



MEMORANDUM

TO: Hon. Mayor and Board of City Commissioners

FROM: Jonathan Evans, City Manager

DATE: March 29, 2018

RE: **Upcoming Training (April 5th, April 6th & April 16th)**

Background Information

The City of Madeira Beach in collaboration with Florida Institute of Government will be hosting a two-day retreat with the Board of City Commissioners and the Executive Management Team, from April 5, through April 6. This all-day retreat will allow for the elected body, and staff to identify and establish a citywide vision, mission and organizational values, as well as create and review goals, objectives and other ways to improve its organizational success.

This training will set the course for a new fiscal year, and your participation and involvement is strongly encouraged, as we need your input and direction. The City has secured some additional trainings that are slated to take place on April 16, 2018. The Florida League of Cities ("FLC") – FLC University, will provide training. The topics are as follows:

- Historic overview of municipal charters in Florida
- Key Parts to a Charter Review
- Comparison of Municipal information
- Creating and maintaining a culture of ethics in the workplace
- Florida's ethics and sunshine laws: A quick review

These topics are extremely vital in setting the course for the agency, both now and in the future; we are also encouraging members of the public to attend the sessions, as they will receive valuable information that will undoubtedly assist them in gaining a better knowledge and understanding of public governance.

Attachment(s):

- Training Agenda(s)





**THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE**

AGENDA

**FLORIDA INSTITUTE OF GOVERNMENT
TRAINING: STRATEGIC PLANNING**

The Florida League of Cities will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City

Business listed at the time indicated below.

8:30 A.M.

THURSDAY, APRIL 5, 2018

COMMISSION CHAMBERS

THE PUBLIC ARE ENCOURAGED TO ATTEND

8:30AM-

A. REFRESHMENTS

9:00AM – 12:00PM

B. WELCOME AND INTRODUCTIONS

C. DEVELOPMENT OF VISION

D. IDENTIFICATION OF ORGANIZATIONAL VALUES

12:00PM – 12:30PM

LUNCH

12:30PM – 4:30PM

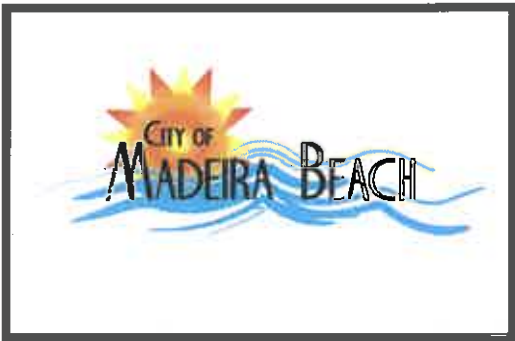
E. VALUE STATEMENTS

F. DEVELOPMENT OF MISSION

4:30PM

ADJORNMENT

One or more Elected or Appointed Officials may be in attendance.



**THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE**

AGENDA

**FLORIDA INSTITUTE OF GOVERNMENT
TRAINING: STRATEGIC PLANNING**

The Florida League of Cities will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City

Business listed at the time indicated below.

8:30 A.M.

FRIDAY, APRIL 6, 2018

COMMISSION CHAMBERS

THE PUBLIC ARE ENCOURAGED TO ATTEND

8:30AM-

A. REFRESHMENTS

9:00AM – 12:00PM

B. CONFIRMATION OF VISION, VALUES, MISSION

C. REVIEW GOALS AND OBJECTIVES

12:00PM – 12:30PM

LUNCH

12:30PM – 4:30PM

D. CHARACTERISTICS OF A HIGHLY EFFECTIVE COMMISSION

E. GOVERNANCE ISSUES

F. CONSENSUS BUILDING

G. IMPROVING PERFORMANCE

4:30PM-

ADJORNMENT

One or more Elected or Appointed Officials may be in attendance.



**THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE**

AGENDA

**FLORIDA LEAGUE OF CITIES
TRAINING: CHARTER, WORKPLACE ETHICS,
SUNSHINE LAW**

The Florida League of Cities will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

9:30 A.M.

MONDAY, APRIL 16, 2018

COMMISSION CHAMBERS

THE PUBLIC ARE ENCOURAGED TO ATTEND

9:30AM – 11:00AM

- A. HISTORIC OVERVIEW OF MUNICIPAL CHARTERS IN FLORIDA – LYNN TIPTON**
- B. KEY PARTS TO A CHARTER REVIEW – LYNN TIPTON**
- C. COMPARISON OF MUNICIPAL INFORMATION – LYNN TIPTON**

11:00AM – 11:15PM

BREAK AND RE-SET FOR NEXT SESSION

11:15AM – 12:15PM

LUNCH AND NETWORKING

12:15PM – 1:45PM

- D. CREATING AND MAINTAINING A CULTURE OF ETHICS IN THE WORKPLACE- (90 MINUTES) SCOTT PAINE**

1:45PM – 2:00PM

BREAK

2:00PM – 3:30PM

- E. FLORIDA'S ETHICS AND SUNSHINE LAWS: A QUICK REVIEW (90 MINUTES) – SCOTT PAINE AND LYNN TIPTON**

3:30 – FINISH

One or more Elected or Appointed Officials may be in attendance.