



City of Madeira Beach  
 300 Municipal Drive  
 Madeira Beach, FL 33708  
 (727) 391-9951

To: Madeira Beach Property Owners  
 Subject: Rental Property Inspection Program  
 From: City of Madeira Beach

---

Dear Property Owner:

On December 10, 2013, Ordinance 2013-08 was passed by the City of Madeira Beach Board of Commissioners on its second reading, which provides for the licensing and inspection of certain residential activities and properties. The Ordinance also establishes procedures, fees, and criteria for licensing, inspections, and license revocation.

The implementation of Ordinance 2013-08 requires that inspections will occur biannually. Properties with even-numbered addresses will be inspected this year. Properties with odd-numbered addresses will be inspected the next year.

The fees association with this Rental Inspection Ordinance 2013-08 are as follows:

- Initial applications..... \$40.00
- Initial inspections..... \$50.00 (*per unit*)
- Re-inspection fee for failure to comply after second inspection..... \$100.00

In the future, *after the initial application and inspection*, the recurring annual fees will be as follows:

- Biennial license renewal..... \$15.00
- Biennial inspection..... \$70.00(*per unit*)

You will be sent an invoice for the inspection fees with your business tax receipts. An inspection will be scheduled by the City after completing the application and upon receipt of the application fee, as per Section 14-130.6 of the Code of Ordinances. Please ensure that your information on your business tax renewal is correct and up-to-date.

**\*YOU MUST PAY YOUR INSPECTION FEES SEPARATELY FROM YOUR BUSINESS TAX.\***

If you have any questions regarding this Rental Property Inspection Program, please call Building Code Compliance – Holden Pinkard at (727) 391-9951 x 298, [hpinkard@madeirabeachfl.gov](mailto:hpinkard@madeirabeachfl.gov).

Enclosure: Rental Property Inspection Program Informational Brochure  
 Application for rental Inspection Housing License