1	1	1	1
Executive Assistant	0	0	0	1
Administrative Assistant	0	2	1	0
Volunteer Coordinator (Part-time)	0	0	0	0.5
Total Funded Positions	1.0	3.0	2.0	2.5

FY 2015 POSITION CHANGES SUMMARY

A part-time Volunteer Coordinator position is added for FY 2015. This position will coordinate the schedules, hours and availability of various volunteers providing administrative support to city staff. The Administrative Assistant position has been reclassified to Executive Assistant.

COMMUNITY DEVELOPMENT

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	131,536	211,687	203,700	268,700	311,800
OPERATING	34,849	129,476	156,200	111,658	108,000
CAPITAL	-	-	-	5,858	15,000
TOTAL	\$166,385	\$341,163	\$359,900	\$386,216	434,800
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$166,385	\$341,163	\$359,900	\$386,216	\$434,800

MISSION

The Community Development Department provides the City with professional urban planning services, building management, code compliance, and flood plain management. The mission is to maintain the City's unique beach community character while working toward a vision of improved land and water uses. The planning process is intended to improve the health, safety and welfare of the City. The Community Development Director and Building Official both report directly to the City Manager.

COMMUNITY DEVELOPMENT

SERVICES

PLANNING. Includes both current and long range planning for the City, as well as Community Rating System (CRS) management:

Current Planning includes the review of development plans. The Community Development Director reviews site plans from concept through final site plan. The Community Development Director prepares all staff reports for all cases before the Special Magistrate, who makes a final determination when a variance, special exception or administrative determination is requested.

Long Range Planning includes Comprehensive Plan review and amendments, Land Development Code revision and assistance toward Capital Improvement Program planning. Long Range Planning also includes coordination with State of Florida and Pinellas County plans, regionally specific project planning and implementation of the Madeira Beach Master Plan.

Community Rating System (CRS) Management is part of the National Flood Insurance Program. The objective is to prevent and reduce flood losses through effective planning.

BUILDING MANAGEMENT. Responsible for managing the City's building activity to ensure compliance with the Madeira Beach Code of Ordinances and Florida Building Code.

COMMUNITY DEVELOPMENT (001.1050)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	105,942	166,038	150,200	203,500	231,000	13.51%
1400	Overtime	879	1,808	500	500	1,000	100.00%
2100	Social Security	7,714	11,716	11,600	15,100	17,700	17.22%
2203	ICMA 401(a) Plan	1,854	6,762	14,000	14,500	21,500	48.28%
2300	Group Insurance	13,755	24,124	26,800	34,300	35,700	4.08%
2400	Worker's Compensation	1,392	1,239	600	800	4,900	512.50%
2500	Unemployment Compensation	-	-	-	-	-	
	Subtotal Personnel	131,536	211,687	203,700	268,700	311,800	16.04%
OPERATING:							
3100	Professional Services	17,419	90,076	32,000	37,000	34,000	-8.11%
3125	Special Magistrate	1,978	23,277	20,000	21,316	30,000	40.74%
3400	Contractual Services	3,519	1,948	81,000	21,000	-	-100.00%
4000	Travel and Training	755	2,436	4,400	4,400	-	-100.00%
4100	Telephone	289	54	-	-	-	
4110	Cellular Telephone	480	516	200	200	600	200.00%
4200	Postage	2,584	3,259	2,500	2,500	-	-100.00%
4500	General Insurance	-	417	400	400	400	0.00%
4600	Maintenance - Auto Equipment	471	35	1,000	1,000	2,000	100.00%
4680	Maintenance - Tires	363	-	200	200	-	-100.00%
4700	Print & Reproduction	2,387	2,605	2,000	2,000	-	-100.00%
4930	Bank Service Fees	-	-	2,400	2,400	-	-100.00%
5100	Office Supplies	3,618	2,790	2,700	11,842	-	-100.00%
5200	Uniforms	126	-	400	400	-	-100.00%
5210	Departmental Supplies	253	114	-	-	-	
5220	Gasoline & Oil	582	632	3,000	3,000	3,000	0.00%
5300	Building Management	-	-	-	-	14,000	
5301	Code Enforcement	-	-	-	-	6,000	
5302	Planning	-	-	-	-	14,000	
5303	Business Tax	-	-	-	-	4,000	
5420	Dues & Subscriptions	25	1,317	4,000	4,000	-	-100.00%
	Subtotal Operating	34,849	129,476	156,200	111,658	108,000	-3.28%
6400	Capital Equipment	-	-	-	5,858	15,000	
	Subtotal Capital Outlay	-	-	-	5,858	15,000	0.00%
	TOTAL COMMUNITY DEVELOPMENT	\$166,385	\$341,163	\$359,900	386,216	434,800	12.58%

COMMUNITY DEVELOPMENT (001.1050)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:		
1200 Salaries & Wages	231,000	Salary for Community Development staff
1400 Overtime	1,000	Overtime expenses for Permit Technician and Administrative Assistant as needed
2100 Social Security	17,700	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	21,500	City contribution to staff retirement at 9% of salary
2300 Group Insurance	35,700	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	4,900	Worker's compensation insurance costs for four employees
Subtotal Personnel	311,800	
OPERATING:		
3100 Professional Services	34,000	Engineering services and planning services, including site plan reviews and expert testimony
3125 Special Magistrate	30,000	Fee estimate, including increase based on anticipated parking violation hearings
4110 Cellular Telephone	600	Cell phone service contract with Verizon Wireless
4500 General Insurance	400	Auto liability and physical damage policy for Community Development vehicle
4600 Maintenance - Auto Equipment	2,000	Auto equipment maintenance for Community Development vehicle
5220 Gasoline & Oil	3,000	Estimated fuel expenses for Community Development vehicle
5300 Building Management	14,000	Building management field-related operating expenses
5301 Code Enforcement	6,000	Code enforcement field-related operating expenses
5302 Planning	14,000	Planning and flood plain management discretionary expenses
5303 Business Tax	4,000	Expenditures associated with business tax management and accounting
Subtotal Operating	108,000	
Capital:		
6400 Capital Equipment	15,000	Code enforcement, building management database system
Subtotal Capital Outlay	15,000	
TOTAL COMMUNITY DEVELOPMENT	434,800	

COMMUNITY DEVELOPMENT

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Community Development Director	0	1	1	1
Community Development Manager	1	0	0	0
Building Official	0	0	0	1
Code Enforcement Officer	1	1	0	0
Permit Technician	0	0	1	1
Administrative Assistant	1	1	1	1
Total Funded Positions	3	3	3	4

FY 2015 POSITION CHANGES SUMMARY

The City terminated its previous contract for building management services in early FY 2014, hiring a full-time Building Official to fill this role.

FINANCE

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	264,094	205,231	281,600	281,600	300,700
OPERATING	95,545	82,915	95,600	97,206	94,300
CAPITAL	-	-	-	-	-
TOTAL	\$359,639	\$288,146	\$377,200	\$378,806	\$395,000
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$359,639	\$288,146	\$377,200	\$378,806	\$395,000

MISSION

The Finance Department, led by the Assistant City Manager, is responsible for administration of the City's financial affairs and the development of fiscal policies to ensure accountability and fiscal discipline. Finance Department staff manage the City's day-to-day financial operations.

SERVICES

FINANCIAL MANAGEMENT. Development of the annual budget, Capital Improvement Program (CIP) and long-term cash balance projections.

TREASURY MANAGEMENT. Cash management, investment management and debt management.

FINANCIAL REPORTING. Monthly revenue, expenditure and cash reports; annual Comprehensive Annual Financial Report (CAFR).

BUDGET COMPLIANCE. Revenue, expenditure and encumbrance monitoring as well as compliance for supplemental appropriations and transfers.

HUMAN RESOURCES. Personnel budgeting, benefit/insurance program administration, pre-employment services, risk management and payroll management.

FINANCE (001.1100)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1200 Salaries & Wages	212,273	159,945	212,300	212,300	226,600	6.74%
1400 Overtime	8,340	-	-	-	-	
2100 Social Security	12,112	11,646	16,400	16,400	17,400	6.10%
2201 Retirement - FRS		-	-	-	-	
2203 ICMA 401(a) Plan	7,321	9,859	16,500	16,500	20,200	22.42%
2300 Group Insurance	23,519	23,781	35,700	35,700	35,700	0.00%
2400 Worker's Compensation	529	-	700	700	800	14.29%
Subtotal Personnel	264,094	205,231	281,600	281,600	300,700	6.78%
OPERATING:						
3100 Professional Services	7,800	28,320	20,000	19,300	7,500	-61.14%
3121 Computer Software Support	17,020	14,794	17,000	17,806	21,000	17.94%
3135 Pre-Employment Services	1,450	-	2,300	2,300	2,500	8.70%
3136 Criminal Records Check	787	-	-	-	-	
3200 Accounting and Auditing	31,800	26,600	34,000	35,500	36,500	2.82%
3400 Other Contractual Services	24,565	6,417	10,000	10,000	11,000	10.00%
4000 Travel and Training	764	527	3,000	3,000	3,000	0.00%
4100 Telephone	-	75	-	-	-	
4110 Cellular Telephone	-	-	-	-	400	
4200 Postage	2,010	1,427	2,000	2,000	2,000	0.00%
4500 General Insurance	968	1,200	1,200	1,200	1,200	0.00%
4640 Maintenance - Other Equipment	-	-	500	500	500	0.00%
4700 Print & Reproduction	3,020	2,198	3,500	3,500	3,500	0.00%
4800 Promotional Activities	119	-	-	-	-	
4900 Other Current Charges	966	89	-	-	-	
4990 Debt-Related Fees	-	-	-	-	2,500	
5100 Office Supplies	3,264	1,198	2,000	2,000	2,500	25.00%
5200 Uniforms	193	-	-	-	-	
5420 Dues & Subscriptions	819	70	100	100	200	100.00%
Subtotal Operating	95,545	82,915	95,600	97,206	94,300	-2.99%
TOTAL FINANCE	\$359,639	\$288,146	\$377,200	\$378,806	\$395,000	4.28%

FINANCE (001.1100)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:		
1200 Salaries & Wages	226,600	Salary for Finance staff
2100 Social Security	17,400	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	20,200	City contribution to staff retirement at 9% of salary
2300 Group Insurance	35,700	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	800	Worker's compensation insurance costs for four employees
Subtotal Personnel	300,700	
OPERATING:		
3100 Professional Services	7,500	Financial Advisor retainer agreement as related to planned debt issuance
3121 Computer Software Support	21,000	Munis financial software system support contract
3135 Pre-Employment Services	2,500	Background checks, physicals and drug screens for new hires (citywide) Annual independent audit of the City's financial statements as required by State Statutes and City Charter
3200 Accounting and Auditing	36,500	Paychex payroll processing software contract
3400 Other Contractual Services	11,000	Required training for Assistant City Manager/Finance Director, including annual investment courses; annual FGFOA conference; annual Group Health conference
4000 Travel and Training	3,000	Personal cell phone reimbursement for Assistant City Manager/Finance Director
4110 Cellular Telephone	400	Postage for all correspondence including invoices and payments
4200 Postage	2,000	Assistant City Manager/Finance Director bonding per City Charter requirements
4500 General Insurance	1,200	
4640 Maintenance - Other Equipment	500	Service calls and maintenance for various Finance Department equipment Printing costs for purchase orders, checks, annual CAFR and budget documents
4700 Print & Reproduction	3,500	Annual continuing disclosure fee, registrar and paying agent services as related to Series 2013 revenue bond
4990 Debt-Related Fees	2,500	Miscellaneous office supplies as needed
5100 Office Supplies	2,500	Florida Government Finance Officers Association (FGFOA) dues and other relevant professional memberships
5420 Dues & Subscriptions	200	
Subtotal Operating	94,300	
TOTAL FINANCE	\$395,000	

FINANCE

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Assistant City Manager/Finance Director	0	0	0	1
Finance Director	1	1	1	0
Accountant	0	0	1	1
Accounting Specialist	1	1	1	1
Accounting Specialist (Part-time)	0	0.5	0	0
Administrative Assistant	1.8	1	1	1
Total Funded Positions	3.8	3.5	4	4

FY 2015 POSITION CHANGES SUMMARY

The Finance Director position has been reclassified to Assistant City Manager for FY 2015. This position manages the Finance Department, Parking Department and Non-Departmental program and serves as the acting manager in the City Manager's absence.

CITY CLERK/COMMISSION

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	102,172	122,213	120,100	132,600	194,900
OPERATING	197,945	250,028	77,900	78,988	71,900
CAPITAL	1,485	-	-	-	7,500
DONATIONS	60,572	66,164	71,700	71,700	79,700
OTHER	8,440	-	-	-	-
TOTAL	\$370,614	\$438,405	\$269,700	\$283,288	\$354,000
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$370,614	\$438,405	\$269,700	\$283,288	\$354,000

MISSION

The Charter of the City of Madeira Beach vests the Board of Commissioners with all the legislative authority of the City. The Board of Commissioners consists of four Commissioners and a Mayor-Commissioner. The Board of Commissioners is authorized to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user charges for municipal services; and appoint a City Clerk, City Manager and a City Attorney.

SERVICES

LEGISLATION. The City Clerk's office acts as a liaison for the citizens in their communications to the Mayor and Commission members.

ELECTIONS. City elections are held on the second Tuesday in March of each year. The Clerk's office advises candidates of procedures for running for office, recruits poll workers, places all required legal advertisements and serves as the Supervisor of Municipal Elections.

RECORDS. As custodian of the records, the City Clerk fulfills record requests for the public and other agencies.

CONTRACTS. The City Clerk maintains responsibility for ensuring contractual agreements are legally approved and are administered appropriately by all parties.

MINUTES. The City Clerk's office prepares meeting minutes for all public meetings.

CITY CLERK/COMMISSION (001.1300)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1100 Salaries - Commission	27,200	26,400	26,400	26,400	26,400	0.00%
1200 Salaries & Wages	58,787	75,585	70,000	82,500	114,500	38.79%
1400 Overtime	-	-	-	-	3,000	
2100 Social Security	6,596	7,772	7,200	7,200	10,800	50.00%
2201 Retirement - FRS	-	2,298	4,700	4,700	5,400	14.89%
2203 ICMA 401(a) Plan	2,329	3,915	2,400	2,400	6,800	183.33%
2300 Group Insurance	6,982	5,957	9,100	9,100	26,500	191.21%
2400 Worker's Compensation	278	286	300	300	1,500	400.00%
Subtotal Personnel	102,172	122,213	120,100	132,600	194,900	46.98%
OPERATING:						
3100 Professional Services	14,200	19,866	34,200	33,198	30,000	-9.63%
3101 City Attorney - Retainer	50,400	46,200	-	-	-	
3102 City Attorney - Non-Retainer	16,244	38,495	-	-	-	
3103 Other Legal Expenses	1,332	-	-	-	-	
3105 Legal - Labor Attorney	4,434	-	-	-	-	
3137 Legal Recording	31	526	1,500	1,500	1,500	0.00%
3400 Other Contractual Services	4,310	46,104	1,200	4,290	2,500	-41.72%
4000 Travel and Training	367	15	1,000	1,000	1,000	0.00%
4010 Travel - Commission District #1	1,331	1,951	1,000	1,000	1,000	0.00%
4020 Travel - Commission District #2	305	772	1,000	1,000	1,000	0.00%
4030 Travel - Commission District #3	-	170	1,000	1,000	1,000	0.00%
4040 Travel - Commission District #4	982	201	1,000	1,000	1,000	0.00%
4050 Travel - Mayor	25	1,142	1,000	1,000	1,000	0.00%
4100 Telephone	-	106	-	-	-	
4110 Cellular Telephone	445	243	200	200	300	50.00%
4200 Postage	174	156	500	500	500	0.00%
4640 Maintenance - Other Equipment	1,349	2,603	2,000	2,000	2,000	0.00%
4700 Print & Reproduction	1,070	2,720	600	600	600	0.00%
4800 Promotions & Pub Relations	40,622	63,961	3,000	2,000	3,000	50.00%
4801 Christmas Decorations	20,931	-	-	-	-	
4802 Board Appreciation Dinner	-	950	1,200	1,200	1,000	-16.67%
4803 Boat Parade	4,263	4,779	-	-	-	
4804 Fireworks	15,000	-	-	-	-	
4811 Veteran's Day Boat Parade	500	-	-	-	-	
4900 Other Current Charges	9,996	9,600	-	-	-	
4901 Legal Advertisements	-	-	10,000	10,000	15,000	50.00%
4910 Election Expenses	3,807	3,458	12,000	12,000	4,000	-66.67%
5100 Office Supplies	3,141	2,764	2,000	2,000	2,000	0.00%
5200 Uniforms	30	60	500	500	500	0.00%
5210 Departmental Supplies	113	1,065	-	-	-	
5420 Dues & Subscriptions	2,543	2,121	3,000	3,000	3,000	0.00%
Subtotal Operating	197,945	250,028	77,900	78,988	71,900	-8.97%

CITY CLERK/COMMISSION (001.1300)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
CAPITAL:						
6400 Capital Equipment	1,485	-	-	-	7,500	
Subtotal Capital Outlay	1,485	-	-	-	7,500	
DONATIONS:						
8201 Seniors Club	1,700	1,700	1,700	1,700	1,700	0.00%
8222 Neighborly Care Network	-	-	-	-	1,000	
8340 Gulf Beaches Library	58,872	64,464	70,000	70,000	77,000	10.00%
Subtotal Donations	60,572	66,164	71,700	71,700	79,700	11.16%
OTHER:						
9900 Contingency	8,440	-	-	-	-	
Subtotal Other	8,440	-	-	-	-	
TOTAL CLERK/COMMISSION	\$370,614	\$438,405	\$269,700	\$283,288	\$354,000	24.96%

CITY CLERK/COMMISSION (001.1300)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:		
1100 Salaries - Commission	26,400	Wages for Mayor and Commissioners
1200 Salaries & Wages	114,500	Wages for City Clerk and Administrative Support Specialist
1400 Overtime	3,000	Overtime expenditures to film public meetings
2100 Social Security	10,800	FICA contributions at 7.65% of salary
2201 Retirement - FRS	5,400	City contribution to staff retirement
2203 ICMA 401(a) Plan	6,800	City contribution to City Commission retirement at 9% of salary
2300 Group Insurance	26,500	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	1,500	Worker's compensation insurance costs for two employees and the BOC
 Subtotal Personnel	 194,900	
OPERATING:		
3100 Professional Services	30,000	Records retention services; Municode online ordinance program
3137 Legal Recording	1,500	Legal recording of liens and release of liens
3400 Other Contractual Services	2,500	Offsite records storage facility monthly fees
		Travel and training for City Clerk to attend the Florida Association of City
4000 Travel and Training	1,000	Clerks conference and related professional training
4010 Travel - Commission District #1	1,000	Available budget for City Commissioner, District 1
4020 Travel - Commission District #2	1,000	Available budget for City Commissioner, District 2
4030 Travel - Commission District #3	1,000	Available budget for City Commissioner, District 3
4040 Travel - Commission District #4	1,000	Available budget for City Commissioner, District 4
4050 Travel - Mayor	1,000	Available budget for Mayor
4110 Cellular Telephone	300	Cell phone service contract with Verizon Wireless
4200 Postage	500	Postage for miscellaneous correspondence
		Repair and maintenance of digital equipment, microphones, speakers, etc.
4640 Maintenance - Other Equipment	2,000	in Commission Chambers
4700 Print & Reproduction	600	Business cards and invitations
		Hosting professional association lunches and meetings (i.e. Suncoast
4800 Promotions & Pub Relations	3,000	League of Cities, BIG-C)
4802 Board Appreciation	1,000	Gift cards for City Hall volunteers and volunteer board members
4901 Legal Advertisements	15,000	Legal advertising expenses for various departments
		Anticipated election expenses based on Pinellas County Supervisor of
4910 Election Expenses	4,000	Elections cost estimate
5100 Office Supplies	2,000	Recurring office supply purchases
5200 Uniforms	500	City shirts for Mayor and Commissioners
		City Commission memberships for various professional associations,
		including Florida League of Cities, Suncoast League of Cities, BIG-C,
5420 Dues & Subscriptions	3,000	Florida Shore and Beach Preservation Association, etc.
 Subtotal Operating	 71,900	

CITY CLERK/COMMISSION (001.1300)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
CAPITAL:		
6400 Capital Equipment	7,500	Commercial shredder
Subtotal Capital Outlay	<u>7,500</u>	
DONATIONS:		
8201 Seniors Club	1,700	Annual Madeira Beach Seniors Club donation
8222 Neighborly Care Network	1,000	Requested donation for FY 2015
8340 Gulf Beaches Library	77,000	Per library FY 2015 budget submittal
Subtotal Donations	<u>79,700</u>	
TOTAL CLERK/COMMISSION	\$354,000	

CITY CLERK/COMMISSION

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
City Clerk	1	1	1	1
Administrative Support Specialist	0.2	0	0	1
Public Works Technician I	0	0	0	1
Mayor	1	1	1	1
Commissioners	4	4	4	4
Total Funded Positions	6.2	6	6	8

FY 2015 POSITION CHANGES SUMMARY

An Administrative Support Specialist position has been added for FY 2015, to assist the City Clerk with meeting minutes and administrative services. The Public Works Technician position will provide custodial services, supervised by the City Clerk.

NON-DEPARTMENTAL

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
OPERATING	264,353	233,008	384,300	391,657	367,400
CAPITAL	25,852	406,284	11,409,800	11,975,442	2,940,200
DEBT SERVICE	-	-	150,000	91,807	351,800
OTHER	-	-	400,000	145,156	55,000
TOTAL	\$290,205	\$639,292	\$12,344,100	\$12,604,062	\$3,714,400
FUNDING SOURCE:					
GENERAL FUND	\$290,205	\$639,292	\$12,344,100	\$12,604,062	\$3,714,400

MISSION

The non-departmental program includes all costs and activities not allocated to one specific department. Expenditures are managed by the Assistant City Manager, including: capital projects and any related debt expense; facility maintenance and insurance; utilities and IT/communication systems.

NON-DEPARTMENTAL (001.1400)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
OPERATING:							
3122	Computer Hardware Support	22,344	14,281	25,000	25,000	70,000	180.00%
3123	Website Services	-	-	15,000	15,000	7,500	-50.00%
3400	Other Contractual Services	25,781	20,917	8,000	12,000	6,100	-49.17%
3443	Telephone System Maintenance	-	180	-	-	-	
4100	Telephone	24,640	22,806	10,000	15,851	10,000	-36.91%
4110	Cellular Telephone	-	-	100	100	200	100.00%
4300	Utilities	2,375	2,412	3,000	3,000	5,000	66.67%
4331	Electric - Building	26,109	26,781	28,000	28,000	33,000	17.86%
4340	Waste Disposal	2,520	2,500	2,600	2,600	2,700	3.85%
4400	Rentals and Leases	8,269	11,425	12,000	12,844	10,000	-22.14%
4500	General Insurance	125,038	98,734	128,200	124,200	138,200	11.27%
4600	Maint Auto Equipment	100	-	-	-	-	
4610	Maintenance - Building	13,220	22,715	18,000	18,457	20,000	8.36%
4640	Maintenance - Other Equipment	587	328	500	680	500	-26.47%
4700	Print & Reproduction	1,335	2,387	1,500	1,500	3,000	100.00%
4800	Promotions & Pub Relations	-	37	70,200	70,200	-	-100.00%
4801	Christmas Decorations	-	-	25,000	25,000	25,000	0.00%
4804	Fireworks	-	-	26,000	26,000	26,000	0.00%
4940	Other Current Charges	2,268	-	-	-	-	
5100	Office Supplies	4,770	4,586	6,000	6,000	5,000	-16.67%
5210	Departmental Supplies	4,743	2,854	5,000	5,025	5,000	-0.50%
5220	Gasoline & Oil	79	-	-	-	-	
5420	Dues & Subscriptions	175	65	200	200	200	0.00%
	Subtotal Operating	264,353	233,008	384,300	391,657	367,400	-6.19%
CAPITAL:							
6300	Capital Improvements	-	-	-	261,158	-	
6318	Municipal Complex Reconstruction	-	406,284	9,900,000	10,844,894	-	-100.00%
6319	Marina Dock Construction	-	-	350,000	350,000	-	-100.00%
6322	Transient Dock Construction	-	-	300,000	33,390	-	-100.00%
6323	Gulf Blvd. Improvements	-	-	659,800	359,800	2,940,200	717.18%
6400	Capital Equipment	25,852	-	-	1,200	-	-100.00%
6404	Pump-out Boat Acquisition	-	-	75,000	-	-	
6405	Monument Signs	-	-	125,000	125,000	-	-100.00%
	Subtotal Capital Outlay	25,852	406,284	11,409,800	11,975,442	2,940,200	-75.45%
DEBT SERVICE:							
7100	Debt Service - Principal	-	-	-	-	100,000	
7200	Debt Service - Interest	-	-	150,000	91,807	251,800	174.27%
	Subtotal Debt Service	-	-	150,000	91,807	351,800	283.20%
OTHER:							
9999	Cost of Issuance	-	-	400,000	145,156	55,000	-62.11%
	Subtotal Other	-	-	400,000	145,156	55,000	-62.11%
	TOTAL NON-DEPARTMENTAL	\$290,205	\$639,292	\$12,344,100	\$12,604,062	\$3,714,400	-70.53%

NON-DEPARTMENTAL (001.1400)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
OPERATING:			
3122	Computer Hardware Support	70,000	Turn-key IT services, including scheduled hardware replacement, approved by the City Commission in FY 2014 first quarter
3123	Website Services	7,500	Website development and maintenance
3400	Other Contractual Services	6,100	City Hall facility contractual cleaning services and cleaning supplies
4100	Telephone	10,000	City hall communications services including internet and phone system
4110	Cellular Telephone	200	Cell phone service contract with Verizon Wireless (emergency phones)
4300	Utilities	5,000	Pinellas County water and reclaimed water services at municipal complex
4331	Electric - Building	33,000	Electrical service costs for municipal complex facilities
4340	Waste Disposal	2,700	Sanitation Fund billing to General Fund for waste disposal services
4400	Rentals and Leases	10,000	Leasing fees for citywide office equipment, including copiers and postage machine
4500	General Insurance	138,200	Insurance premiums based on quoted increase estimates. Includes property, flood, general liability, crime and public officials liability coverage.
4610	Maintenance - Building	20,000	Annual air conditioning service contract
4640	Maintenance - Other Equipment	500	Miscellaneous small office equipment maintenance
4700	Print & Reproduction	3,000	General citywide printed supplies including letterhead and envelopes
4801	Christmas Decorations	25,000	Annual citywide Christmas ornaments and displays
4804	Fireworks	26,000	Fireworks and barge rental for City's July 4th event
5100	Office Supplies	5,000	Recurring supplies such as mail machine supplies, copy paper, etc.
5210	Departmental Supplies	5,000	Bottled drinking water for city staff and city hall visitors, consumable paper supplies and cleaning products
5420	Dues & Subscriptions	200	Website renewal and Sam's Club membership fee
	Subtotal Operating	<u>367,400</u>	
CAPITAL:			
6323	Gulf Blvd. Improvements	2,940,200	Undergrounding of east-west utility wires along Gulf Blvd.
	Subtotal Capital Outlay	<u>2,940,200</u>	
DEBT SERVICE:			
7100	Debt Service - Principal	100,000	Debt service expense related to Series 2013 revenue bond
7200	Debt Service - Interest	251,800	Debt service expense related to Series 2013 revenue bond (\$209,100) and planned revenue anticipation note (\$42,700)
	Subtotal Debt Service	<u>351,800</u>	
OTHER:			
9999	Cost of Issuance	55,000	Bond counsel, city attorney, financial advisor, and other miscellaneous expenses due upon closing as related to revenue anticipation note for Gulf Blvd. improvements project
	Subtotal Other	<u>55,000</u>	
	TOTAL NON-DEPARTMENTAL	\$3,714,400	

CENTRAL SERVICES

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	105,002	34,442	43,600	43,600	63,000
OPERATING	83,374	294,927	232,100	255,985	248,800
CAPITAL	8,235	10,149	-	5,325	-
OTHER	-	-	-	-	-
TOTAL	\$196,611	\$339,518	\$275,700	\$304,910	\$311,800
FUNDING SOURCE:					
GENERAL FUND	\$196,611	\$339,518	\$275,700	\$304,910	\$311,800

MISSION

The Central Services Department includes administrative support for the development, operation, maintenance and engineering of streets, beaches, parks, drainage systems and refuse disposal. Field personnel in various departments managed by Central Services administrative staff are responsible for the construction, maintenance and repair of streets, sidewalks, docks and signs. Central Service activities are intended to ensure the health, safety and welfare of the community.

SERVICES

ADMINISTRATION. Provides the overall planning, organizing, and coordinating functions for the Department. Staff provides project management services with the City's engineering and architectural consultants and prepare specifications, contracts and bid documents as necessary.

TRANSPORTATION SERVICES. Provides safe access to all entities within the City, proper paving and adequate sidewalks.

TRAFFIC CONTROL. Provides safe and effective flow of traffic, vehicular and pedestrian signs and signalization.

CENTRAL SERVICES (001.3000)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1200 Salaries & Wages	78,343	30,150	35,800	35,800	50,000	39.66%
1400 Overtime	2,072	-	-	-	-	
2100 Social Security	6,131	1,992	2,900	2,900	3,900	34.48%
2203 ICMA 401(a) Plan	5,010	747	1,200	1,200	2,500	108.33%
2300 Group Insurance	10,575	600	1,900	1,900	3,600	89.47%
2400 Worker's Compensation	2,871	953	1,800	1,800	3,000	66.67%
Subtotal Personnel	105,002	34,442	43,600	43,600	63,000	44.50%
OPERATING:						
3400 Other Contractual Services	132	-	-	1,996	-	-100.00%
4000 Travel and Training	-	-	1,500	1,500	1,500	0.00%
4100 Telephone	3,076	-	-	-	-	
4110 Cellular Telephone	380	654	-	-	-	
4200 Postage	39	26	-	-	-	
4331 Electric - Building	5,278	1,806	-	-	-	
4336 Electric - Street Lights	7,387	91,839	93,000	93,000	95,000	2.15%
4337 Electric - Traffic Signals	435	4,119	4,600	4,600	6,000	30.43%
4340 Waste Disposal	-	3,300	-	-	-	
4400 Rentals and Leases	2,168	7,287	10,000	10,000	11,500	15.00%
4500 General Insurance	30,754	39,723	42,600	40,604	44,200	8.86%
4600 Maintenance - Auto Equipment	446	2,004	3,000	2,400	3,000	25.00%
4610 Maintenance - Building	2,517	21,952	-	6,588	-	-100.00%
4640 Maintenance - Other Equipment	2,949	9,608	4,000	4,000	6,000	50.00%
4650 Maintenance - Streets	-	1,120	12,000	29,136	15,000	-48.52%
4670 Maintenance - Signs & Signals	240	40,186	40,000	40,000	42,500	6.25%
4680 Maintenance - Tires	-	2,679	1,600	1,600	1,600	0.00%
4801 Christmas Decorations	-	24,931	-	-	-	
4804 Fireworks	-	26,000	-	-	-	
4920 Licenses & Permits	25	-	-	-	-	
5100 Office Supplies	1,351	138	-	-	-	
5200 Uniforms	159	493	-	-	-	
5210 Departmental Supplies	25,528	6,614	4,000	4,761	6,000	26.02%
5217 Flag Supplies	-	1,378	2,500	2,500	3,200	28.00%
5220 Gasoline & Oil	-	8,280	12,500	12,500	12,500	0.00%
5230 Tools	435	569	800	800	800	0.00%
5420 Dues & Subscriptions	75	221	-	-	-	
Subtotal Operating	83,374	294,927	232,100	255,985	248,800	-2.81%
CAPITAL:						
6400 Capital Equipment	8,235	10,149	-	5,325	-	-100.00%
Subtotal Capital Outlay	8,235	10,149	-	5,325	-	-100.00%
TOTAL PUBLIC WORKS	\$196,611	\$339,518	\$275,700	\$304,910	\$311,800	2.26%

CENTRAL SERVICES (001.3000)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:		
		Wages to support allocation of Central Services Director and Administrative
1200 Salaries & Wages	50,000	Assistant positions (20% each) as well as part-time mechanic
2100 Social Security	3,900	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	2,500	City contribution to full-time staff retirement at 9% of salary
2300 Group Insurance	3,600	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	3,000	Allocation of worker's compensation insurance costs for three employees
Subtotal Personnel	<u>63,000</u>	
OPERATING:		
4000 Travel and Training	1,500	American Public Works Association (APWA) Conference for Central Services Director
4336 Electric - Street Lights	95,000	Electrical service for City street lights
4337 Electric - Traffic Signals	6,000	Electrical service for City traffic signs and signals
4400 Rentals and Leases	11,500	Rental of emergency equipment and public works storage facility, including planned increase per contract
4500 General Insurance	44,200	Insurance premiums based on quoted increase estimates. Includes property and environmental liability coverage. Also includes auto liability and physical damage coverage for Central Services vehicles.
4600 Maintenance - Auto Equipment	3,000	Auto maintenance on Central Services vehicles
4640 Maintenance - Other Equipment	6,000	Maintenance of tractors and small equipment
4650 Maintenance - Streets	15,000	Patching of roadways and repair of sidewalks
4670 Maintenance - Signs & Signals	42,500	Interlocal agreement for traffic signal maintenance with Pinellas County and other street/informational signs as needed
4680 Maintenance - Tires	1,600	Tire changes and service for Central Services vehicles and equipment
5210 Departmental Supplies	6,000	Small parts or operating equipment as needed by the Mechanic
5217 Flag Supplies	3,200	Supplies for flag displays, special event banners, city signs, etc.
5220 Gasoline & Oil	12,500	Fuel expenditures for Central Services vehicles
5230 Tools	800	Hand tools as needed by the Mechanic
Subtotal Operating	<u>248,800</u>	
CAPITAL:		
6400 Capital Equipment	<u>-</u>	
Subtotal Capital Outlay	<u>-</u>	
TOTAL CENTRAL SERVICES	\$311,800	

CENTRAL SERVICES

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Central Services Director	0	0.1	0.1	0.2
Community Services Director	0	0	0	0
Lead Mechanic	0.3	0.3	0.3	0.3
Public Works Supervisor	1	0	0	0
Administrative Assistant	1	0	0.1	0.2
Total Funded Positions	2.3	0.4	0.5	0.7

FY 2015 POSITION CHANGES SUMMARY

Personnel costs for the Central Services Director and Administrative Assistant have been re-allocated, as a result of these positions no longer managing the Recreation Department.

STREETS

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	73,794	-	-	-	-
OPERATING	149,171	-	-	-	-
CAPITAL	3,139	-	-	-	-
TOTAL	\$226,104	\$0	\$0	\$0	\$0
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$226,104	\$0	\$0	\$0	\$0

MISSION

In FY 2013, the Streets Division was merged into Central Services, managed by the Central Services Director.

STREETS (001.3100)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1200 Salaries & Wages	51,246	-	-	-	-	
2100 Social Security	4,180	-	-	-	-	
2203 ICMA 401(a) Plan	4,580	-	-	-	-	
2300 Group Insurance	10,515	-	-	-	-	
2400 Worker's Compensation	3,273	-	-	-	-	
Subtotal Personnel	73,794	-	-	-	-	
OPERATING:						
4110 Cellular Telephone	380	-	-	-	-	
4336 Electric - Street Lights	81,628	-	-	-	-	
4337 Electric - Traffic Signals	4,050	-	-	-	-	
4340 Waste Disposal	3,215	-	-	-	-	
4400 Rentals and Leases	10	-	-	-	-	
4500 General Insurance	1,787	-	-	-	-	
4600 Maintenance - Auto Equipment	1,902	-	-	-	-	
4640 Maintenance - Other Equipment	2,092	-	-	-	-	
4650 Maintenance - Streets	9,581	-	-	-	-	
4670 Maintenance - Signs & Signals	33,230	-	-	-	-	
4680 Maintenance - Tires	1,636	-	-	-	-	
5200 Uniforms	352	-	-	-	-	
5210 Departmental Supplies	599	-	-	-	-	
5217 Flag Supplies	1,088	-	-	-	-	
5220 Gasoline & Oil	7,372	-	-	-	-	
5230 Tools	249	-	-	-	-	
Subtotal Operating	149,171	-	-	-	-	
CAPITAL:						
6300 Capital Improvements	3,139	-	-	-	-	
Subtotal Capital Outlay	3,139	-	-	-	-	
TOTAL STREETS	\$226,104	\$0	\$0	\$0	\$0	

STREETS

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Public Works Technician	2	0	0	0
Total Funded Positions	2	0	0	0

FIRE / EMERGENCY MEDICAL SERVICES

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	1,090,788	1,057,487	1,154,200	1,151,700	1,233,500
OPERATING	122,297	122,603	137,300	133,232	145,900
CAPITAL	13,597	113,128	22,000	31,289	47,500
TOTAL	\$1,226,682	\$1,293,218	\$1,313,500	\$1,316,221	\$1,426,900
FUNDING SOURCE:					
GENERAL FUND	\$1,226,682	\$1,293,218	\$1,313,500	\$1,316,221	\$1,426,900

MISSION

Under the direction of the Fire Chief, the Madeira Beach Fire Department is committed to providing high-quality responsive services promoting the health, safety and welfare of all who reside, work or visit within the City's service area. The Fire/EMS department strives to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations and suppression. The Fire Chief reports to the City Manager.

SERVICES

EDUCATION. The Fire Department holds classes and provides lectures to the public concerning fire prevention and disaster/hurricane planning. An emphasis is placed on educating school age children about Fire Prevention.

EMERGENCY MANAGEMENT. The Fire Department has the responsibility of preparing, publishing and updating the City's Emergency Management Plan. This includes all City departments and the four phases of Emergency Management: Preparation, Response, Recovery and Mitigation. In addition, this program coordinates the evacuation of all citizens, especially those with special needs.

FIRE PREVENTION/SUPPRESSION. In FY 2013, the Fire/EMS Department responded to a total of 1,788 calls. Of these calls, 454 were related to structure/vehicle fires or other non-medical emergencies. A total of 107 inspections were completed.

EMERGENCY MEDICAL SERVICE. In FY 2013, The Fire/EMS Department answered 1,334 emergency medical calls.

FIRE/EMS (001.4000)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	650,509	658,383	703,000	703,000	753,000	7.11%
1400	Overtime	176,592	106,185	120,000	117,500	100,000	-14.89%
2100	Social Security	60,015	58,107	53,800	53,800	57,700	7.25%
2201	FRS - Regular Class	2,152	1,943	-	-	-	
2202	FRS - Special Risk	90,137	93,559	113,100	113,100	148,000	30.86%
2203	ICMA 401(a) Plan	5,013	5,262	1,200	1,200	3,300	175.00%
2300	Group Insurance	86,378	103,038	121,500	121,500	121,500	0.00%
2400	Worker's Compensation	17,517	27,160	41,600	41,600	50,000	20.19%
2500	Unemployment Compensation	2,475	3,850	-	-	-	
	Subtotal Personnel	1,090,788	1,057,487	1,154,200	1,151,700	1,233,500	7.10%
OPERATING:							
3100	Professional Services	1,188	91	-	-	-	
3135	Employee Physicals	6,800	6,149	9,000	9,000	10,000	11.11%
3200	Accounting and Auditing	-	1,800	2,500	2,500	2,500	0.00%
3400	Contractual Services	4,942	5,347	8,300	8,300	6,100	-26.51%
4000	Travel and Training	6,099	6,155	6,000	6,000	8,000	33.33%
4100	Telephone	3,562	3,473	4,000	4,756	4,000	-15.90%
4110	Cellular Telephone	635	816	300	300	800	166.67%
4200	Postage	205	198	300	300	300	0.00%
4500	General Insurance	17,672	17,081	17,600	17,600	16,600	-5.68%
4515	AD&D Insurance	564	793	800	800	900	12.50%
4600	Maintenance - Auto Equipment	23,963	20,337	18,000	18,197	20,000	9.91%
4610	Maintenance - Building	5,585	4,543	4,000	4,000	4,000	0.00%
4640	Maintenance - Other Equipment	4,637	6,719	4,000	6,500	4,600	-29.23%
4680	Maintenance - Tires	544	4,903	2,200	2,200	2,000	-9.09%
4691	Maintenance - Radio Equipment	4,842	4,153	13,500	4,700	14,200	202.13%
4700	Print & Reproduction	227	620	300	300	500	66.67%
4800	Promotions & Public Relations	2,207	2,361	1,800	1,800	2,000	11.11%
4920	Licenses & Permits	40	2,270	1,500	1,500	3,000	100.00%
5100	Office Supplies	1,774	1,903	2,000	2,000	2,000	0.00%
5200	Uniforms	11,408	10,808	11,000	12,085	14,000	15.85%
5210	Departmental Supplies	6,260	5,364	7,500	7,694	7,500	-2.52%
5220	Gasoline & Oil	14,014	13,988	16,500	16,500	16,500	0.00%
5230	Tools	2,709	555	4,000	4,000	4,000	0.00%
5250	Other Medical Supplies	436	276	200	200	400	100.00%
5420	Dues & Subscriptions	1,984	1,900	2,000	2,000	2,000	0.00%
	Subtotal Operating	122,297	122,603	137,300	133,232	145,900	9.51%
CAPITAL:							
6400	Capital Equipment	13,597	113,128	22,000	31,289	47,500	51.81%
	Subtotal Capital Outlay	13,597	113,128	22,000	31,289	47,500	51.81%
	TOTAL FIRE/EMS	\$1,226,682	\$1,293,218	\$1,313,500	\$1,316,221	\$1,426,900	8.41%

FIRE/EMS (001.4000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	753,000	Wages for the Fire/EMS Department staff
1400	Overtime	100,000	Estimated overtime expenditures required to maintain appropriate staffing levels
2100	Social Security	57,700	FICA contributions at 7.65% of salary
2202	FRS - Special Risk	148,000	FRS retirement contributions for the Fire Chief and Firefighters
2203	ICMA 401(a) Plan	3,300	City contribution to Administrative Assistant retirement at 9% of salary
2300	Group Insurance	121,500	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	50,000	Worker's compensation insurance costs for Fire/EMS Department staff
	Subtotal Personnel	1,233,500	
OPERATING:			
3135	Employee Physicals	10,000	Annual physical exams for Fire Chief and Firefighters
3200	Accounting and Auditing	2,500	Annual EMS Audit as required by Pinellas County
3400	Contractual Services	6,100	Cleaning and janitorial services contract; fire software; taxi service for paramedics returning from hospital
4000	Travel and Training	8,000	Training required to maintain medical certifications
4100	Telephone	4,000	Fire Department's telephone and wireless internet service
4110	Cellular Telephone	800	Cell phone service contract with Verizon Wireless
4200	Postage	300	Postage for miscellaneous correspondence
4500	General Insurance	16,600	Auto liability and physical damage insurance for Fire/EMS Department apparatus and vehicles, based on quoted increase estimate
4515	AD&D Insurance	900	Accidental death and dismemberment insurance coverage for Firefighters, based on quoted increase estimate
4600	Maintenance - Auto Equipment	20,000	Preventive maintenance and repairs on Fire/EMS Department apparatus and vehicles
4610	Maintenance - Building	4,000	Maintenance and small repairs to the Fire Station complex
4640	Maintenance - Other Equipment	4,600	Air tank maintenance; certified bunker gear repairs; annual pump testing; miscellaneous office/departmental supply repairs; siren testing
4680	Maintenance - Tires	2,000	Repair and replacement of Fire/EMS Department apparatus and vehicle tires as necessary
4691	Maintenance - Radio Equipment	14,200	Annual maintenance contract and radio/headset equipment repairs as needed
4700	Print & Reproduction	500	Printing training manuals, emergency plan, annual service report
4800	Promotions & Public Relations	2,000	Public education materials and teaching supplies
4920	Licenses & Permits	3,000	Federal and state licensing requirements and re-certifications
5100	Office Supplies	2,000	Miscellaneous recurring office supplies
5200	Uniforms	14,000	Uniforms, shoes, bunker gear, helmets, boots, safety equipment and rain gear
5210	Departmental Supplies	7,500	Daily supplies as necessary to operate the Fire Station on a 24-hour basis
5220	Gasoline & Oil	16,500	Fuel used in the operation of Fire/EMS Department apparatus and vehicles
5230	Tools	4,000	Acquisition or replacement of firefighting tools as needed
5250	Other Medical Supplies	400	Batteries for AEDs and medical equipment
5420	Dues & Subscriptions	2,000	Memberships to various organizations including Fire Chief's Associations, National Fire Protection Association, Pinellas Advanced Life Support
	Subtotal Operating	145,900	

FIRE/EMS (001.400)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
CAPITAL:			
6400	Capital Equipment	47,500	Two personal watercraft (\$42,000); fire inspection tablet (\$1,500); air packs cascade system (\$4,000)
	Subtotal Capital Outlay	<u>47,500</u>	
	TOTAL FIRE/EMS	\$1,426,900	

FIRE/EMS

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Fire Chief	1	1	1	1
Fire Lieutenant	3	3	3	3
Firefighter	9	9	9	9
Administrative Assistant	1	1	1	1
Total Funded Positions	14	14	14	14

LAW ENFORCEMENT

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
OPERATING	990,528	1,116,641	1,142,100	1,142,100	1,172,100
CAPITAL	-	1,808	-	-	-
TOTAL	\$990,528	\$1,118,449	\$1,142,100	\$1,142,100	\$1,172,100
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$990,528	\$1,118,449	\$1,142,100	\$1,142,100	\$1,172,100

MISSION

The City of Madeira Beach contracts with the Pinellas County Sheriff's Department for law enforcement within the City.

SERVICES

COMMUNITY POLICING. The City has two community policing deputies permanently assigned to Madeira Beach to address neighborhood crime issues and code enforcement.

LAW ENFORCEMENT (001.4010)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
OPERATING:						
3131 Law Enforcement Services	990,028	1,115,612	1,141,100	1,141,100	1,171,100	2.63%
3410 County Services	500	1,000	1,000	1,000	1,000	0.00%
5210 Departmental Supplies	-	29	-	-	-	
Subtotal Operating	990,528	1,116,641	1,142,100	1,142,100	1,172,100	2.63%
CAPITAL:						
6400 Capital Equipment	-	1,808	-	-	-	
Subtotal Capital Outlay	-	1,808	-	-	-	
TOTAL LAW ENFORCEMENT	\$990,528	\$1,118,449	\$1,142,100	\$1,142,100	\$1,172,100	2.63%

LAW ENFORCEMENT (001.4010)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
OPERATING:			
			FY 2015 Pinellas County Sheriff's Office contract, including two Community
3131	Law Enforcement Services	1,171,100	Policing Deputies
3410	County Services	1,000	County's ordinance enforcement fee; \$10 per violation
	Subtotal Operating	<u>1,172,100</u>	
TOTAL LAW ENFORCEMENT		\$1,172,100	

PARKS

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	221,391	180,780	-	-	-
OPERATING	180,263	197,537	192,700	226,822	202,500
CAPITAL	31,963	63,483	6,000	14,603	62,500
TOTAL	\$433,617	\$441,800	\$198,700	\$241,425	\$265,000
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$433,617	\$441,800	\$198,700	\$241,425	\$265,000

MISSION

The Parks Department is responsible for the maintenance and repair of parks and public beach lands, including the setting and maintenance of swimming and boating buoys along the Gulf of Mexico. The activities of the division are intended to ensure the health, safety and welfare of the community.

SERVICES

PARKS MANAGEMENT. Provide safe and clean parks by planting and maintaining landscaping in medians and park areas.

PARKS (001.4900)

CODE ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:						
1200 Salaries & Wages	154,405	127,471	-	-	-	
1400 Overtime	9,347	2,596	-	-	-	
2100 Social Security	12,148	9,259	-	-	-	
2201 Retirement - FRS	4,058	4,152	-	-	-	
2203 ICMA 401(a) Plan	5,059	4,565	-	-	-	
2300 Group Insurance	32,734	26,924	-	-	-	
2400 Worker's Compensation	3,640	5,813	-	-	-	
2500 Unemployment Compensation	-	-	-	-	-	
Subtotal Personnel	221,391	180,780	-	-	-	
OPERATING:						
3100 Professional Services	5,075	-	-	-	-	
3400 Contractual Services	-	18,193	66,500	81,475	84,000	3.10%
3405 Temporary Contractual Service	-	21,801	-	3,147	-	-100.00%
3414 Contractual Services - Causeway Park	6,588	7,275	6,400	6,400	3,500	-45.31%
3415 Contractual Services - John's Pass Park	11,906	11,782	6,400	6,400	3,500	-45.31%
4000 Travel and Training	596	443	800	800	-	-100.00%
4110 Cellular Telephone	950	1,065	1,100	1,100	1,200	9.09%
4311 Water Service - Medians	5,069	5,244	5,200	5,200	5,500	5.77%
4312 Water Service - Parks	9,201	8,917	6,500	6,500	6,900	6.15%
4314 Water Service - Buildings	4,312	3,062	1,500	1,500	1,600	6.67%
4332 Electric - Sprinklers	2,941	3,560	3,800	3,800	4,000	5.26%
4339 Electric - Park Restrooms	1,496	1,537	1,000	1,000	1,100	10.00%
4340 Waste Disposal	43,638	43,600	43,600	43,600	43,600	0.00%
4500 General Insurance	9,932	9,927	10,800	10,800	11,100	2.78%
4600 Maintenance - Auto Equipment	481	751	1,500	1,500	1,500	0.00%
4612 Maintenance - Building (Archibald Park)	27,541	20,335	-	-	-	
4613 Maintenance - Building (John's Pass Park)	1,203	978	1,000	1,000	1,000	0.00%
4620 Maintenance - Grounds/Parks	16,390	19,088	7,000	19,000	7,000	-63.16%
4622 Maintenance - Grounds/Parks (Causeway)	451	1,386	4,000	4,000	4,000	0.00%
4630 Maintenance - Grounds/Parks (J.P. Park)	1,820	126	4,000	4,000	4,000	0.00%
4640 Maintenance - Other Equipment	4,574	1,988	6,000	10,000	8,000	-20.00%
4660 Maintenance - Seawalls	10,956	7,240	3,000	3,000	3,000	0.00%
4680 Maintenance - Tires	1,825	-	2,000	2,000	-	-100.00%
5100 Office Supplies	34	29	-	-	-	
5200 Uniforms	2,350	1,145	600	600	-	-100.00%
5210 Departmental Supplies	1,660	886	1,000	1,000	1,000	0.00%
5220 Gasoline & Oil	6,636	6,562	7,000	7,000	7,000	0.00%
5230 Tools	2,080	219	1,500	1,500	-	-100.00%
5420 Dues & Subscriptions	558	398	500	500	-	-100.00%
Subtotal Operating	180,263	197,537	192,700	226,822	202,500	-10.72%
CAPITAL:						
6300 Capital Improvements	-	6,400	-	-	25,000	
6400 Capital Equipment	-	-	6,000	-	37,500	
6911 9/11 Memorial	31,963	57,083	-	14,603	-	-100.00%
Subtotal Capital Outlay	31,963	63,483	6,000	14,603	62,500	327.99%
TOTAL PARKS	\$433,617	\$441,800	\$198,700	\$241,425	\$265,000	9.76%

PARKS (001.4900)

CODE ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
OPERATING:		
		Contractual services to provide City's primary landscaping care, including planned increase as related to new municipal complex and softball fields; also includes palm tree and debris maintenance contract
3400 Contractual Services	84,000	
3414 Contractual Services - Causeway Park	3,500	Cleaning and janitorial services contract
3415 Contractual Services - John's Pass Park	3,500	Cleaning and janitorial services contract
4110 Cellular Telephone	1,200	Cell phone service contract with Verizon Wireless
4311 Water Service - Medians	5,500	Water service on the City's landscaped medians
4312 Water Service - Parks	6,900	Water service to all City parks, street end pocket parks, beach accesses, ball fields, etc.
4314 Water Service - Buildings	1,600	Water service to City facilities at John's Pass Park
4332 Electric - Sprinklers	4,000	Electrical service for sprinklers located throughout the city
4339 Electric - Park Restrooms	1,100	Electrical service at John's Pass Park restrooms
4340 Waste Disposal	43,600	Sanitation Fund billing to General Fund for waste disposal services
4500 General Insurance	11,100	Estimated park property insurance premium, including the 9/11 Memorial, based on quoted increase estimate. Also includes auto liability and physical damage policy for parks vehicles.
4600 Maintenance - Auto Equipment	1,500	Auto maintenance as necessary for parks vehicles
4613 Maintenance - Building (John's Pass Park)	1,000	Repairs and upkeep to restroom and facilities at John's Pass Park as needed
4620 Maintenance - Grounds/Parks	7,000	Beautification and landscaping of parks and green spaces throughout the City
4622 Maintenance - Grounds/Parks (Causeway)	4,000	Landscaping and maintenance at Causeway Park, including 9/11 Memorial
4630 Maintenance - Grounds/Parks (J.P. Park)	4,000	Landscaping and maintenance at John's Pass Park
4640 Maintenance - Other Equipment	8,000	Maintenance of sprinkler systems, tractors, mowers, edgers, blowers, etc.
4660 Maintenance - Seawalls	3,000	Minor maintenance, cleaning and upkeep of seawalls and adjacent landscaped areas
5210 Departmental Supplies	1,000	Miscellaneous supplies required to manage parks: keys, safety fence, gas cans, small parts, etc.
5220 Gasoline & Oil	7,000	Fuel expenditures for parks vehicles and equipment
Subtotal Operating	<u>202,500</u>	
CAPITAL:		
6300 Capital Improvements	25,000	Landscaping improvements associated with FDOT beautification initiative
6400 Capital Equipment	37,500	Scheduled replacement of vehicle no. 90 (\$27,500); acquisition of small utility vehicle (\$10,000)
Subtotal Capital Outlay	<u>62,500</u>	
TOTAL PARKS	\$265,000	

PARKS

POSITION COUNTS (FTE)

	FY 2012	FY 2013	FY 2014	FY 2015
Central Services Director	0	0.1	0	0
Parks Supervisor	1	1	0	0
Grounds Maintenance Worker	4	4	0	0
Grounds Maintenance Worker (Part-time)	0.4	0.4	0	0
Total Funded Positions	5.4	5.5	0	0

RECREATION

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	200,754	183,306	245,900	286,300	366,600
OPERATING	178,951	169,027	233,600	239,314	289,900
CAPITAL	2,960	-	-	1,333	15,000
TOTAL	\$382,665	\$352,333	\$479,500	\$526,947	671,500
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$382,665	\$352,333	\$479,500	\$526,947	\$671,500

MISSION

The leisure services provided to the community through the Recreation Division are intended to enhance the quality of life for citizens and visitors. The City of Madeira Beach provides multiple programs for adults and children. The Recreation Division is managed by the Recreation Director.

SERVICES

SPECIAL EVENTS. Beginning in FY 2015, the City will significantly expand its efforts to recruit tournament play and special events in order to maximize the potential of its new baseball/softball fields and municipal complex.

AFTER SCHOOL PROGRAM. The City provides an after-school program for students attending Madeira Beach Elementary.

CHILDREN'S BREAK PROGRAMS. The three children's break programs (Holiday, Spring and Summer Enrichment Programs), provide care through various organized activities for the children of Madeira Beach and surrounding communities while children are out of school. Activities offered include swimming, roller skating, crafts, ice skating, special events, Fun Center activities and many more diversified activities.

ATHLETIC PROGRAMS. Athletic programming for the community includes sports activities for men, women, boys and girls. Athletic opportunities include softball, youth t-ball, youth soccer, youth basketball and cheerleading.

RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	159,642	143,349	192,300	222,800	281,800	26.48%
1400	Overtime	2,867	2,945	4,000	4,000	4,000	0.00%
2100	Social Security	12,439	10,902	14,800	17,200	21,600	25.58%
2201	Retirement - FRS	1,077	1,583	3,000	3,000	-	-100.00%
2203	ICMA 401(a) Plan	3,086	4,186	7,100	9,900	18,100	82.83%
2300	Group Insurance	18,611	15,766	19,500	23,800	35,400	48.74%
2400	Worker's Compensation	2,180	3,907	5,200	5,600	5,700	1.79%
2500	Unemployment Compensation	852	668	-	-	-	
	Subtotal Personnel	200,754	183,306	245,900	286,300	366,600	28.05%
OPERATING:							
3117	Umpires & Officials	30,253	20,240	32,000	32,000	34,000	6.25%
3400	Contractual Services	-	16,812	27,100	28,140	39,100	38.95%
3401	Scorekeepers	5,216	7,211	8,500	8,500	10,000	17.65%
4000	Travel and Training	1,335	355	500	500	500	0.00%
4100	Telephone	791	1,667	2,400	3,533	2,900	-17.92%
4110	Cellular Telephone	380	426	300	300	500	66.67%
4200	Postage	8	8	100	100	100	0.00%
4331	Electric - Buildings	6,174	7,053	6,800	6,800	7,200	5.88%
4333	Electric - Ball Fields	12,335	11,427	16,500	16,500	16,500	0.00%
4340	Waste Disposal	4,770	4,800	4,800	4,800	4,800	0.00%
4400	Rentals and Leases	775	500	1,000	1,590	14,000	780.50%
4500	General Insurance	31,883	34,387	35,500	35,500	41,800	17.75%
4600	Maintenance - Auto Equipment	312	1,262	1,500	1,500	1,500	0.00%
4610	Maintenance - Building	5,407	6,093	6,000	7,105	6,000	-15.55%
4620	Maintenance - Grounds & Parks	12,068	7,608	12,000	12,000	20,000	66.67%
4640	Maintenance - Other Equipment	187	4,629	2,000	2,180	4,000	83.49%
4680	Maintenance - Tires	852	463	400	400	-	-100.00%
4700	Print & Reproduction	2,926	65	3,000	3,000	5,000	66.67%
4800	Promotions & Public Relations	-	987	1,000	1,000	5,000	400.00%
4920	Licenses & Permits	88	370	500	500	500	0.00%
5100	Office Supplies	904	555	800	800	100	-87.50%
5200	Uniforms	112	438	500	500	2,000	300.00%
5210	Departmental Supplies	25,239	13,448	26,000	27,666	30,000	8.44%
5212	After School Program	13,928	8,256	15,000	15,000	15,000	0.00%
5218	Summer Program	19,142	16,104	25,000	25,000	25,000	0.00%
5220	Gasoline & Oil	3,436	3,767	4,000	4,000	4,000	0.00%
5230	Tools	-	66	-	-	-	
5420	Dues & Subscriptions	430	30	400	400	400	0.00%
	Subtotal Operating	178,951	169,027	233,600	239,314	289,900	21.14%
CAPITAL:							
6400	Capital Equipment	2,960	-	-	1,333	15,000	1025.28%
	Subtotal Capital Outlay	2,960	-	-	1,333	15,000	1025.28%
	TOTAL RECREATION	\$382,665	\$352,333	\$479,500	\$526,947	\$671,500	27.43%

RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	281,800	Wages for Recreation employees, including new positions
1400	Overtime	4,000	Estimated overtime expenditures
2100	Social Security	21,600	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	18,100	City contribution to full-time staff retirement at 9% of salary
2300	Group Insurance	35,400	Medical, dental, life and long-term disability coverage for full-time staff
2400	Worker's Compensation	5,700	Worker's compensation insurance costs for recreation staff
	Subtotal Personnel	366,600	
OPERATING:			
3117	Umpires & Officials	34,000	Officiating expenditures, which correspond to revenue-generating programs such as tournaments, league play, etc.
3400	Other Contractual Services	39,100	Cleaning and janitorial services contract; contractual landscaping maintenance, including planned increase; consulting services related to softball programming and tournament coordination
3401	Scorekeepers	10,000	Scorekeeping expenditures, which correspond to revenue-generating programs such as tournaments, league play, etc. Increase based on Summer 2014 contract addendum approved by the City Commission.
4000	Travel and Training	500	Registration/reimbursement expenditures for staff development
4100	Telephone	2,900	Phone and internet service at the recreation facility
4110	Cellular Telephone	500	Cell phone service contract with Verizon Wireless
4200	Postage	100	Postage for miscellaneous correspondence
4331	Electric - Buildings	7,200	Electrical service at recreation facility
4333	Electric - Ball Fields	16,500	Electrical service for baseball/softball fields and lighting
4340	Waste Disposal	4,800	Sanitation Fund billing to General Fund for waste disposal services
4400	Rentals and Leases	14,000	Planned rental of temporary trailer for the after-school program during ongoing construction in early FY 2015; portable restroom contract budget for league play, tournaments, etc.
4500	General Insurance	41,800	Insurance premiums based on quoted increase estimates. Includes property, flood, auto liability and physical damage policies.
4600	Maintenance - Auto Equipment	1,500	Maintenance as necessary for recreation vehicles and bus
4610	Maintenance - Building	6,000	Building maintenance and upkeep of recreation facility as necessary
4620	Maintenance - Grounds & Parks	20,000	General maintenance and upkeep of recreation complex grounds, including fences, seawalls, docks, clay, baseball fields, sprinkler systems, etc.
4640	Maintenance - Other Equipment	4,000	Lawn tools and tractor maintenance as necessary
4700	Print & Reproduction	5,000	Advertisements, flyers, etc. to help increase tournament and league play. Budget increase based on anticipated efforts to expand these activities.

RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
			Community outreach, sponsorships, promotions etc. to help increase tournament and league play. Budget increase based on anticipated efforts to expand these activities.
4800	Promotions & Public Relations	5,000	
4920	Licenses & Permits	500	Pinellas County Health Department and License Board fees
5100	Office Supplies	100	Miscellaneous office supplies as needed
5200	Uniforms	2,000	Staff uniforms, work shirts, etc.
5210	Departmental Supplies	30,000	Special event expenditures, trophies, awards, sports equipment, etc.
5212	After School Program	15,000	Full-week holiday camps and after-school program supplies including games, arts and crafts, snacks, etc.
5218	Summer Program	25,000	Field trip expenditures and summer camp supplies
5220	Gasoline & Oil	4,000	Fuel expenditures for recreation vehicles
5420	Dues & Subscriptions	400	Florida after-school and children's program memberships and training programs
	Subtotal Operating	<u>289,900</u>	
	CAPITAL:		
6400	Capital Equipment	15,000	Recreation database system
	Subtotal Capital Outlay	<u>15,000</u>	
	TOTAL RECREATION	671,500	

RECREATION

POSITION COUNTS (FTE)

	FY 2012	FY 2013	FY 2014	FY 2015
Parks and Recreation Director	0	0	0	1
Leisure Services Director	0	0	0	1
Central Services Director	0	0.1	0.1	0
Administrative Assistant	0	0	0.1	0
Recreation Supervisor	1	1	1	1
Recreation Coordinator	1	1	1	1
Grounds Maintenance Worker	1	1	0	0
Building Maintenance (Part-time)	0.5	0.5	0.7	0.5
Grounds Maint. Worker (Part-time)	0.5	0.5	0.7	0
Recreation Leader II	0	0	0	2.1
Recreation Leader (Part-time)	2.05	2.05	2.1	0
Recreation Leader I	0	0	0	1.5
Recreation Aide (Part-time seasonal)	1.54	1.54	1.5	0
Total Funded Positions	7.59	7.69	7.2	8.1

FY 2015 POSITION CHANGES SUMMARY

The FY 2015 budget includes the addition of a Parks and Recreation Director, Leisure Services Director, and several changes related to part-time staff. The part-time Grounds Maintenance Worker position has been transferred to the Archibald Fund, where it has been increased to full-time. The Recreation Aide position has been re-titled Recreation Leader I and the Recreation Leader position has been re-titled Recreation Leader II. Budgeted hours for the part-time Building Maintenance Worker have been reduced. Personnel costs for the Central Services Director and Administrative Assistant have been re-allocated, as a result of these positions no longer managing the Recreation Department.

PARKING ENFORCEMENT

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	76,598	64,984	87,800	87,800	114,200
OPERATING	84,062	140,109	139,900	184,900	176,700
CAPITAL	25,994	215,712	-	-	27,500
TOTAL	\$186,654	\$420,805	\$227,700	\$272,700	\$318,400
<u>FUNDING SOURCE:</u>					
PARKING FUND	\$186,654	\$420,805	-	-	-
GENERAL FUND	-	-	\$227,700	\$272,700	\$318,400

MISSION

Parking personnel, managed by the Assistant City Manager, maintain pay stations and enforce parking activity throughout the City. The mission is to ensure compliance with City ordinances and to help provide safety and mobility throughout the City's parking lots, which are often heavily congested. Parking was previously operated as an enterprise fund prior to FY 2014. Budget information on the retired fund can be found in the supplemental section of this document.

PARKING ENFORCEMENT (001.6000)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	60,392	45,582	67,200	67,200	80,000	19.05%
1400	Overtime	216	1,034	800	800	800	0.00%
2100	Social Security	4,618	3,502	5,200	5,200	6,200	19.23%
2203	ICMA 401(a) Plan	2,140	1,799	2,300	2,300	5,300	130.43%
2300	Group Insurance	7,017	8,049	8,900	8,900	17,500	96.63%
2400	Worker's Compensation	2,215	3,431	3,400	3,400	4,400	29.41%
2500	Unemployment Compensation	-	1,587	-	-	-	
	Subtotal Personnel	76,598	64,984	87,800	87,800	114,200	30.07%
OPERATING:							
3111	Armored Car Service	2,016	1,858	1,500	1,500	1,500	0.00%
3410	County Services	36,930	41,680	40,000	65,000	-	-100.00%
3411	Contractual Ticket Processing	-	-	-	-	20,000	
3600	Administrative Services	29,793	30,100	-	-	-	
4110	Cellular Telephone	381	426	300	300	400	33.33%
4200	Postage	222	345	200	200	800	300.00%
4500	General Insurance	828	750	800	800	700	-12.50%
4600	Maintenance - Auto Equipment	442	273	800	800	2,000	150.00%
4640	Maintenance - Other Equipment	1,072	565	2,200	2,200	2,500	13.64%
4650	Maintenance - Pay Stations	-	-	24,000	24,000	42,000	75.00%
4680	Maintenance - Tires	148	169	500	500	-	-100.00%
4700	Print & Reproduction	2,302	4,788	2,700	2,700	5,000	85.19%
4930	Bank Service Fees	-	-	55,000	75,000	87,000	16.00%
5100	Office Supplies	321	160	400	400	500	25.00%
5200	Uniforms	568	576	500	500	800	60.00%
5210	Departmental Supplies	6,373	55,727	8,000	8,000	10,000	25.00%
5220	Gasoline & Oil	2,666	2,692	3,000	3,000	3,500	16.67%
	Subtotal Operating	84,062	140,109	139,900	184,900	176,700	-4.43%
CAPITAL:							
6300	Capital Improvements	20,720	115,722	-	-	-	
6320	Community Park Funding	294	-	-	-	-	
6400	Capital Equipment	4,980	99,990	-	-	27,500	
	Subtotal Capital Outlay	25,994	215,712	-	-	27,500	
TOTAL PARKING ENFORCEMENT		\$186,654	\$420,805	\$227,700	\$272,700	318,400	16.76%

PARKING ENFORCEMENT (001.6000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
			Wages for parking enforcement employees, including two reclassifications to
1200	Salaries & Wages	80,000	new salary grades
1400	Overtime	800	Call-back duty as necessary to maintain pay station functionality
2100	Social Security	6,200	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	5,300	City's contribution to full-time staff retirement at 9% of salary
			Medical, dental, life and long-term disability coverage for full-time employees,
2300	Group Insurance	17,500	including estimated 10% health insurance premium increase
2400	Worker's Compensation	4,400	Worker's compensation insurance costs for parking staff
	Subtotal Personnel	<u>114,200</u>	
OPERATING:			
3111	Armored Car Service	1,500	Coin delivery service to the bank for coins received at parking pay stations
3411	Contractual Ticket Processing	20,000	Contractual ticket processing, which replaced Pinellas County's service in FY 2014
4110	Cellular Telephone	400	Cell phone service contract with Verizon Wireless
4200	Postage	800	Miscellaneous correspondence as necessary
4500	General Insurance	700	Estimated auto liability and physical damage premiums for two parking enforcement vehicles
4600	Maintenance - Auto Equipment	2,000	Auto maintenance for parking enforcement vehicles
4640	Maintenance - Other Equipment	2,500	Maintenance for change machines located in John's Pass Village and change-counting machine at City Hall; maintenance of electric-vehicle charging station located in John's Pass Park
4650	Maintenance - Pay Stations	42,000	Pay station spare parts kit; connection service required to process credit card transactions; service calls at \$125/call; extended warranty service
4700	Print & Reproduction	5,000	Parking passes and parking ticket production
4930	Bank Service Fees	87,000	Interchange fees for processing credit card payments
5100	Office Supplies	500	Miscellaneous recurring office supplies
5200	Uniforms	800	Uniforms and work shirts for parking enforcement officers
5210	Departmental Supplies	10,000	Tools, batteries and replacement items as needed to support pay stations; drinking water for staff
5220	Gasoline & Oil	3,500	Fuel expenditures for parking enforcement vehicles
	Subtotal Operating	<u>176,700</u>	
CAPITAL:			
6400	Capital Equipment	27,500	Scheduled replacement of vehicle no. 98
	Subtotal Capital Outlay	<u>27,500</u>	
TOTAL PARKING ENFORCEMENT		\$318,400	

PARKING ENFORCEMENT

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Parking Enforcement Supervisor	-	-	-	1
Parking Enforcement Officer II	1	1	1	1
Parking Enforcement Officer I (Part-time)	2.25	2.40	2.10	1.05
Total Funded Positions	3.25	3.40	3.10	3.05

FY 2015 POSITION CHANGES SUMMARY

The Parking Enforcement Supervisor position has been created for FY 2015. This position reports to the Assistant City Manager/Finance Director and manages the day-to-day parking enforcement operation. An additional full-time position has been created, classified as a Parking Enforcement Officer II. Part-time Parking Enforcement Officer I positions have been reduced. The result is an optimal staffing schedule designed to patrol peak hours and provide flexibility for covering staff leave time.

JOHN'S PASS VILLAGE

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
OPERATING	144,615	148,174	114,000	114,000	126,700
CAPITAL	25,250	179,144	10,000	35,000	40,000
OTHER	178,769	185,200	-	-	-
TOTAL	\$348,634	\$512,518	\$124,000	\$149,000	\$166,700
<u>FUNDING SOURCE:</u>					
JOHN'S PASS VILLAGE FUND	\$348,634	\$512,518	-	-	-
GENERAL FUND	-	-	\$124,000	\$149,000	\$166,700

MISSION

The John's Pass Village district includes the commercial fishing and entertainment center located immediately north and adjacent to the John's Pass Bridge. The City's mission at this location is to provide safety and aesthetics to help encourage visitors. The John's Pass Village division was previously operated as an enterprise fund prior to FY 2014. Budget information on the retired fund can be found in the supplemental section of this document.

JOHN'S PASS VILLAGE (001.8000)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
OPERATING:							
3400	Other Contractual Services	24,124	22,882	6,400	6,400	6,600	3.13%
3600	Administrative Services	22,643	22,900	-	-	-	
4314	Water Service - Buildings	6,374	8,639	7,000	7,000	8,000	14.29%
4331	Electric - Buildings	1,702	1,743	2,400	2,400	3,000	25.00%
4336	Electric - Street Lights	11,971	12,569	13,700	13,700	15,000	9.49%
4340	Waste Disposal	27,600	27,600	27,600	27,600	27,600	0.00%
4500	General Insurance	30,933	37,375	34,900	34,900	38,500	10.32%
4610	Maintenance - Building	1,266	4,959	5,000	5,000	6,000	20.00%
4620	Maintenance - Grounds/Parks	12,592	5,427	10,000	10,000	12,000	20.00%
4630	Maintenance - Boardwalk	75	235	3,000	3,000	5,000	66.67%
4640	Maintenance - Other Equipment	45	-	-	-	-	
5210	Departmental Supplies	5,290	3,845	4,000	4,000	5,000	25.00%
	Subtotal Operating	144,615	148,174	114,000	114,000	126,700	11.14%
CAPITAL:							
6300	Capital Improvements	25,250	179,144	10,000	35,000	40,000	14.29%
	Subtotal Capital Outlay	25,250	179,144	10,000	35,000	40,000	14.29%
OTHER:							
9175	Transfer to Parking Fund	134,369	109,700	-	-	-	
9950	Transfer to General Fund	44,400	75,500	-	-	-	
	Subtotal Other	178,769	185,200	-	-	-	
TOTAL JOHN'S PASS VILLAGE		\$348,634	\$512,518	\$124,000	\$149,000	\$166,700	11.88%

JOHN'S PASS VILLAGE (001.8000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
OPERATING:			
3400	Other Contractual Services	6,600	Cleaning and janitorial services contract
4314	Water Service - Buildings	8,000	Water service to city facilities located in John's Pass Village
4331	Electric - Buildings	3,000	Electrical service to city facilities located in John's Pass Village
4336	Electric - Street Lights	15,000	Street lights for John's Pass boardwalk signs and decorative lights
4340	Waste Disposal	27,600	Sanitation Fund billing to General Fund for waste disposal services
4500	General Insurance	38,500	Estimated property and flood insurance premiums for retail store, boardwalk and bell tower based on quoted increase estimates
4610	Maintenance - Building	6,000	General maintenance and upkeep of Fantasy Planet retail store, village restrooms and air-conditioning systems
4620	Maintenance - Grounds/Parks	12,000	Grounds maintenance and beautification with John's Pass Village
4630	Maintenance - Boardwalk	5,000	Boardwalk maintenance and upkeep as needed
5210	Departmental Supplies	5,000	Additional supplies needed for operations, maintenance and aesthetics within the village, including signage, electrical supplies, bricks, garbage bins, etc.
	Subtotal Operating	<u>126,700</u>	
CAPITAL:			
6300	Capital Improvements	40,000	Engineering services related to electrical installation project at Village Blvd.
	Subtotal Capital Outlay	<u>40,000</u>	
TOTAL JOHN'S PASS VILLAGE		\$166,700	

LOCAL OPTION SALES TAX FUND

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
CAPITAL	274,417	740,177	1,146,000	2,092,112	65,000
TOTAL	\$274,417	\$740,177	\$1,146,000	\$2,092,112	\$65,000
<u>FUNDING SOURCE:</u>					
LOCAL OPTION SALES TAX FUND	\$274,417	\$740,177	\$1,146,000	\$2,092,112	\$65,000

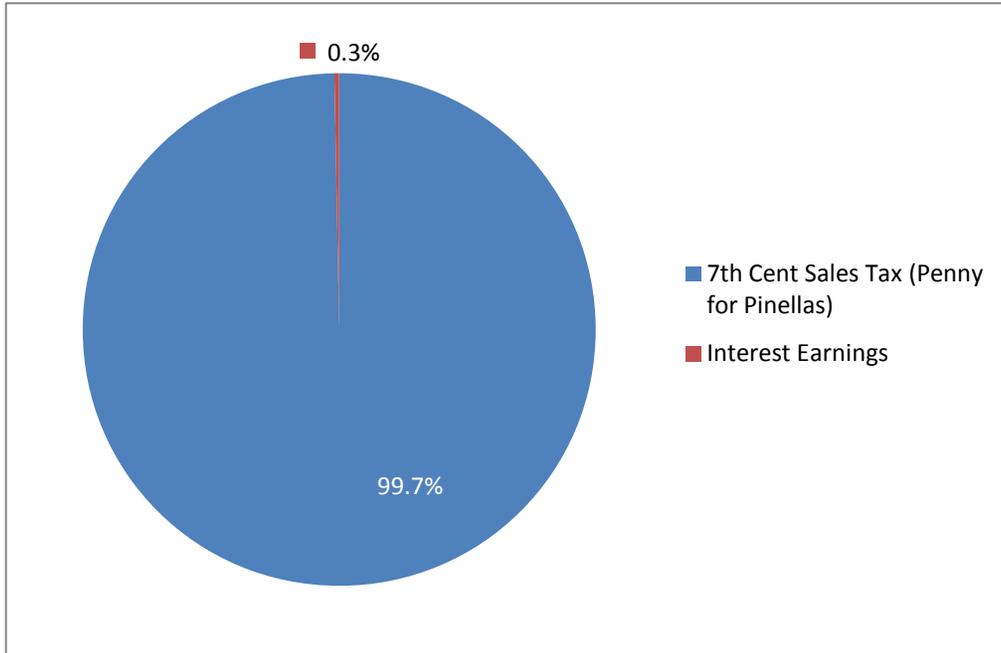
MISSION

The Local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program (Penny for Pinellas), originally approved by voters in 1990. The tax has been extended twice, with the current extension in place through 2020. Funds are shared between the county and municipalities and the goal is to provide restricted cash for capital expenditures and infrastructure improvements.

LOCAL OPTION SALES TAX FUND

FUNDING SOURCES

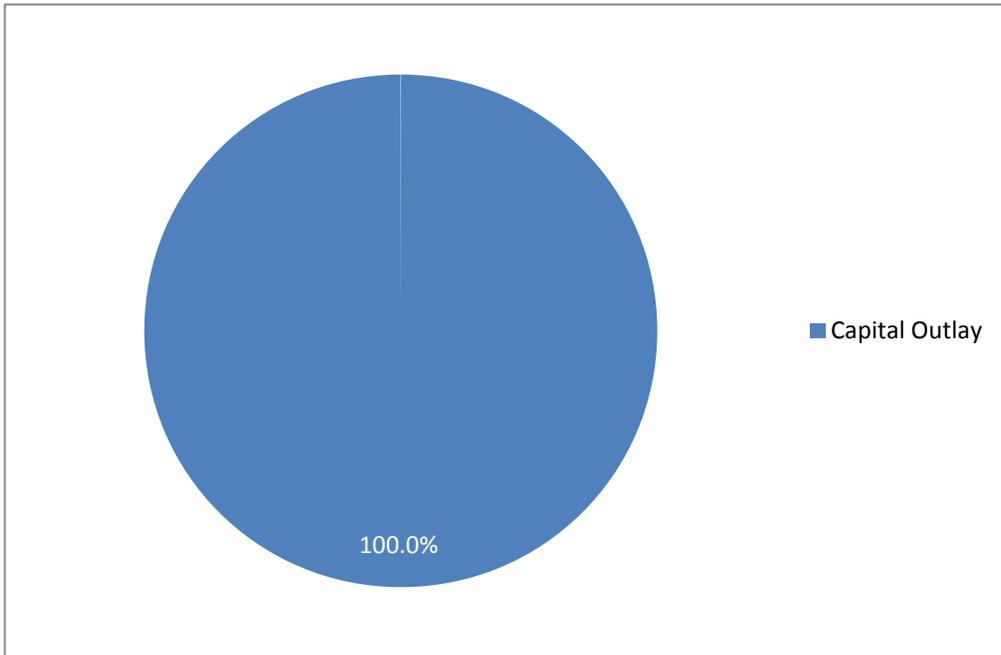
7th Cent Sales Tax (Penny for Pinellas)	99.7%	365,000
Interest Earnings	0.3%	1,100
Total Funding Sources	100.00%	\$366,100



LOCAL OPTION SALES TAX FUND

APPROPRIATIONS

Capital Outlay	100.0%	65,000
Total Appropriations	100.00%	\$65,000



LOCAL OPTION SALES TAX FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 2,157,106	\$ 2,226,885	\$ 886,900	\$ 1,847,565	\$ 126,800	-93.14%
	REVENUE						
312.600	7th Cent Sales Tax	340,660	359,960	367,900	367,900	365,000	-0.79%
361.100	Interest Earnings	3,536	897	3,500	3,500	1,100	-68.57%
	Total revenue	\$ 344,196	\$ 360,857	\$ 371,400	\$ 371,400	\$ 366,100	-1.43%
	Total expenditures	\$ 274,417	\$ 740,177	\$ 1,146,000	\$ 2,092,112	\$ 65,000	-96.89%
	Available cash balance	\$ 2,226,885	\$ 1,847,565	\$ 112,300	\$ 126,853	\$ 427,900	237.32%

LOCAL OPTION SALES TAX FUND (103.9519)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
CAPITAL:							
6300	Capital Improvements	272,396	435,096	-	21,814	-	-100.00%
6311	Archibald Memorial Beach Park Rehabilitation	-	203,962	-	580,077	-	
6313	Seawall Improvements	-	-	-	-	15,000	
6316	Dune Walkovers	2,021	-	-	-	-	
6319	Marina Dock Construction	-	-	500,000	500,000	-	
6320	Stormwater Drainage & Roadway Improvements	-	77,369	580,000	675,231	-	
6321	Beach Groyne Rehabilitation	-	6,000	26,000	274,990	-	
6325	Madeira Way Improvements	-	-	-	-	50,000	
6400	Capital Equipment	-	17,750	-	-	-	
6406	ALS Vehicle Acquisition	-	-	40,000	40,000	-	
	Subtotal Capital Outlay	274,417	740,177	1,146,000	2,092,112	65,000	-45.22%
	TOTAL LOCAL OPTION SALES TAX FUND	\$274,417	\$740,177	\$1,146,000	\$2,092,112	\$65,000	-45.22%

LOCAL OPTION SALES TAX FUND (103.9519)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
CAPITAL:			
6313	Seawall Improvements	15,000	City-owned seawall rehabilitation
6325	Madeira Way Improvements	50,000	Engineering services related to street improvements and beautification on Madeira Way
	Subtotal Capital Outlay	<u>65,000</u>	
	TOTAL LOCAL OPTION SALES TAX FUND	\$65,000	

ARCHIBALD FUND

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	-	-	114,000	114,000	164,200
OPERATING	-	-	26,200	26,200	101,700
CAPITAL	-	-	-	-	20,000
TOTAL	\$0	\$0	\$140,200	\$140,200	\$285,900
FUNDING SOURCE:					
ARCHIBALD FUND	\$0	\$0	\$140,200	\$140,200	\$285,900

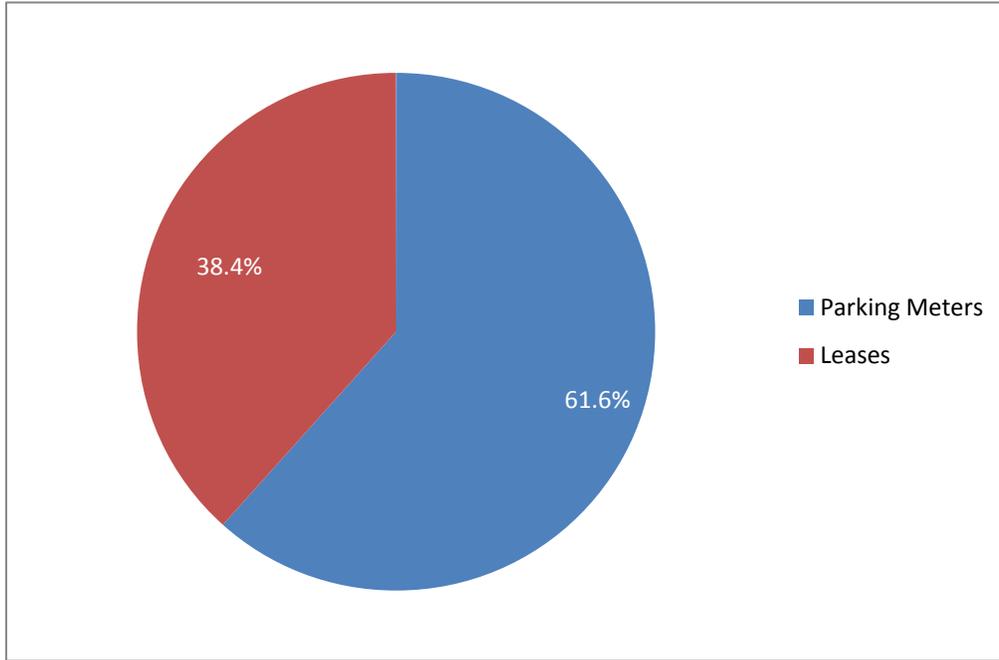
MISSION

The Archibald Fund is a special revenue fund that was established in FY 2014. It is intended to illustrate the extent to which revenues collected at Archibald Memorial Park Beach are expended for parks and recreation services. The National Parks Service requires all funds generated on the park property to be expended only for parks and recreation-related purposes.

ARCHIBALD FUND

FUNDING SOURCES

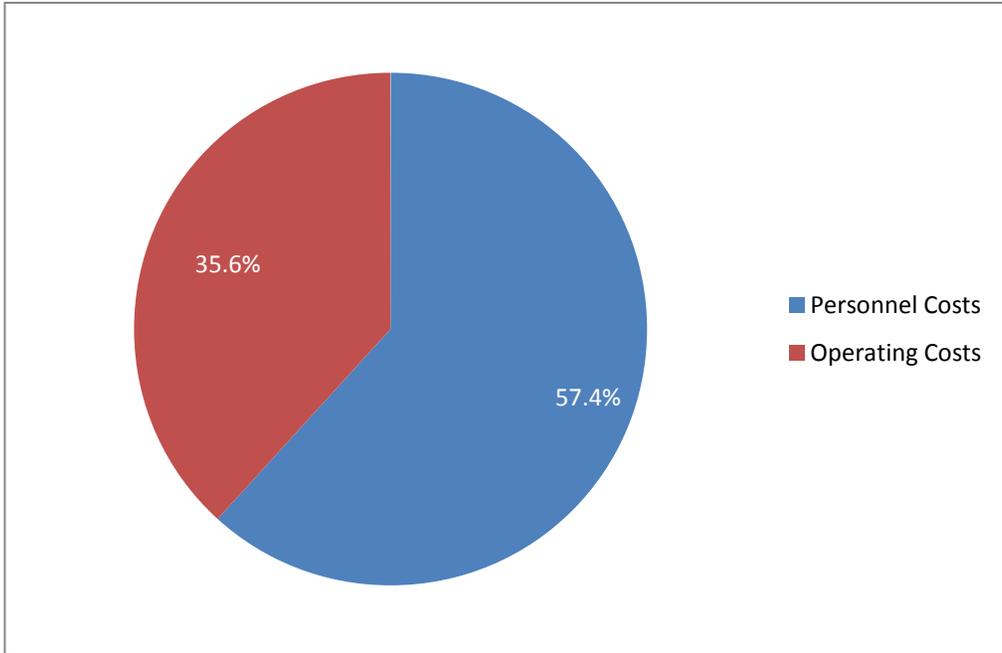
Parking Meters	61.6%	180,000
Leases	38.4%	112,000
Total Funding Sources	100.00%	\$292,000



ARCHIBALD FUND

APPROPRIATIONS

Personnel Costs	57.4%	164,200
Operating Costs	35.6%	101,700
Capital Outlay	7.0%	20,000
Total Appropriations	100.00%	\$285,900



ARCHIBALD FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ -		\$ -	\$ -	\$ 1,700	
	REVENUE						
344.501	Archibald Beach Parking Meters			90,000	90,000	180,000	100.00%
347.594	Beach Concession Lease			12,000	12,000	40,000	233.33%
347.596	Snack Shack Operator Lease			39,900	39,900	72,000	80.45%
	Total revenue	\$ -		\$ 141,900	\$ 141,900	\$ 292,000	105.78%
	Total expenditures	\$ -		\$ 140,200	\$ 140,200	\$ 285,900	103.92%
	Available cash balance	\$ -		\$ 1,700	\$ 1,700	\$ 7,800	358.82%

ARCHIBALD FUND (110.9910)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	-	-	78,000	78,000	111,000	42.31%
1400	Overtime	-	-	2,000	2,000	2,500	25.00%
2100	Social Security	-	-	6,000	6,000	8,600	43.33%
2201	Retirement - FRS	-	-	3,600	3,600	4,200	16.67%
2203	ICMA 401(a) Plan	-	-	2,600	2,600	5,500	111.54%
2300	Group Insurance	-	-	17,800	17,800	26,300	47.75%
2400	Worker's Compensation	-	-	4,000	4,000	6,100	52.50%
	Subtotal Personnel	-	-	114,000	114,000	164,200	44.04%
OPERATING:							
3600	Administrative Services	-	-	-	-	49,000	
4000	Travel and Training	-	-	-	-	800	
4312	Water Service - Parks	-	-	3,000	3,000	3,300	10.00%
4314	Water Service - Buildings	-	-	3,000	3,000	3,300	10.00%
4339	Electric - Park Restrooms	-	-	1,200	1,200	1,500	25.00%
4500	General Insurance	-	-	-	-	15,000	
4612	Maintenance - Building	-	-	3,000	3,000	3,000	0.00%
4620	Maintenance - Grounds/Parks	-	-	5,000	5,000	6,000	20.00%
4660	Maintenance - Beach	-	-	10,000	10,000	12,000	20.00%
5200	Uniforms	-	-	-	-	800	
5210	Departmental Supplies	-	-	1,000	1,000	5,000	400.00%
5230	Tools	-	-	-	-	1,500	
5420	Dues & Subscriptions	-	-	-	-	500	
	Subtotal Operating	-	-	26,200	26,200	101,700	288.17%
CAPITAL:							
6400	Capital Equipment	-	-	-	-	20,000	
	Subtotal Capital Outlay	-	-	-	-	20,000	
	TOTAL ARCHIBALD	\$0	\$0	\$140,200	\$140,200	\$285,900	103.92%

ARCHIBALD FUND (110.9910)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	111,000	Wages for Parks Supervisor and two Grounds Maintenance Workers
1400	Overtime	2,500	Estimated overtime expenses
2100	Social Security	8,600	FICA contributions at 7.65% of salary
2201	Retirement - FRS	4,200	FRS retirement contributions
2203	ICMA 401(a) Plan	5,500	City contribution to staff retirement at 9% of salary
2300	Group Insurance	26,300	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	6,100	Worker's compensation insurance costs for park staff
	Subtotal Personnel	<u>164,200</u>	
OPERATING:			
3600	Administrative Services	49,000	General Fund costs for support services provided to external operating funds; allocated based on number of FTEs
4000	Travel and Training	800	Florida Nursery Growers & Landscape conference
4312	Water Service - Parks	3,300	Estimated water service at Archibald Park
4314	Water Service - Building	3,300	Water service to City facilities at Archibald Park
4339	Electric - Park Restrooms	1,500	Electrical service at Archibald Park restrooms
4500	General Insurance	15,000	Property insurance premium based on quoted estimate
4612	Maintenance - Building	3,000	Repairs and upkeep to restroom and facilities at Archibald Park as needed
4620	Maintenance - Grounds/Parks	6,000	Beautification and landscaping of parks and green spaces
4660	Maintenance - Beach	12,000	Beach cleaning contract; swim buoy maintenance or replacement as needed
5200	Uniforms	800	Uniforms and work shirts for park staff as needed
5210	Departmental Supplies	5,000	Miscellaneous operating supplies to support park maintenance efforts as needed
5230	Tools	1,500	Miscellaneous hand tools for park staff as needed
5420	Dues & Subscriptions	500	Florida Nursery Growers & Landscape dues; Florida Farm Bureau dues
	Subtotal Operating	<u>101,700</u>	
CAPITAL:			
6400	Capital Equipment	20,000	Beach rake acquisition
	Subtotal Capital Outlay	<u>20,000</u>	
	TOTAL ARCHIBALD	\$285,900	

ARCHIBALD FUND

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Parks Supervisor	0	0	1	1
Grounds Maintenance Worker	0	0	1	2
Total Funded Positions	0	0	2	3

FY 2015 POSITION CHANGES SUMMARY

A part-time Grounds Maintenance Worker position previously budgeted in the Recreation Department has been transferred to the Archibald Fund and increased to full-time.

SANITATION FUND

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
<u>EXPENDITURES:</u>					
PERSONNEL	383,539	327,364	427,900	425,100	378,700
OPERATING	587,597	606,188	661,700	697,340	680,300
CAPITAL	-	161,948	-	7,500	220,000
OTHER	9,592	1,516	-	-	-
TOTAL	\$980,728	\$1,097,016	\$1,089,600	\$1,129,940	\$1,279,000
<u>FUNDING SOURCE:</u>					
SANITATION FUND	\$980,728	\$1,097,016	\$1,089,600	\$1,129,940	\$1,279,000

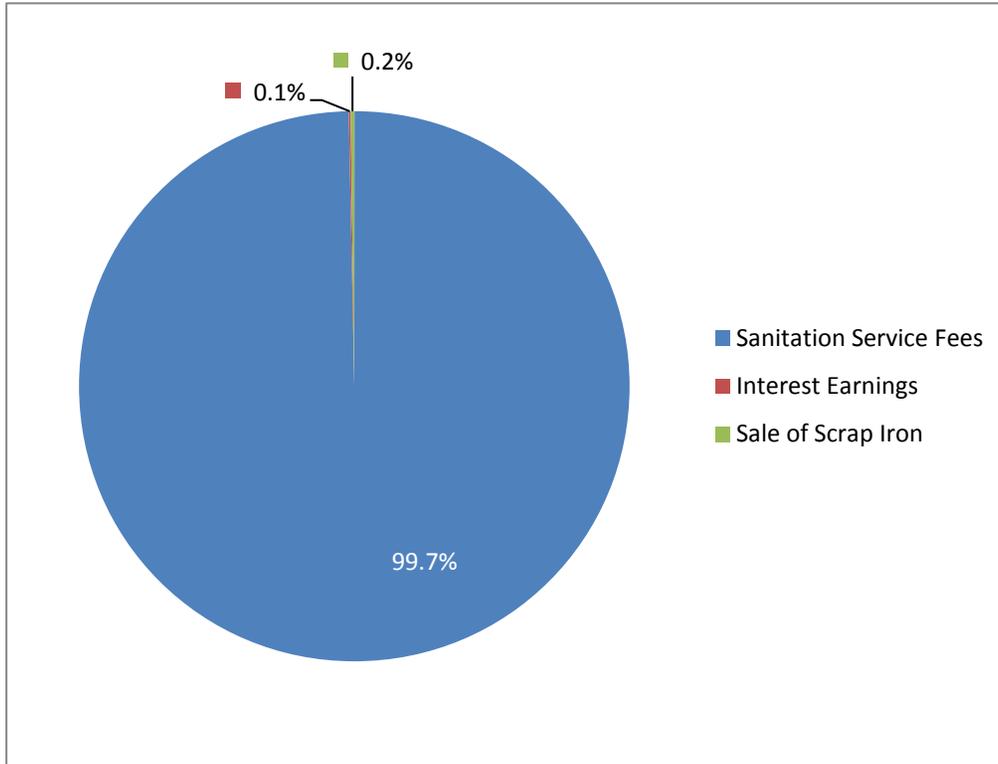
MISSION

The Sanitation Fund accounts for all activities related to solid waste removal. Sanitation staff keep the environment free from hazard and unsightliness. Recycling services are provided under contract with a third party. Sanitation services are intended to help ensure the health and safety of the community.

SANITATION FUND

FUNDING SOURCES

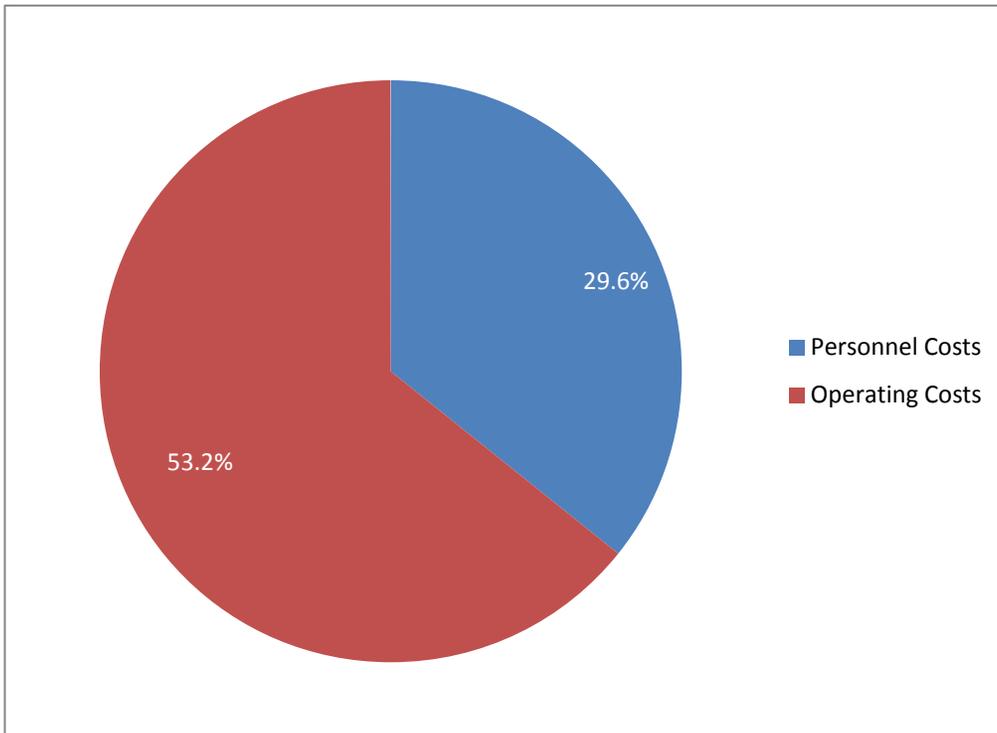
Sanitation Service Fees	99.7%	1,125,000
Interest Earnings	0.1%	1,200
Sale of Scrap Iron	0.2%	2,400
Total Funding Sources	100.00%	\$1,128,600



SANITATION FUND

APPROPRIATIONS

Personnel Costs	29.6%	378,700
Operating Costs	53.2%	680,300
Capital Outlay	17.2%	220,000
Total Appropriations	100.00%	\$1,279,000



SANITATION FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 994,036	\$ 1,133,185	\$ 1,175,100	\$ 1,236,357	\$ 1,208,600	-2.25%
	REVENUE						
337.337	Recycling Grant	-	6,611	-	-	-	
343.415	Sanitation Service Fees	1,099,451	1,156,160	1,100,000	1,100,000	1,125,000	2.27%
361.100	Interest Earnings	1,451	503	1,200	1,200	1,200	0.00%
364.411	Sale of Equipment	18,975	35,820	-	-	-	
369.378	Sale of Scrap Iron	-	1,094	1,000	1,000	2,400	140.00%
	Total revenue	\$ 1,119,877	\$ 1,200,188	\$ 1,102,200	\$ 1,102,200	\$ 1,128,600	2.40%
	Total expenditures	\$ 980,728	\$ 1,097,016	\$ 1,089,600	\$ 1,129,940	\$ 1,279,000	13.19%
	Available cash balance	\$ 1,133,185	\$ 1,236,357	\$ 1,187,700	\$ 1,208,617	\$ 1,058,200	-12.45%

SANITATION FUND (402.7000)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	249,732	202,387	270,200	267,400	226,000	-15.48%
1400	Overtime	15,848	27,782	20,000	20,000	30,000	50.00%
2100	Social Security	20,774	16,887	20,700	20,700	17,300	-16.43%
2201	Retirement - FRS	5,126	6,322	10,000	10,000	7,800	-22.00%
2203	ICMA 401(a) Plan	13,782	7,405	9,300	9,300	11,800	26.88%
2300	Group Insurance	57,694	45,616	66,000	66,000	56,800	-13.94%
2400	Worker's Compensation	20,583	20,965	31,700	31,700	29,000	-8.52%
	Subtotal Personnel	383,539	327,364	427,900	425,100	378,700	-10.92%
OPERATING:							
3405	Temporary Contractual Services	47,823	63,980	65,000	60,640	58,000	-4.35%
3420	Waste Disposal	200,652	204,004	200,000	200,000	205,000	2.50%
3422	Curbside Recycling	65,051	76,215	73,500	113,500	116,400	2.56%
3423	Recycling Material Disposal	20,255	20,971	24,000	24,000	22,000	-8.33%
3600	Administrative Services	94,998	96,100	127,300	127,300	98,000	-23.02%
4110	Cellular Telephone	950	1,065	700	700	1,100	57.14%
4202	Postage - Utility Bills	10,172	8,131	9,000	9,000	9,500	5.56%
4400	Rentals and Leases	738	1,314	10,800	10,800	12,400	14.81%
4500	General Insurance	17,399	16,165	16,700	16,700	15,700	-5.99%
4600	Maintenance - Auto Equipment	18,581	13,732	23,000	23,000	20,000	-13.04%
4640	Maintenance - Other Equipment	454	83	500	500	1,000	100.00%
4680	Maintenance - Tires	14,352	9,555	12,000	12,000	15,000	25.00%
5200	Uniforms	3,055	2,188	2,700	2,700	2,700	0.00%
5210	Departmental Supplies	37,960	38,124	36,000	36,000	40,000	11.11%
5220	Gasoline & Oil	54,759	54,561	60,000	60,000	63,000	5.00%
5230	Tools	296	-	200	200	200	0.00%
5420	Dues & Subscriptions	102	-	300	300	300	0.00%
	Subtotal Operating	587,597	606,188	661,700	697,340	680,300	-2.44%
CAPITAL:							
6400	Capital Equipment	-	161,948	-	7,500	220,000	2833.33%
	Subtotal Capital Outlay	-	161,948	-	7,500	220,000	2833.33%
OTHER:							
9900	Contingency	9,592	1,516	-	-	-	
	Subtotal Other	9,592	1,516	-	-	-	
TOTAL SANITATION		\$980,728	\$1,097,016	\$1,089,600	1,129,940	\$1,279,000	13.19%

SANITATION FUND (402.7000)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	226,000	Wages for sanitation employees
1400	Overtime	30,000	Authorized overtime for sanitation workers
2100	Social Security	17,300	FICA contributions at 7.65% of salary
2201	Retirement - FRS	7,800	FRS retirement contributions at 6.95% of salary
2203	ICMA 401(a) Plan	11,800	City contribution to administrative staff retirement at 9% of salary
Medical, dental, life and long-term disability coverage for full-time			
2300	Group Insurance	56,800	employees, including estimated 10% health insurance premium increase
2400	Worker's Compensation	29,000	Worker's compensation insurance costs for sanitation staff
Subtotal Personnel		378,700	
OPERATING:			
3405	Temporary Services	58,000	Call-in service as necessary to maintain adequate staffing levels
3420	Waste Disposal	205,000	Pinellas County solid waste dumping fees
3422	Curbside Recycling	116,400	Residential curbside recycling contract, including contractual increase
3423	Recycling Material Disposal	22,000	Recycling services for brush disposal, bulk-item recycling and City Hall recycling container
3600	Administrative Services	98,000	General Fund costs for support services provided to external operating funds; allocated based on number of FTEs
4110	Cellular Telephone	1,100	Cell phone service contract with Verizon Wireless
4202	Postage - Utility Bills	9,500	Pinellas County utility billing postage fees
4400	Rentals and Leases	12,400	Rental of public works storage facility
Anticipated auto liability and physical damage premiums for sanitation			
4500	General Insurance	15,700	packers, claw truck and pickup trucks, based on quoted increase estimate
4600	Maintenance - Auto Equipment	20,000	Sanitation vehicle maintenance
4640	Maintenance - Other Equipment	1,000	Maintenance of dumpsters as necessary
4680	Maintenance - Tires	15,000	Sanitation vehicle tire maintenance
5200	Uniforms	2,700	Sanitation worker uniforms and work shirts
5210	Departmental Supplies	40,000	Cleaning supplies, gloves, trash bags, barrels, dumpster replacements
5220	Gasoline & Oil	63,000	Fuel expenditures for sanitation vehicles
5230	Tools	200	Miscellaneous hand tools as necessary
5420	Dues & Subscriptions	300	Solid Waste Association of North America (SWANA) membership
Subtotal Operating		680,300	
CAPITAL:			
6400	Capital Equipment	220,000	Scheduled replacement of vehicle no. 33 (\$190,000) and no. 38 (\$30,000)
Subtotal Capital Outlay		220,000	
TOTAL SANITATION		\$1,279,000	

SANITATION FUND

POSITION COUNTS (FTE)

	FY 2012	FY 2013	FY 2014	FY 2015
Central Services Director	0	0.2	0.25	0.25
Administrative Assistant	0	0	0.25	0.25
Field Operations Manager	0	0	0.5	0
Public Works Technician	0	0	0	0.5
Sanitation Supervisor	1	1	0	1
Sanitation Worker II	4	3	3	3
Sanitation Worker I	4	3	3	1
Total Funded Positions	9	7.2	7	6

FY 2015 POSITION CHANGES SUMMARY

The Field Operations Manager position intended to be created for FY 2014 was never filled. It has been eliminated and replaced with a Public Works Technician position, allocated between the Sanitation and Stormwater Funds. The Sanitation Supervisor has been added back for FY 2015 and two vacant Sanitation Worker I positions have been eliminated.

STORMWATER FUND

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	49,207	146,258	212,900	212,900	190,500
OPERATING	81,445	157,083	158,600	170,765	193,600
CAPITAL	-	74,650	600,000	762,929	2,500,000
DEBT SERVICE	-	-	-	-	33,800
OTHER	-	-	-	-	55,000
TOTAL	\$130,652	\$377,991	\$971,500	\$1,146,594	\$2,972,900
FUNDING SOURCE:					
STORMWATER FUND	\$130,652	\$377,991	\$971,500	\$1,146,594	\$2,972,900

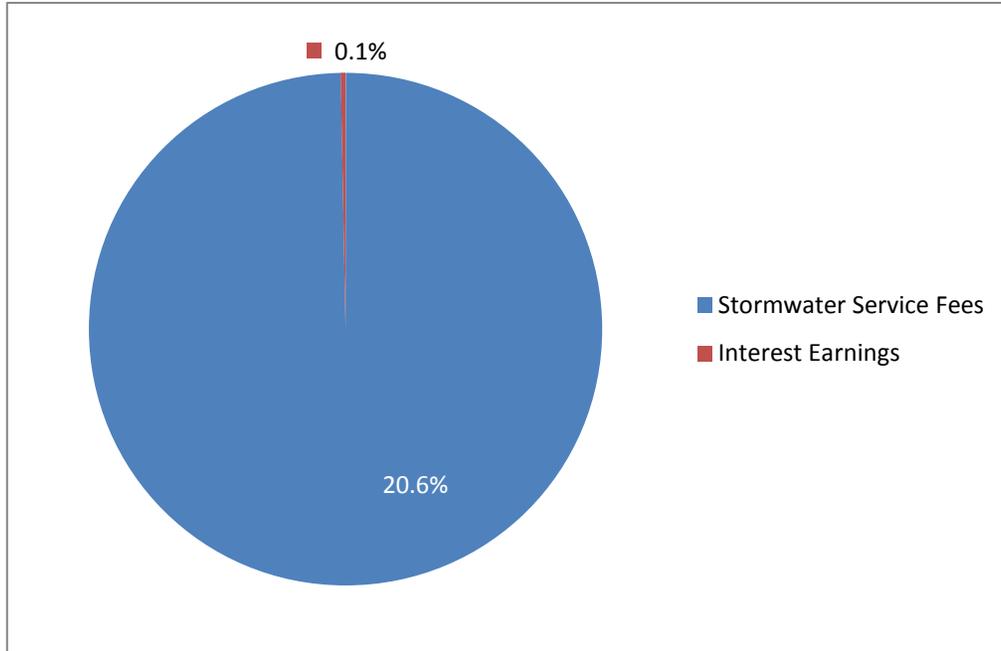
MISSION

Stormwater operations include all activities pertaining to the construction, maintenance and repair of the City's stormwater management system in order to help ensure community health and safety. The City initiated a significant investment in its stormwater infrastructure in FY 2012, beginning with a master plan documenting the condition of all outfalls and drainage systems. The FY 2015 budget includes a debt issue to support the next phase of this project, as well as a rate increase to provide adequate funding for debt service expense and future planned projects.

STORMWATER FUND

FUNDING SOURCES

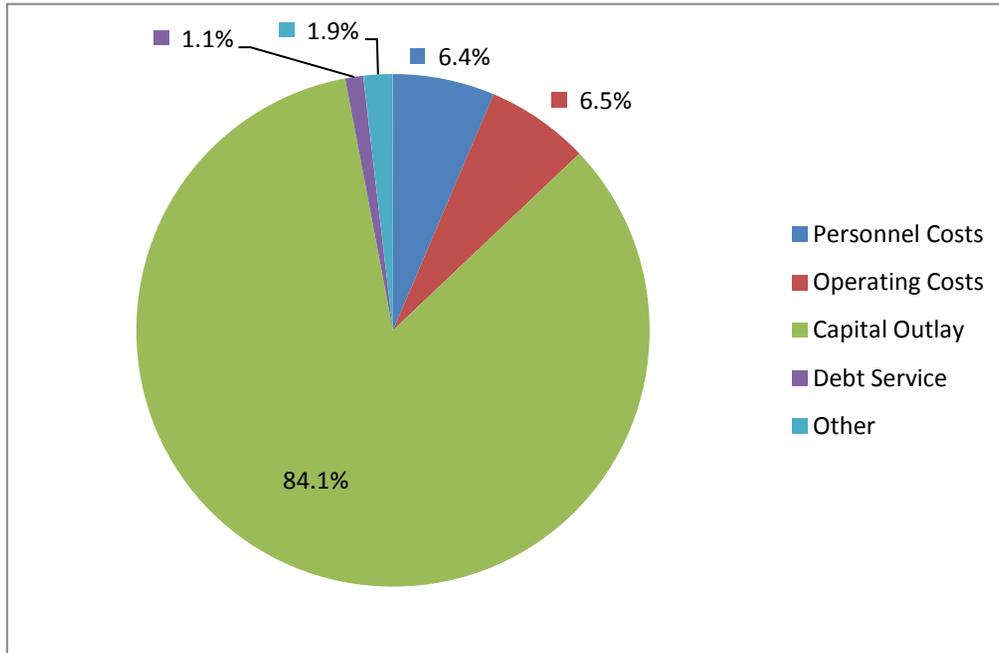
Stormwater Service Fees	20.6%	650,300
Interest Earnings	0.1%	2,000
Debt Proceeds	79.3%	2,500,000
Total Funding Sources	100.00%	\$3,152,300



STORMWATER FUND

APPROPRIATIONS

Personnel Costs	6.4%	190,500
Operating Costs	6.5%	193,600
Capital Outlay	84.1%	2,500,000
Debt Service	1.1%	33,800
Other	1.9%	55,000
Total Appropriations	100.00%	\$2,972,900



STORMWATER FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 1,079,527	\$ 1,286,392	\$ 1,165,600	\$ 1,271,529	\$ 476,400	-62.53%
	REVENUE						
343.700	Stormwater Service Fees	335,950	362,754	350,000	350,000	650,300	85.80%
361.100	Interest Earnings	1,567	374	1,500	1,500	2,000	33.33%
381.999	Debt Proceeds	-	-	-	-	2,500,000	
	Total revenue	\$ 337,517	\$ 363,128	\$ 351,500	\$ 351,500	\$ 3,152,300	796.81%
	Total expenditures	\$ 130,652	\$ 377,991	\$ 971,500	\$ 1,146,594	\$ 2,972,900	159.28%
	Available cash balance	\$ 1,286,392	\$ 1,271,529	\$ 545,600	\$ 476,435	\$ 655,800	37.65%

STORMWATER FUND (404.9200)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	30,585	97,402	143,300	143,300	125,000	-12.77%
1400	Overtime	3,643	8,643	4,000	4,000	4,000	0.00%
2100	Social Security	1,897	7,304	11,000	11,000	9,600	-12.73%
2203	ICMA 401(a) Plan	2,130	8,151	13,000	13,000	11,300	-13.08%
2300	Group Insurance	3,978	17,262	26,700	26,700	26,700	0.00%
2400	Worker's Compensation	1,474	6,671	14,900	14,900	13,900	-6.71%
2500	Unemployment Compensation	5,500	825	-	-	-	
	Subtotal Personnel	49,207	146,258	212,900	212,900	190,500	-10.52%
OPERATING:							
3100	Professional Services	6,673	89,788	25,000	42,265	47,000	11.20%
3400	Contractual Services	-	-	7,500	2,400	7,500	212.50%
3405	Temporary Services	560	-	-	-	-	
3407	Street Sweeping Contract	7,037	11,008	12,500	12,500	15,000	20.00%
3600	Administrative Services	13,351	13,500	54,600	54,600	49,000	-10.26%
4000	Travel and Training	1,161	960	1,200	1,200	1,500	25.00%
4110	Cellular Telephone	190	213	1,200	1,200	1,300	8.33%
4202	Postage - Utility Bills	8,146	8,137	9,000	9,000	9,500	5.56%
4313	Water Service - Pump Station	81	68	100	100	200	100.00%
4334	Electric - Pump Station	868	457	1,100	1,100	800	-27.27%
4400	Rentals and Leases	540	540	10,500	10,500	11,600	10.48%
4500	General Insurance	14,173	17,327	16,200	16,200	25,200	55.56%
4600	Maintenance - Auto Equipment	383	108	300	300	2,000	566.67%
4640	Maintenance - Other Equipment	267	381	500	500	500	0.00%
4650	Maintenance - Streets	-	-	1,500	1,500	1,200	-20.00%
4661	Maintenance - Storm Drains	8,496	7,255	10,000	10,000	12,000	20.00%
4680	Maintenance - Tires	457	740	500	500	700	40.00%
4700	Printing & Reproduction	-	-	-	-	-	
4900	Other Current Charges	13,339	216	-	-	-	
4920	Licenses & Permits	181	182	200	200	500	150.00%
5100	Office Supplies	58	-	-	-	-	
5200	Uniforms	242	490	500	500	800	60.00%
5210	Departmental Supplies	684	46	600	600	800	33.33%
5220	Gasoline & Oil	3,548	5,028	4,400	4,400	5,000	13.64%
5230	Tools	194	139	200	200	500	150.00%
5420	Dues & Subscriptions	816	500	1,000	1,000	1,000	0.00%
	Subtotal Operating	81,445	157,083	158,600	170,765	193,600	13.37%
CAPITAL:							
6300	Capital Improvements	-	74,650	-	162,929	200,000	22.75%
6320	Stormwater Drainage & Roadway Improvements	-	-	600,000	600,000	2,300,000	283.33%
	Subtotal Capital Outlay	-	74,650	600,000	762,929	2,500,000	227.68%
DEBT SERVICE:							
7100	Principal	-	-	-	-	-	
7200	Interest	-	-	-	-	33,800	
	Subtotal Debt Service	-	-	-	-	33,800	
OTHER:							
9999	Cost of Issuance	-	-	-	-	55,000	
	Subtotal Other	-	-	-	-	55,000	0.00%
	TOTAL STORMWATER	\$130,652	377,991	\$971,500	\$1,146,594	\$2,972,900	159.28%

STORMWATER FUND (404.9200)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	125,000	Wages for stormwater employees
1400	Overtime	4,000	Authorized overtime for stormwater staff
2100	Social Security	9,600	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	11,300	City contribution to staff retirement at 9% of salary
2300	Group Insurance	26,700	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	13,900	Worker's compensation insurance costs for stormwater staff
	Subtotal Personnel	<u>190,500</u>	
OPERATING:			
3100	Professional Services	47,000	NPDES management and annual reporting; water quality sampling services
3400	Contractual Services	7,500	Palm tree and debris maintenance contract
3407	Street Sweeping Contract	15,000	Street sweeping services provided by contract, including planned increase General Fund costs for support services provided to external operating
3600	Administrative Services	49,000	funds; allocated based on number of FTEs
4000	Travel and Training	1,500	Florida Stormwater Association conference registration and travel
4110	Cellular Telephone	1,300	Cell phone service contract with Verizon Wireless
4202	Postage - Utility Bills	9,500	Pinellas County utility billing postage fees
4313	Water Service - Pump Station	200	Water service for stormwater pump station
4334	Electric - Pump Station	800	Electrical service for stormwater pump station
4400	Rentals and Leases	11,600	Rental of public works storage facility, including contractual increase
4500	General Insurance	25,200	Estimated property and flood insurance premiums for the City's stormwater pump station, based on quoted increase estimates. Also includes auto liability and physical damage policy for stormwater vehicles.

STORMWATER FUND (404.9200)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
			General maintenance and upkeep as necessary of stormwater staff
4600	Maintenance - Auto Equipment	2,000	vehicles
4640	Maintenance - Other Equipment	500	Maintenance of generator, equipment, pumps as needed
4650	Maintenance - Streets	1,200	Patching of roadways and repair of streets as necessary
4661	Maintenance - Storm Drains	12,000	Minor maintenance of storm drains as necessary
4680	Maintenance - Tires	700	Tire service and replacement as needed
			Pinellas County National Pollutant Discharge Elimination System (NPDES)
4920	Licenses & Permits	500	permit fees
5200	Uniforms	800	Uniform purchases and work shirts as needed
5210	Departmental Supplies	800	Gloves, rags, chemicals, soaps, etc. as needed
5220	Gasoline & Oil	5,000	Fuel expenditures for stormwater vehicles
5230	Tools	500	Miscellaneous hand tools as needed
			Florida Stormwater Association dues; Florida Water and Pollution Control
5420	Dues & Subscriptions	1,000	dues
	Subtotal Operating	<u>193,600</u>	
	CAPITAL:		
6300	Capital Improvements	200,000	Ongoing repair and rehabilitation of the City's stormwater outfalls
6320	Stormwater Drainage & Roadway Improvements	2,300,000	Boca Ciega Drive construction funding
	Subtotal Capital Outlay	<u>2,500,000</u>	
	DEBT SERVICE:		
7200	Interest	33,800	Anticipated first interest payment on planned revenue note
	Subtotal Debt Service	<u>33,800</u>	
	OTHER:		
			Bond counsel, city attorney, financial advisor, and other miscellaneous
9999	Cost of Issuance	55,000	expenses due upon closing as related to planned revenue note
	Subtotal Other	<u>55,000</u>	
	TOTAL STORMWATER	\$2,972,900	

STORMWATER FUND

POSITION COUNTS (FTE)

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Central Services Director	0	0.2	0.25	0.25
Administrative Assistant	0	0	0.25	0.25
Field Operations Manager	0	0	0.5	0
Public Works Supervisor	0	1	1	1
Public Works Technician	1	1	1	1.5
Total Funded Positions	1	2.2	3	3

FY 2015 POSITION CHANGES SUMMARY

The Field Operations Manager position intended to be created for FY 2014 was never filled. It has been eliminated and replaced with a Public Works Technician position, allocated between the Sanitation and Stormwater Funds.

MARINA FUND

SUMMARY

	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED
EXPENDITURES:					
PERSONNEL	203,940	136,835	189,600	189,600	196,500
OPERATING	1,393,669	1,605,131	1,348,600	1,779,150	1,982,800
CAPITAL	-	-	2,000	12,620	25,000
DEBT SERVICE	23,300	26,233	29,000	29,000	29,000
OTHER	-	-	5,000	-	-
TOTAL	\$1,620,909	\$1,768,199	\$1,574,200	\$2,010,370	\$2,233,300
FUNDING SOURCE:					
MARINA FUND	\$1,620,909	\$1,768,199	\$1,574,200	\$2,010,370	\$2,233,300

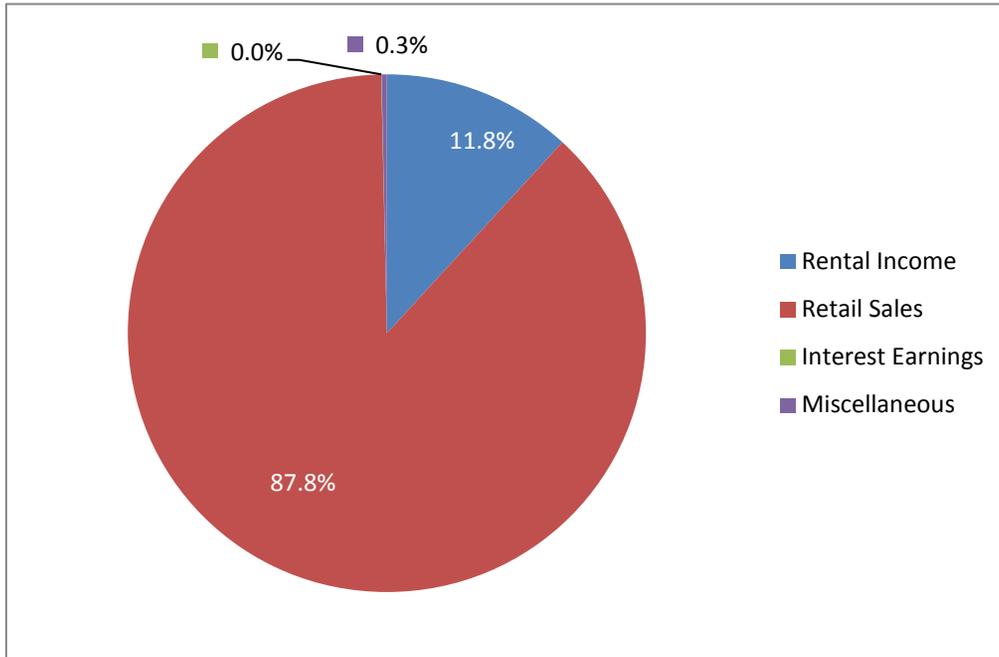
MISSION

The Marina Fund includes personnel and operating costs associated with the City's marina facility and Ship Store located on 150th Avenue. The marina is located on Boca Ciega Bay, providing quick access to the Gulf of Mexico through John's Pass. The marina features 65 wet slips and 70 dry slips available for lease by patrons. The Ship Store sells live and frozen bait, tackle, snack food, beverages, propane fuel, unleaded and diesel fuel and various items for the convenience of boaters. Marina operations are intended to provide safe and convenient access to the community's waterways.

MARINA FUND

FUNDING SOURCES

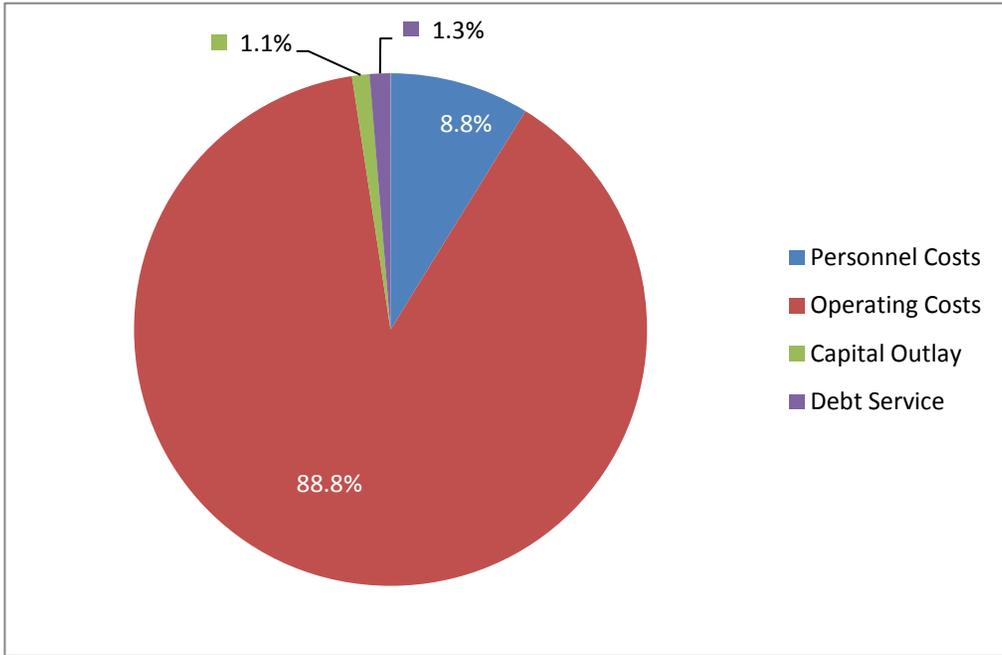
Rental Income	11.8%	271,000
Retail Sales	87.8%	2,012,500
Interest Earnings	0.0%	600
Miscellaneous	0.3%	7,500
Total Funding Sources	100.00%	\$2,291,600



MARINA FUND

APPROPRIATIONS

Personnel Costs	8.8%	196,500
Operating Costs	88.8%	1,982,800
Capital Outlay	1.1%	25,000
Debt Service	1.3%	29,000
Total Appropriations	100.00%	\$2,233,300



MARINA FUND BALANCE AND REVENUE

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 152,872	\$ 187,092	\$ 223,900	\$ 295,542	\$ 346,800	17.34%
	REVENUE						
347.520	Dry Storage Fees	64,643	69,277	65,000	65,000	70,000	7.69%
347.521	Transient Rentals	36,477	37,792	30,000	30,000	36,000	20.00%
347.530	Unleaded Fuel Sales	865,947	929,294	810,000	1,080,000	1,225,000	13.43%
347.531	Propane Sales	9,129	7,655	12,000	12,000	12,000	0.00%
347.532	Diesel Sales	104,864	101,706	110,000	80,000	80,000	0.00%
347.533	Diesel Commercial	241,871	362,413	240,000	435,000	515,000	18.39%
347.534	Propane - Exempt	56	64	-	-	-	
347.551	Store Sales - Exempt	3,789	5,614	3,000	3,000	5,500	83.33%
347.552	Store Sales - Taxable	147,083	173,270	135,000	175,000	175,000	0.00%
347.553	Special Marine Orders	2,978	709	2,000	2,000	-	-100.00%
347.580	Marina Wet Slip Rentals	167,294	177,380	175,000	175,000	165,000	-5.71%
347.581	ATM Service Charge	84	-	-	-	-	
361.100	Interest Earnings	(955)	(192)	500	500	600	20.00%
364.411	Sale of Equipment	-	1,400	-	-	-	
369.369	Miscellaneous Revenues	4,752	2,659	-	-	-	
369.377	Commission - Laundry Equip	416	1,386	200	200	1,000	400.00%
369.381	Sales Tax Collection Allowance	(246)	360	-	-	-	
369.384	Boat Ramp Fees	6,947	5,862	4,000	4,000	6,500	62.50%
	Total revenue	\$ 1,655,129	\$ 1,876,649	\$ 1,586,700	\$ 2,061,700	\$ 2,291,600	11.15%
	Total expenditures	\$ 1,620,909	\$ 1,768,199	\$ 1,574,200	\$ 2,010,370	\$ 2,233,300	11.09%
	Available cash balance	\$ 187,092	\$ 295,542	\$ 236,400	\$ 346,872	\$ 405,100	16.79%

MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	149,171	76,683	121,200	121,200	124,000	2.31%
1400	Overtime	5,559	8,875	8,000	8,000	11,000	37.50%
2100	Social Security	11,138	9,751	9,400	9,400	9,500	1.06%
2203	ICMA 401(a) Plan	11,261	8,469	11,000	11,000	11,200	1.82%
2300	Group Insurance	23,714	28,292	31,700	31,700	31,700	0.00%
2400	Worker's Compensation	3,097	4,765	8,300	8,300	9,100	9.64%
	Subtotal Personnel	203,940	136,835	189,600	189,600	196,500	3.64%
OPERATING:							
3100	Professional Services	5,200	90	2,500	2,500	-	-100.00%
3400	Contractual Service	4,245	5,599	6,900	6,900	7,100	2.90%
3600	Administrative Services	83,575	84,500	65,500	65,500	58,800	-10.23%
4000	Travel and Training	1,394	1,126	1,400	1,400	2,900	107.14%
4100	Telephone	1,907	4,009	4,200	4,200	4,300	2.38%
4110	Cellular Phone	770	816	800	800	1,000	25.00%
4200	Postage	584	598	600	600	800	33.33%
4300	Utilities - Water Service	8,983	12,564	9,200	9,200	20,200	119.57%
4331	Electric - Buildings	10,635	10,578	11,200	11,200	11,500	2.68%
4335	Electric - Docks	18,300	15,589	19,600	19,600	18,000	-8.16%
4400	Rentals and Leases	449	-	2,500	2,500	4,000	60.00%
4402	Submerged Land Lease	2,439	3,100	3,300	3,300	2,600	-21.21%
4500	General Insurance	10,759	6,024	12,900	12,900	8,900	-31.01%
4600	Maintenance - Auto Equipment	605	206	300	300	500	66.67%
4610	Maintenance - Building	1,245	1,979	1,800	1,800	2,300	27.78%
4620	Maintenance - Grounds	405	536	4,000	4,000	5,000	25.00%
4640	Maintenance - Other Equipment	3,330	2,289	2,500	2,680	3,500	30.60%
4680	Maintenance - Tires	-	292	-	-	-	
4692	Maintenance - Marina	12,283	11,102	10,000	6,267	12,500	99.46%
4700	Print & Reproduction	-	245	200	200	1,000	400.00%
4800	Promotions & Public Relations	14,754	10,340	15,000	15,054	18,000	19.57%
4803	Boat Parade	-	-	5,000	5,000	5,000	0.00%
4920	Licenses & Permits	913	1,232	1,000	1,000	1,000	0.00%
4930	Bank Service Charges	20,365	24,025	25,000	25,000	27,500	10.00%
5100	Office Supplies	1,176	2,073	1,000	1,000	1,200	20.00%
5200	Uniforms	661	758	1,000	1,000	800	-20.00%
5210	Departmental Supplies	10,955	7,634	9,000	14,570	7,000	-51.96%
5220	Gasoline & Oil	858	1,073	900	900	1,100	22.22%
5230	Tools	172	340	800	800	800	0.00%
5270	Fuel Purchases - Resale	1,038,519	1,247,843	1,000,000	1,400,000	1,600,000	14.29%
5271	Store Purchases - Resale	130,494	141,288	120,000	147,539	145,000	-1.72%
5272	Propane Purchases - Resale	7,329	6,906	10,000	10,940	10,000	-8.59%
5420	Dues & Subscriptions	365	377	500	500	500	0.00%
	Subtotal Operating	1,393,669	1,605,131	1,348,600	1,779,150	1,982,800	11.45%

MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
CAPITAL:							
6400	Capital Equipment	-	-	2,000	12,620	25,000	98.10%
	Subtotal Capital Outlay	-	-	2,000	12,620	25,000	98.10%
DEBT SERVICE:							
7100	Principal	19,400	19,400	22,500	22,500	22,500	0.00%
7200	Interest	3,900	6,833	6,500	6,500	6,500	0.00%
	Subtotal Debt Service	23,300	26,233	29,000	29,000	29,000	0.00%
OTHER:							
9900	Contingency	-	-	5,000	-	-	
	Subtotal Other	-	-	5,000	-	-	
TOTAL MARINA		\$1,620,909	1,768,199	\$1,574,200	\$2,010,370	\$2,233,300	11.09%

MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
PERSONNEL:			
1200	Salaries & Wages	124,000	Wages for marina employees
1400	Overtime	11,000	Authorized overtime for special events such as King of the Beach
2100	Social Security	9,500	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	11,200	City's contribution to staff retirement at 9% of salary
2300	Group Insurance	31,700	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	9,100	Worker's compensation insurance costs for marina staff
	Subtotal Personnel	196,500	
OPERATING:			
3400	Contractual Service	7,100	Cleaning and janitorial service contract
3600	Administrative Services	58,800	General Fund costs for support services provided to external operating funds; allocated based on number of FTEs
4000	Travel and Training	2,900	Registration and travel costs for Central Services Director to attend relevant training programs
4100	Telephone	4,300	Telephone, cable and internet services at the Marina Ship Store
4110	Cellular Phone	1,000	Cell phone service contract with Verizon Wireless
4200	Postage	800	Miscellaneous correspondence costs
4300	Utilities - Water service	20,200	Pinellas County Utility fees, including projected cost increase based on FY 2014 experience to date
4331	Electric - Buildings	11,500	Electricity costs for fuel dock, charter boat slips and Ship Store
4335	Electric - Docks	18,000	Electricity costs for A and B docks
4400	Rentals and Leases	4,000	Rental of ice machine and emergency equipment as necessary
4402	Submerged Land Lease	2,600	Florida Department of Environmental Protection (FDEP) submerged land lease for fuel dock and wet slips
4500	General Insurance	8,900	Marina insurance premiums, based on quoted increase estimates. Includes property, flood and environmental liability coverage. Auto liability and physical damage policy also included for two vehicles.
4600	Maintenance - Auto Equipment	500	Miscellaneous small auto maintenance as needed
4610	Maintenance - Building	2,300	Repair and upkeep of the Ship Store facility
4620	Maintenance - Grounds	5,000	Mulch, rock, fencing, etc. as needed for upkeep of the Ship Store facility
4640	Maintenance - Other Equipment	3,500	Maintenance of lawn equipment, bait tank, other miscellaneous items as needed
4692	Maintenance - Marina	12,500	Repair and maintenance of fuel pumps, docks, water lines, electrical repairs, etc.
4700	Print & Reproduction	1,000	Miscellaneous printed materials including business cards, signs, flyers, etc.

MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2015 ADOPTED	DESCRIPTION
4800	Promotions & Public Relations	18,000	Advertisements, fishing tournament expenditures, public events. Budget increase is based on anticipated efforts to expand community outreach.
4803	Boat Parade	5,000	Annual city boat parade event expenses and prize purse
4920	Licenses & Permits	1,000	State licenses required by Florida Department of Agriculture and Florida Fish and Wildlife Conservation Commission
4930	Bank Service Charges	27,500	Interchange fees for processing credit card payments
5100	Office Supplies	1,200	Miscellaneous office supplies as needed
5200	Uniforms	800	Uniforms for marina employees
5210	Departmental Supplies	7,000	Point of sale-system expenses, drinking water, computer equipment and other miscellaneous items associated with marina operations
5220	Gasoline & Oil	1,100	Fuel for marina staff vehicles
5230	Tools	800	Dock and plumbing equipment as needed
5270	Fuel Purchases - Resale	1,600,000	Fuel purchased for re-sale to the public. Associated revenue assumes 14% markup return, as consistent with prior year history.
5271	Store Purchases - Resale	145,000	Inventory items for re-sale at the Ship Store. Associated revenue assumes 24% markup return, as consistent with prior year history.
5272	Propane Purchases - Resale	10,000	Propane purchased for re-sale at the Ship Store. Associated revenue assumes 20% markup return.
5420	Dues & Subscriptions	500	Association of Marina Industries membership
	Subtotal Operating	<u>1,982,800</u>	
	DEBT SERVICE:		
7100	Principal	22,500	Repayment of General Fund loan for construction of the Ship Store (20 years, 1.5%)
7200	Interest	6,500	Repayment of General Fund loan for construction of the Ship Store (20 years, 1.5%)
	Subtotal Debt Service	<u>29,000</u>	
	CAPITAL:		
6400	Capital Equipment	25,000	Replacement of vehicle no. 99
	Subtotal Capital Outlay	<u>25,000</u>	
	TOTAL MARINA	\$2,233,300	

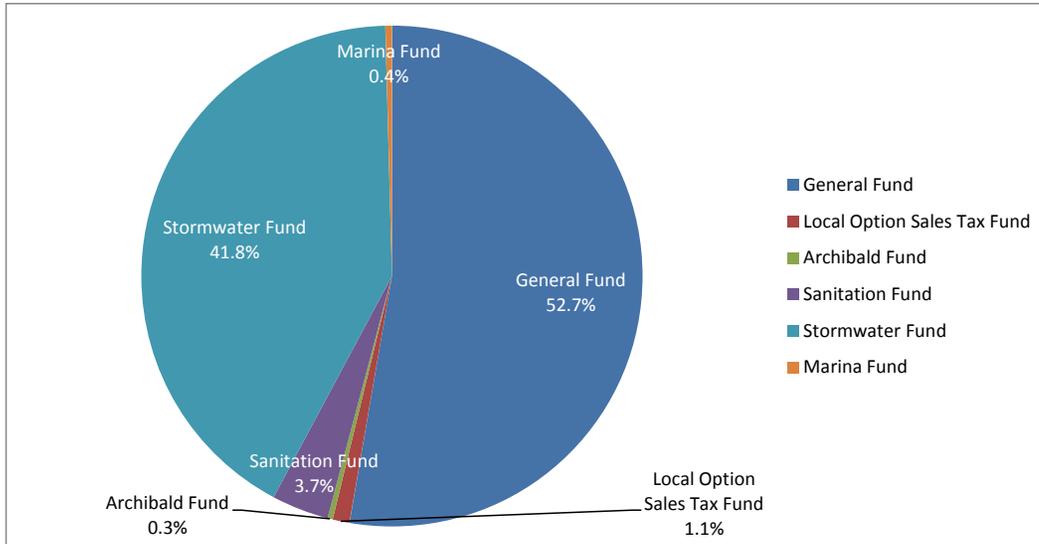
MARINA FUND

POSITION COUNTS (FTE)

	FY 2012	FY 2013	FY 2014	FY 2015
Central Services Director	0	0.3	0.3	0.3
Administrative Assistant	0	0	0.3	0.3
Marina Director	1	0	0	0
Marina Supervisor	0	0	1	1
Marina Assistant	2	2	2	2
Marina Attendant	0.5	1	0	0
Total Funded Positions	3.5	3.3	3.6	3.6

FY 2015 - FY 2019 CAPITAL IMPROVEMENT PROGRAM (CIP)

Fund	FY 2015 Adopted	
General Fund	52.7%	3,155,200
Local Option Sales Tax Fund	1.1%	65,000
Archibald Fund	0.3%	20,000
Sanitation Fund	3.7%	220,000
Stormwater Fund	41.8%	2,500,000
Marina Fund	0.4%	25,000
Total FY 2015 Budget	100.0%	\$ 5,985,200



**FY 2015 - FY 2019 Cash Balance Projection
General Fund**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Available funding sources:							
Unassigned balance (net of emergency reserve)	4,936,541	4,478,535	3,394,800	4,149,500	3,195,200	3,500,300	3,677,700
Proceeds from sale of sewer system	-	3,344,700	-	-	-	-	-
Former vehicle replacement fund balance	-	517,800	-	-	-	-	-
Former John's Pass Village fund balance	-	909,108	-	-	-	-	-
Former parking fund balance	-	568,349	-	-	-	-	-
Beginning cash balance	\$ 4,936,541	\$ 9,818,492	\$ 3,394,800	\$ 4,149,500	\$ 3,195,200	\$ 3,500,300	\$ 3,677,700
Annual funding sources:							
Operating revenues	4,965,318	6,512,700	6,497,500	6,562,500	6,628,100	6,694,400	6,761,300
Pinellas Co. capital contribution	75,000	50,000	-	-	-	-	-
Transfer from John's Pass Village fund	75,500	-	-	-	-	-	-
Boating improvement grant award	-	-	322,000	-	-	-	-
Repayment from Marina Fund (Ship Store)	26,233	29,000	29,000	29,000	29,000	29,000	29,000
Debt proceeds, 2013 revenue bond	-	4,658,156	-	-	-	-	-
Debt proceeds, planned revenue-anticipation note	-	-	2,955,000	-	-	-	-
Pinellas Co. Gulf Blvd. improvements funding schedule	-	359,800	629,900	329,900	659,900	659,900	659,900
Total annual funding sources	\$ 5,142,051	\$ 11,609,656	\$ 10,433,400	\$ 6,921,400	\$ 7,317,000	\$ 7,383,300	\$ 7,450,200
Annual expenditures:							
Operating budget expenditures	4,991,423	5,727,462	6,116,700	6,147,300	6,178,000	6,208,900	6,239,900
Debt service, 2013 revenue bond	-	91,807	309,100	296,200	298,400	295,600	297,700
Debt service, planned revenue-anticipation note	-	-	42,700	875,200	325,500	651,400	1,289,500
Cost of issuance, 2013 revenue bond	-	145,156	-	-	-	-	-
Cost of issuance, planned revenue-anticipation note	-	-	55,000	-	-	-	-
Capital projects as scheduled below	594,852	12,068,849	3,100,200	350,000	50,000	50,000	50,000
Vehicle replacements as scheduled below	-	-	55,000	207,000	160,000	-	90,000
Total expenditures	\$ 5,586,275	\$ 18,033,274	\$ 9,678,700	\$ 7,875,700	\$ 7,011,900	\$ 7,205,900	\$ 7,967,100
Available cash balance	\$ 4,492,317	\$ 3,394,874	\$ 4,149,500	\$ 3,195,200	\$ 3,500,300	\$ 3,677,700	\$ 3,160,800
<i>Available balance as percent of operating budget</i>	<i>90.0%</i>	<i>59.3%</i>	<i>67.8%</i>	<i>52.0%</i>	<i>56.7%</i>	<i>59.2%</i>	<i>50.7%</i>
Projects/Improvements:							
Sound system upgrades	10,149	5,324					
Fire/EMS SCBA replacements	96,762						
Fire department equipment	16,366	8,800					
Law Enforcement grant-funded equipment	1,808						
9/11 Memorial	57,083						
Seawall rehabilitation	6,400						
Archibald rehabilitation		261,158					
Marina dock construction		350,000					
Transient dock construction		33,390		300,000			
Municipal complex design (cash-funded)	406,284	459,894					
Municipal complex reconstruction (cash-funded)		5,900,000					
Municipal complex reconstruction (bond-funded)		4,485,000					

**FY 2015 - FY 2019 Cash Balance Projection
General Fund**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Monument signs		125,000					
Electrical installation at Village Blvd.		10,000	40,000				
John's Pass Village beautification		25,000					
FDOT landscaping improvements			25,000				
Gulf Blvd. Improvements - engineering		240,000					
Gulf Blvd. improvements		119,800	2,940,200				
Recurring capital funding		45,483	95,000	50,000	50,000	50,000	50,000
Projects Total \$	\$ 594,852	\$ 12,068,849	\$ 3,100,200	\$ 350,000	\$ 50,000	\$ 50,000	\$ 50,000
Vehicles:							
2007 Ford Escape (#96)				30,000			
2004 Ford F150 (#5)					32,000		
1997 Ford F250 (#36)				30,000			
1999 Dodge Ram (#90)			27,500				
2009 Ford F250 (#65)					32,000		
2005 Ford F150 (#20)				30,000			
2007 Ford Ranger (#97)					32,000		
1998 Ford Ranger (#98)			27,500				
2010 Bluebird Vision Bus (#55)							90,000
1991 Ford Van w/ bucket (#39)				84,000			
2006 Ford F350 (#68)				33,000			
Pump-out boat acquisition							
Vehicles Total \$	\$ -	\$ -	\$ 55,000	\$ 207,000	\$ 160,000	\$ -	\$ 90,000
CIP Total \$	\$ 594,852	\$ 12,068,849	\$ 3,155,200	\$ 557,000	\$ 210,000	\$ 50,000	\$ 140,000

**FY 2015 - FY 2019 Cash Balance Projection
Local Option Sales Tax Fund (Penny for Pinellas)**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Beginning cash balance	\$ 2,226,884	\$ 1,847,565	\$ 126,800	\$ 427,900	\$ 145,800	\$ 490,500	\$ 865,800
Annual funding sources:							
Operating revenues	360,857	371,400	366,100	367,900	369,700	375,300	377,200
Total annual funding sources	\$ 360,857	\$ 371,400	\$ 366,100	\$ 367,900	\$ 369,700	\$ 375,300	\$ 377,200
Annual expenditures:							
Operating budget expenditures	-	-	-	-	-	-	-
Capital projects as scheduled below	722,426	2,052,112	65,000	-	-	-	-
Vehicle replacements as scheduled below	17,750	40,000	-	650,000	25,000	-	-
Total expenditures	\$ 740,176	\$ 2,092,112	\$ 65,000	\$ 650,000	\$ 25,000	\$ -	\$ -
Available cash balance	\$ 1,847,565	\$ 126,853	\$ 427,900	\$ 145,800	\$ 490,500	\$ 865,800	\$ 1,243,000
Projects:							
Seawall replacements	155,650		15,000				
Beach groyne rehabilitation	6,000	274,990					
Archibald Park rehabilitation	203,962	580,077					
Street resurfacing design	4,625						
Stormwater drainage & roadway improvements, design	77,369	298,473					
Stormwater drainage & roadway improvements, construction		376,758					
Madeira Way improvements			50,000				
Marina dock construction		500,000					
Municipal complex design - carry forward	47,787						
Capital improvements - carry forward	14,111	21,814					
Utility undergrounding evaluation	10,000						
Beach walkover replacements	202,922						
Projects Total	\$ 722,426	\$ 2,052,112	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Vehicles:							
Fire/EMS apparatus extrication equipment	17,750						
2009 Ford Explorer (#C25)					25,000		
2004 Pierce Enforcer Fire Engine (#E25)							
1999 Spartan Fire Engine (#P25)				650,000			
Fire/EMS ALS vehicle acquisition - carry forward		40,000					
Vehicles Total	\$ 17,750	\$ 40,000	\$ -	\$ 650,000	\$ 25,000	\$ -	\$ -
CIP Total	\$ 740,176	\$ 2,092,112	\$ 65,000	\$ 650,000	\$ 25,000	\$ -	\$ -

FY 2015 - FY 2019 Cash Balance Projection
Archibald Fund

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Beginning cash balance	\$ -	\$ -	\$ 1,700	\$ 7,800	\$ 34,100	\$ 60,600	\$ 87,400
Annual funding sources:							
Operating revenues	-	141,900	292,000	294,900	297,800	300,800	303,800
Total annual funding sources	\$ -	\$ 141,900	\$ 292,000	\$ 294,900	\$ 297,800	\$ 300,800	\$ 303,800
Annual expenditures:							
Operating budget expenditures	-	140,200	265,900	268,600	271,300	274,000	276,700
Capital projects as scheduled below	-	-	-	-	-	-	-
Vehicle replacements as scheduled below	-	-	20,000	-	-	-	-
Total expenditures	\$ -	\$ 140,200	\$ 285,900	\$ 268,600	\$ 271,300	\$ 274,000	\$ 276,700
Available cash balance	\$ -	\$ 1,700	\$ 7,800	\$ 34,100	\$ 60,600	\$ 87,400	\$ 114,500
<i>Available balance as percent of operating budget</i>		1.2%	2.9%	12.7%	22.3%	31.9%	41.4%

Projects:

Projects Total	\$ -						
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Vehicles:

Beach rake acquisition			20,000				
Vehicles Total	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
CIP Total	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

**FY 2015 - FY 2019 Cash Balance Projection
Sanitation Fund**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Beginning cash balance	\$ 1,133,185	\$ 1,236,357	\$ 1,208,600	\$ 1,058,200	\$ 893,500	\$ 964,500	\$ 1,036,200
Annual funding sources:							
Operating revenues	1,200,188	1,102,200	1,128,600	1,139,900	1,151,300	1,162,800	1,174,400
Total annual funding sources	\$ 1,200,188	\$ 1,102,200	\$ 1,128,600	\$ 1,139,900	\$ 1,151,300	\$ 1,162,800	\$ 1,174,400
Annual expenditures:							
Operating budget expenditures	935,068	1,129,940	1,059,000	1,069,600	1,080,300	1,091,100	1,102,000
Capital projects as scheduled below	-	-	-	-	-	-	-
Vehicle replacements as scheduled below	161,948	-	220,000	235,000	-	-	-
Total expenditures	\$ 1,097,016	\$ 1,129,940	\$ 1,279,000	\$ 1,304,600	\$ 1,080,300	\$ 1,091,100	\$ 1,102,000
Available cash balance	\$ 1,236,357	\$ 1,208,617	\$ 1,058,200	\$ 893,500	\$ 964,500	\$ 1,036,200	\$ 1,108,600
<i>Available balance as percent of operating budget</i>	<i>132.2%</i>	<i>107.0%</i>	<i>99.9%</i>	<i>83.5%</i>	<i>89.3%</i>	<i>95.0%</i>	<i>100.6%</i>
Projects:							
Projects Total	\$ -						
Vehicles:							
2002 Sterling claw truck (#8)	161,948						
2004 Ford F550 dump truck (#19)				40,000			
2003 Sterling packer truck (#33)			190,000				
2004 Peterbilt packer truck (#37)				195,000			
1997 Ford F250 (#38)			30,000				
Vehicles Total	\$ 161,948	\$ -	\$ 220,000	\$ 235,000	\$ -	\$ -	\$ -
CIP Total	\$ 161,948	\$ -	\$ 220,000	\$ 235,000	\$ -	\$ -	\$ -

**FY 2015 - FY 2019 Cash Balance Projection
Stormwater Fund**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Beginning cash balance	\$ 1,286,392	\$ 1,271,529	\$ 476,400	\$ 655,800	\$ 1,641,200	\$ 1,532,600	\$ 1,441,000
Annual funding sources:							
Operating revenues	363,128	351,500	652,300	652,300	652,300	652,300	652,300
Debt proceeds, 2014 revenue bond			2,500,000				
SWFWMD grant reimbursement				1,100,000			
Total annual funding sources	\$ 363,128	\$ 351,500	\$ 3,152,300	\$ 1,752,300	\$ 652,300	\$ 652,300	\$ 652,300
Annual expenditures:							
Operating budget expenditures	303,341	383,665	384,100	387,900	391,800	395,700	399,700
Debt service, planned revenue note			33,800	229,000	219,100	218,200	218,200
Cost of issuance, planned revenue note			55,000				
Capital projects as scheduled below	74,650	762,929	2,500,000	150,000	150,000	100,000	100,000
Vehicle replacements as scheduled below	-	-	-	-	-	30,000	-
Total expenditures	\$ 377,991	\$ 1,146,594	\$ 2,972,900	\$ 766,900	\$ 760,900	\$ 743,900	\$ 717,900
Available cash balance	\$ 1,271,529	\$ 476,435	\$ 655,800	\$ 1,641,200	\$ 1,532,600	\$ 1,441,000	\$ 1,375,400
<i>Available balance as percent of operating budget</i>	<i>419.2%</i>	<i>124.2%</i>	<i>170.7%</i>	<i>423.1%</i>	<i>391.2%</i>	<i>364.2%</i>	<i>344.1%</i>

Projects:

Stormwater drainage & roadway improvements, engineering		27,300					
Stormwater drainage & roadway improvements, design		70,149					
Stormwater drainage & roadway improvements, construction	74,650	502,551	2,300,000				
Rehabilitation and replacement program		162,929	200,000	150,000	150,000	100,000	100,000
Projects Total	\$ 74,650	\$ 762,929	\$ 2,500,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 100,000

Vehicles:

2011 Ford F350 (#70)						30,000	
Vehicles Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
CIP Total	\$ 74,650	\$ 762,929	\$ 2,500,000	\$ 150,000	\$ 150,000	\$ 130,000	\$ 100,000

**FY 2015 - FY 2019 Cash Balance Projection
Marina Fund**

	FY 13 ACTUAL	FY 14 REVISED	FY 15 BUDGET	FY 16 PROJECTION	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION
Beginning cash balance	\$ 187,092	\$ 295,542	\$ 346,800	\$ 405,100	\$ 489,500	\$ 540,000	\$ 626,700
Annual funding sources:							
Operating revenues	1,876,649	2,061,700	2,291,600	2,314,500	2,337,600	2,361,000	2,384,600
Total annual funding sources	\$ 1,876,649	\$ 2,061,700	\$ 2,291,600	\$ 2,314,500	\$ 2,337,600	\$ 2,361,000	\$ 2,384,600
Annual expenditures:							
Operating budget expenditures	1,741,966	1,968,750	2,179,300	2,201,100	2,223,100	2,245,300	2,267,800
Advance from General Fund (Ship Store)	26,233	29,000	29,000	29,000	29,000	29,000	29,000
Capital projects as scheduled below	-	12,620	-	-	-	-	-
Vehicle replacements as scheduled below	-	-	25,000	-	35,000	-	-
Total expenditures	\$ 1,768,199	\$ 2,010,370	\$ 2,233,300	\$ 2,230,100	\$ 2,287,100	\$ 2,274,300	\$ 2,296,800
Available cash balance	\$ 295,542	\$ 346,872	\$ 405,100	\$ 489,500	\$ 540,000	\$ 626,700	\$ 714,500
<i>Available balance as percent of operating budget</i>	<i>17.0%</i>	<i>17.6%</i>	<i>18.6%</i>	<i>22.2%</i>	<i>24.3%</i>	<i>27.9%</i>	<i>31.5%</i>

Projects:

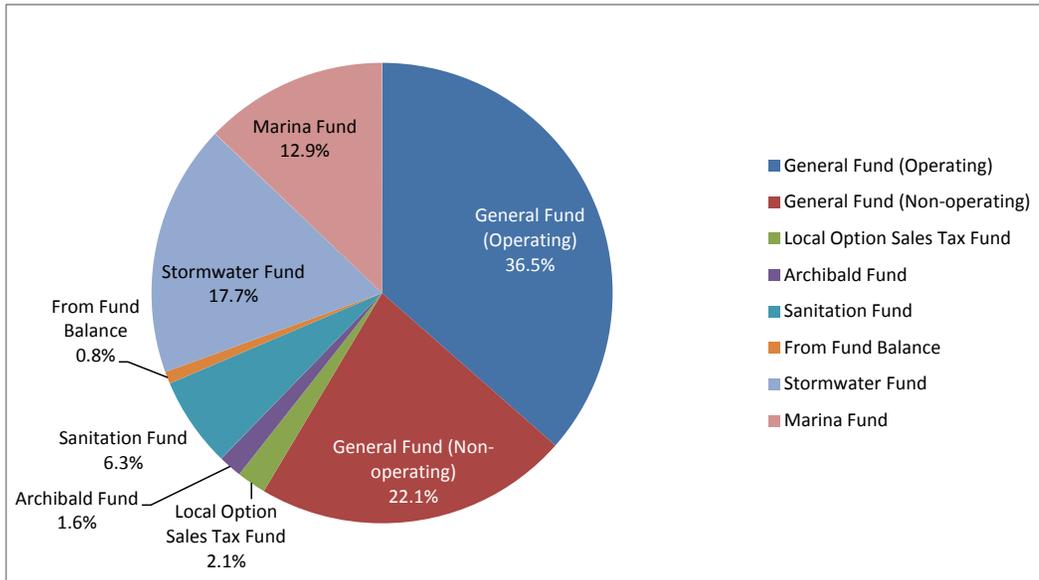
Recurring capital funding		12,620					
Projects Total	\$ -	\$ 12,620	\$ -				

Vehicles:

1998 Chevy S10 (#99)			25,000				
2004 Ford F150 (#24)					35,000		
Vehicles Total	\$ -	\$ -	\$ 25,000	\$ -	\$ 35,000	\$ -	\$ -
CIP Total	\$ -	\$ 12,620	\$ 25,000	\$ -	\$ 35,000	\$ -	\$ -

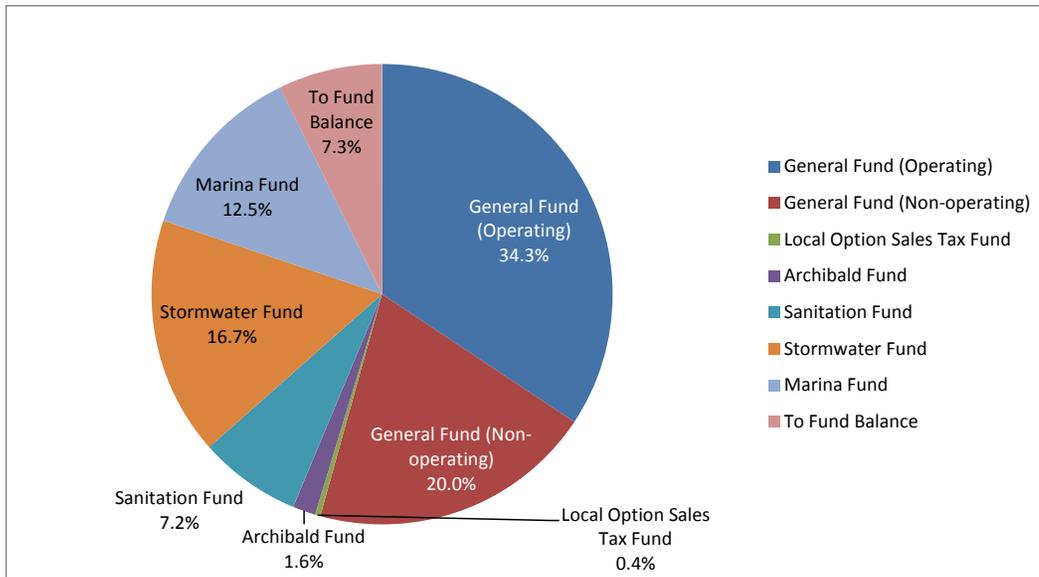
FY 2015 ADOPTED BUDGET: REVENUES BY FUND

Fund	FY 2015 Adopted
General Fund (Operating)	6,497,500
General Fund (Non-operating)	3,935,900
Local Option Sales Tax Fund	366,100
Archibald Fund	292,000
Sanitation Fund	1,128,600
<i>From Fund Balance</i>	<i>150,400</i>
Stormwater Fund	3,152,300
Marina Fund	2,291,600
Total FY 2015 Budget	\$17,814,400



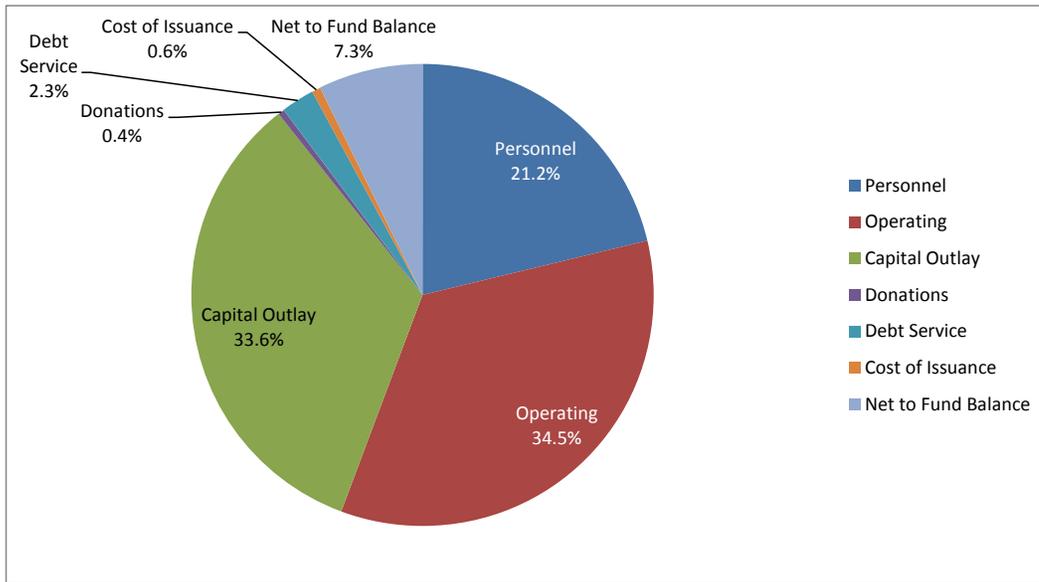
FY 2015 ADOPTED BUDGET: EXPENDITURES BY FUND

Fund	FY 2015 Adopted
General Fund (Operating)	6,116,700
General Fund (Non-operating)	3,562,000
<i>To Fund Balance</i>	<i>754,700</i>
Local Option Sales Tax Fund	65,000
<i>To Fund Balance</i>	<i>301,100</i>
Archibald Fund	285,900
<i>To Fund Balance</i>	<i>6,100</i>
Sanitation Fund	1,279,000
Stormwater Fund	2,972,900
<i>To Fund Balance</i>	<i>179,400</i>
Marina Fund	2,233,300
<i>To Fund Balance</i>	<i>58,300</i>
Total FY 2015 Budget	\$17,814,400



FY 2015 ADOPTED BUDGET: EXPENDITURES BY TYPE

<u>Fund</u>	<u>FY 2015 Adopted</u>
Personnel	3,780,300
Operating	6,145,000
Capital Outlay	5,985,200
Donations	79,700
Debt Service	414,600
Cost of Issuance	110,000
<i>Net to Fund Balance</i>	<i>1,299,600</i>
Total FY 2015 Budget	\$17,814,400



PERSONNEL SUMMARY

Department / Position Title	Position Counts (FTE)			
	FY 2012	FY 2013	FY 2014	FY 2015
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Executive Assistant	0.00	2.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	0.00	0.50
	1.00	3.00	2.00	2.50
<u>Clerk/Commission</u>				
City Clerk	1.00	1.00	1.00	1.00
Administrative Support Specialist	0.00	0.00	0.00	1.00
Public Works Technician	0.00	0.00	0.00	1.00
Mayor	1.00	1.00	1.00	1.00
City Commissioners	4.00	4.00	4.00	4.00
	6.00	6.00	6.00	8.00
<u>Community Development</u>				
Community Development Director	0.00	1.00	1.00	1.00
Community Development Manager	1.00	0.00	0.00	0.00
Building Official	0.00	0.00	0.00	1.00
Code Enforcement Officer	1.00	1.00	0.00	0.00
Permit Technician	0.00	0.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
	3.00	3.00	3.00	4.00
<u>Finance</u>				
Assistant City Manager/Finance Director	0.00	0.00	0.00	1.00
Finance Director	1.00	1.00	1.00	0.00
Accountant	0.00	0.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00
Accounting Specialist (Part-time)	0.00	0.50	0.00	0.00
Administrative Assistant	1.80	1.00	1.00	1.00
	3.80	3.50	4.00	4.00
<u>Fire/EMS</u>				
Fire Chief	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00
Firefighter	9.00	9.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00
	14.00	14.00	14.00	14.00
<u>Marina</u>				
Central Services Director	0.00	0.30	0.30	0.30
Administrative Assistant	0.00	0.00	0.30	0.30
Marina Supervisor	0.00	0.00	1.00	1.00
Marina Assistant	2.00	2.00	2.00	2.00
Marina Attendant	0.00	1.00	0.00	0.00
	3.00	3.30	3.60	3.60

PERSONNEL SUMMARY

<u>Department</u> / Position Title	Position Counts (FTE)			
	FY 2012	FY 2013	FY 2014	FY 2015
<u>Parking</u>				
Parking Enforcement Supervisor	0.00	0.00	0.00	1.00
Parking Enforcement Officer II	1.00	1.00	1.00	1.00
Parking Enforcement Officer I	2.25	2.40	2.10	1.05
	3.25	3.40	3.10	3.05
<u>Parks</u>				
Central Services Director	0.00	0.10	0.00	0.00
Parks Supervisor	1.00	1.00	0.00	0.00
Grounds Maintenance Worker	4.00	4.00	0.00	0.00
Grounds Maintenance Worker (Part-time)	0.40	0.40	0.00	0.00
	5.40	5.50	0.00	0.00
<u>Central Services</u>				
Central Services Director	0.00	0.10	0.10	0.20
Community Services Director	0.00	0.00	0.00	0.00
Lead Mechanic	0.30	0.30	0.30	0.30
Public Works Supervisor	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.10	0.20
	2.30	0.40	0.50	0.70
<u>Streets</u>				
Public Works Technician	2.00	0.00	0.00	0.00
	2.00	0.00	0.00	0.00
<u>Stormwater</u>				
Central Services Director	0.00	0.20	0.25	0.25
Administrative Assistant	0.00	0.00	0.25	0.25
Field Operations Manager	0.00	0.00	0.50	0.00
Public Works Supervisor	0.00	1.00	1.00	1.00
Public Works Technician	1.00	1.00	1.00	1.50
	1.00	2.20	3.00	3.00
<u>Recreation</u>				
Parks and Recreation Director	0.00	0.00	0.00	1.00
Leisure Services Director	0.00	0.00	0.00	1.00
Central Services Director	0.00	0.10	0.10	0.00
Administrative Assistant	0.00	0.00	0.10	0.00
Recreation Supervisor	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00
Grounds Maintenance Worker	1.00	1.00	0.00	0.00
Building Maintenance Worker (Part-time)	0.50	0.50	0.70	0.50
Grounds Maintenance Worker (Part-time)	0.50	0.50	0.70	0.00
Recreation Leader II	0.00	0.00	0.00	2.10
Recreation Leader (Part-time)	2.05	2.05	2.10	0.00
Recreation Leader I	0.00	0.00	0.00	1.50
Recreation Aide (Part-time seasonal)	1.54	1.54	1.50	0.00
	7.59	7.69	7.20	8.10

PERSONNEL SUMMARY

<u>Department</u> / Position Title	Position Counts (FTE)			
	FY 2012	FY 2013	FY 2014	FY 2015
<u>Sanitation</u>				
Central Services Director	0.00	0.20	0.25	0.25
Administrative Assistant	0.00	0.00	0.25	0.25
Field Operations Manager	0.00	0.00	0.50	0.00
Public Works Technician	0.00	0.00	0.00	0.50
Sanitation Supervisor	1.00	1.00	0.00	1.00
Sanitation Worker II	4.00	3.00	3.00	3.00
Sanitation Worker I	4.00	3.00	3.00	1.00
	9.00	7.20	7.00	6.00
<u>Archibald</u>				
Parks Supervisor	0.00	0.00	1.00	1.00
Grounds Maintenance Worker	0.00	0.00	1.00	2.00
	0.00	0.00	2.00	3.00
TOTAL FUNDED POSITIONS	61.34	59.19	55.40	59.95

**CITY OF MADEIRA BEACH PAY PLAN
EFFECTIVE OCTOBER 1, 2014**

GRADE	POSITION TITLE	RANGE MINIMUM	RANGE MAXIMUM
1	Marina Assistant I Parking Enforcement Officer I Public Works Technician I Recreation Leader I Sanitation Worker I Volunteer Coordinator	\$8.00	\$20.00
2	Administrative Assistant I Marina Assistant II Parking Enforcement Officer II Public Works Technician II Recreation Leader II Sanitation Worker II	\$11.00	\$23.00
3	Accounting Specialist Administrative Assistant II Division Supervisor I Recreation Leader III	\$14.00	\$25.00
4	Division Supervisor II Executive Assistant Lead Mechanic	\$16.00	\$32.00
5	Accountant Leisure Services Director Building Official City Clerk Community Development Director Parks and Recreation Director	\$25.00	\$38.00
6	Assistant City Manager/Finance Director Central Services Director Fire Chief	\$36.00	\$49.00

JOHN'S PASS VILLAGE FUND BALANCE AND REVENUE (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 655,789	\$ 839,732				
	REVENUE						
344.502	John's Pass Parking Meters	144,106	139,239				
344.507	Village Blvd. Parking Meters	289,964	339,767				
361.100	Interest Earnings	556	59				
362.013	Rent - Tango Bay	94,575	98,077				
362.015	Rent - Chamber Kiosk	2,845	-				
366.366	Donations	1,000	2,300				
369.369	Miscellaneous Revenue	306	394				
	Total revenue	\$ 533,352	\$ 579,836				
	Total expenditures	\$ 349,409	\$ 510,460				
	Available cash balance	\$ 839,732	\$ 909,108				

JOHN'S PASS VILLAGE FUND (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
OPERATING:							
3400	Other Contractual Services	24,124	22,882				
3600	Administrative Services	22,643	22,900				
4314	Water Service - Buildings	6,374	8,639				
4331	Electric - Buildings	1,702	1,743				
4336	Electric - Street Lights	12,949	12,569				
4340	Waste Disposal	27,600	27,600				
4500	General Insurance	30,933	37,375				
4610	Maintenance - Building	1,266	4,959				
4620	Maintenance - Grounds/Parks	10,852	5,427				
4630	Maintenance - Boardwalk	75	235				
4640	Maintenance - Other Equipment	44	-				
5210	Departmental Supplies	6,828	1,787				
	Subtotal Operating	145,390	146,116				
CAPITAL:							
6300	Capital Improvements	25,250	179,144				
	Subtotal Capital Outlay	25,250	179,144				
OTHER:							
9175	Transfer to Parking Fund	134,369	109,700				
9950	Transfer to General Fund	44,400	75,500				
	Subtotal Other	178,769	185,200				
	TOTAL JOHN'S PASS VILLAGE	\$349,409	510,460				

PARKING FUND BALANCE AND REVENUE (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
	Beginning cash balance	\$ 59,194	\$ 366,605				
	REVENUE						
344.501	Archibald Beach Parking Meters	112,667	130,223				
344.504	City/South Beach Parking Meters	141,891	188,811				
344.506	Non-Resident Parking Permits	11,142	14,681				
351.112	Parking Fines	72,960	78,984				
361.100	Interest Earnings	-	(414)				
381.017	Transfer from John's Pass Fund	134,369	109,700				
	Total revenue	\$ 473,029	\$ 521,985				
	Total expenditures	\$ 165,618	\$ 320,241				
	Available cash balance	\$ 366,605	\$ 568,349				

PARKING FUND (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ADOPTED	FY 2014 REVISED	FY 2015 ADOPTED	PERCENT CHANGE
PERSONNEL:							
1200	Salaries & Wages	60,392	45,008				
1400	Overtime	216	1,034				
2100	Social Security	4,618	3,502				
2203	ICMA 401(a) Plan	2,140	1,799				
2300	Group Insurance	7,017	8,049				
2400	Worker's Compensation	2,215	3,431				
2500	Unemployment Compensation	-	1,587				
	Subtotal Personnel	76,598	64,410				
OPERATING:							
3111	Armored Car Service	2,201	1,858				
3410	County Ticket Processing	36,930	41,680				
3600	Administrative Services	29,793	30,100				
4110	Cellular Telephone	414	426				
4200	Postage	222	345				
4500	General Insurance	828	750				
4600	Maintenance - Auto Equipment	442	273				
4640	Maintenance - Other Equipment	1,072	565				
4680	Maintenance - Tires	148	169				
4700	Printing & Binding	2,302	4,788				
5100	Office Supplies	321	160				
5200	Uniforms	568	576				
5210	Departmental Supplies	6,139	55,727				
5220	Gasoline & Oil	2,660	2,692				
	Subtotal Operating	84,040	140,109				
CAPITAL:							
6300	Capital Improvements	20,720	15,732				
6320	Community Park Funding	294	-				
6400	Capital Equipment	4,980	99,990				
	Subtotal Capital Outlay	4,980	115,722				
TOTAL JOHN'S PASS VILLAGE		165,618	320,241				

