



**THE CITY OF MADEIRA BEACH, FLORIDA  
PUBLIC NOTICE**

**BOARD OF COMMISSIONERS  
SPECIAL MEETING**

The Board of Commissioners of the City of Madeira Beach, Florida will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below. Meetings will be televised on Spectrum Chanel 640 and streamed on Livestream.com/cityofmadeirabeach

**IMMEDIATELY FOLLOWING WORKSHOP**

**TUESDAY, MAY 23, 2017**

**COMMISSION CHAMBERS**

**REVISED**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Terry Lister**
- C. ROLL CALL**
- D. APPROVAL OF THE MINUTES**
- E. APPROVAL OF THE AGENDA**
- F. PUBLIC COMMENT – LIMITED TO THREE (3) MINUTES**
- G. CONSENT AGENDA**
- H. UNFINISHED BUSINESS**
- I. NEW BUSINESS**
  - 1. [AUTHORIZE APPOINTMENT OF ACTING CITY MANAGER](#)**
  - 2. [AUTHORIZATION OF FINANCE EMPLOYEES TO CITY’S BANKING/FINANCIAL INSTITUTIONS ACCOUNT ACCESS](#)**
  - 3. [AUTHORIZATION OF CONTRACT APPROVAL AND PROCUREMENT AUTHORITY](#)**
- J. REPORTS/CORRESPONDENCE**
  - **CITY COMMISSION**
  - **CITY ATTORNEY**
  - **CITY MANAGER**
  - **CITY CLERK**
- K. ADJOURNMENT**

**AGENDA REVISED TO ADD ITEMS I-2 AND I-3**

Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the City Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-391-9951 or fax a written request to 727-399-1131.

**Posted May 18, 2017**

**REVISED MAY 19, 2017**



## MADEIRA BEACH BOARD OF COMMISSIONERS

### May 23th, 2017 – Agenda Report

---

**FROM:** Nick Lewis, Interim City Clerk

**SUBJECT:** Authorize Appointment of Acting City Manager

**BACKGROUND:** With the current City Manager, Mr. Crawford, being on suspension, the Mayor has requested a special meeting to appoint a senior Administrative Staff member as Acting City Manager for the time being.

The 3 suggestions were Doug Andrews, Dave Marsicano, and Derryl O'Neal.

The City Attorney had referenced section 5.3 of the City Charter, allowing the Board to take such action, in the absence of a City manager.

This will be discussed at the workshop prior to the Special Meeting.

***Mayor Black's recommendation is for Fire Chief, Derryl O'Neal, to be Acting City Manager.***

**BUDGETARY  
IMPACT:** N/A

---

**RECOMMENDED  
BY STAFF:** N/A

**ATTACHMENT(S):** Section 5.3 of the City Charter

Section 5.3 - Acting City Manager.

By letter filed with the City Clerk, the Manager shall designate, subject to approval of the Board of Commissioners, a qualified City administrative officer to exercise the powers and perform the duties of Manager during his temporary absence or disability, the Board of Commissioners may revoke such designation at any time and appoint another officer of the City to serve until the Manager shall return or his disability shall cease.



## MADEIRA BEACH BOARD OF COMMISSIONERS

### May 23th, 2017 – Agenda Report

---

**FROM:** Walter Pierce, Budget Director

**SUBJECT:** City's Banking/Financial Institutions Account Access

**BACKGROUND:** The City's Banking/Financial Institutions need Council approval (using the minutes as proof) in order to remove the former Director of Finance Vincent Tenaglia (who resigned on April 17, 2017) from access to account information. Additionally, Council approval is needed to have Patrick Cade (Accounting Manager) added to have account access to all of the City's Banking/Financial Institutions account information in place of Vincent Tenaglia.

Some of Patrick Cade's access to Banking/Financial account information will change upon Council approval of a Director of Finance/Treasurer position.

**BUDGETARY** N/A  
**IMPACT:**

---

**RECOMMENDED** N/A  
**BY STAFF:**

**ATTACHMENT(S):**



## MADEIRA BEACH BOARD OF COMMISSIONERS

### May 23th, 2017 – Agenda Report

---

<b><u>FROM:</u></b>	Walter Pierce, Budget Director
<b><u>SUBJECT:</u></b>	Contract Approval and Procurement Authority.
<b><u>BACKGROUND:</u></b>	<p>The City Manager has Contract approval authority and authority to approve reports. The City Manager also has Procurement authority which includes approving purchases that are \$15,000 or less. Currently we are facing a delay in getting these type of approvals.</p> <p>Our attorney has recommended that if the current situation is going to continue, that the Mayor be given approval by Council to have the same approval authority as the City Manager. I would refer to the City Attorney to elaborate on this issue and any further recommendations</p> <p>This agenda item will not be needed if we are to appoint an Acting City Manager</p>
<b><u>BUDGETARY IMPACT:</u></b>	N/A

---

<b><u>RECOMMENDED BY STAFF:</u></b>	N/A
<b><u>ATTACHMENT(S):</u></b>	