



**THE CITY OF MADEIRA BEACH, FLORIDA  
PUBLIC NOTICE**

**BUDGET REVIEW COMMITTEE  
MEETING AGENDA**

The Budget Review Committee of the City of Madeira Beach, Florida will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

**1:00 P.M.**

**WEDNESDAY, APRIL 18, 2018**

**COMMISSION CHAMBERS**

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES: 03-07-2018 and 03-26-2018**
- 3. APPOINTMENT: Chair and Vice-Chair**
- 4. INFORMATION FROM DIRECTOR OF FINANCE**
- 5. FEE SCHEDULE**
- 6. PUBLIC COMMENT**  
*Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your comments to three (3) minutes.*
- 7. ADJOURNMENT**

**One or more elected or appointed officials may be in attendance.**

Any person who decides to appeal any decision of the Budget Review Committee with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the City Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-391-9951 or fax a written request to 727-399-1131. One or more Board of Commissioners could be in attendance at the meeting.

**Posted April 12, 2018**

**Minutes**  
**Budget Review Committee**  
Wednesday, March 07, 2018  
City of Madeira Beach City Hall: Commission Chambers  
300 Municipal Drive Madeira Beach, FL 33708

The meeting was called to order at 3:03 p.m.

1. Roll Call - Called by Andrea Gamble, Deputy Clerk (City Clerk's Office)  
Since Deby Weinstein became Commissioner for District 1, Deby has resigned from the Budget Review Committee – Deby was the Vice Chairperson for this board – Doreen Moore is happy to become a full member. At the next meeting the board will have to select a vice Chair Person.

**Members Present:**

- Deby Weinstein - YES
- Marvin Merrill - YES
- Tom Edwards - YES
- John Hendricks - YES
- June Mohns – YES
- Doreen Moore (Alternate 1) – YES

**Staff Present:**

- Walter Pierce, Finance Director
- Andrea Gamble, Deputy Clerk
- Dave Marsicano, Public Works/Marina Director
- Frank DeSantis, Building Official
- Linda Portal, Planning & Zoning Director
- Jay Hatch, Parks & Recreation Director

City Manager Jonathan Evans explained the draft fee schedule will remain in place until the Board of Commissioners can review the changes. The Department heads were present at the meeting to answer any questions and concerns the Budget Committee had. The Budget Committee had no concerns with the procedure.

**2. APPROVAL OF MINUTES: March 7, 2018**

Tom Edwards made a motion to approve the minutes, seconded by Doreen Moore.  
Motion carried.

June Mohns had changes to the minutes of March 7, 2018. Tom Edwards made a motion to accept these changes, seconded by Doreen Moore. Motion carried.

**3. INFORMATION FROM DIRECTOR OF FINANCE**

There was no information from the Finance Director

#### **4. FEE SCHEDULE**

Each Department head went through all their changes to the fee schedule with the Board, the Board had questions for each department, which were answered. Linda Portal, Planning & Zoning will be going through her department's changes on Monday 26, 2018, at 3:30pm.

#### **5. PUBLIC COMMENT**

There was no public comment.

Monday, March 26, 2018 3:30 p.m. in the Commission Chambers at City of Madeira Beach (300 Municipal Drive Madeira Beach, FL 330708

Marvin Merrill submitted his resignation to the Budget Review Committee.

#### **7. ADJOURNMENT 5:55 p.m. Adjournment**

---

Marvin Merrill, Chair

---

Andrea Gamble, Deputy Clerk

**Minutes**  
**Budget Review Committee**

Monday, March 26, 2018

City of Madeira Beach Hall: Commission Chambers  
300 Municipal Drive Madeira Beach, FL 33708

The meeting was called to order at: 3:40 pm

1. Roll call – Called by Lacy Lafave, Executive Assistant to City Manager  
As indicated in the March 7, 2018 minutes, Deby Weinstein has become Commissioner for District 1. Additionally Marvin Merrill also indicated that he would need to resign from the Committee due to limited time in Madeira Beach. So, at the next Budget Meeting, a new Chairperson and Vice Chairperson would need to be selected.

**Members Present:**

- Doreen Moore (Alternate) – YES
- Tom Edwards – YES
- June Mohns – YES

Newly Elect Commissioner Deby Weinstein present as a resident

**Staff Present:**

- Jonathan Evans, City Manager
- Walter Pierce, Finance Director
- Linda Portal, Planning & Zoning Director
- 

2. **APPROVAL OF MINUTES:** none to approve
3. **INFORMATION FROM DIRECTOR OF FINANCE**

There was no information from the Finance Director

4. **FEE SCHEDULE**

Note: This meeting was a continuation to the Budget Committee meeting held on March 7, 2018 where changes to the Fee Schedule was discussed. The Community Development Department was the only Department that did not get a chance to mention their Recommended changes.

Linda Portal explained the fee schedule as it related to the Community Development Department. Linda indicated that the title of this department may change to Development Services to better reflect the services that the department provides. Linda indicated that the only fee now being charged relating to her department was \$300.00 for site plan review. She explained that there are now fees contained in the

Fee Schedule for staff time for planning services. She went into detail on a new tracking system based upon the size of the project (etc. major or minor). Increased Fees were included for: Special Magistrate Hearings (i.e. Zoning variances from \$350 to \$450.00; Alcoholic Beverage Permit from \$300 to \$500; Under Land Use Amendment from \$1,500 to \$2,000; and Rezoning from \$1,000 to \$1,500.00 to mention a few.

**5. PUBLIC COMMENT**

There was no public comment

**6. MOTION**

The Motion was made for the Budget committee to recommend approval of these changes to the Fee Schedule.

**7. ADJOURNMENT 5:15 p.m. Adjournment**

No date/time was indicated for the next meeting.

---

Walter Pierce, Director of Finance