



<b>Job Title:</b>	<b>Recreation Bus Driver – Part Time</b>		
<b>Department/Group:</b>	Recreation Department	<b>Supervisor:</b>	Recreation Director
<b>Location:</b>	Madeira Beach City Hall 300 Municipal Drive Madeira Beach, FL 33708		
<b>Level/Salary Range:</b>	\$9.50 – \$12.00/hr.	<b>Position Type:</b>	Part-Time
<b>HR Contact:</b>	HR Coordinator	<b>Date Posted:</b>	June 1, 2018
<b>External Posting URL:</b>	www.madeirabeachfl.gov	<b>Posting Expires:</b>	Open until filled
<b>Applications Accepted By:</b>			
<b>FAX OR E-MAIL:</b> (727) 399-1131 OR <a href="mailto:humanresources@madeirabeachfl.gov">humanresources@madeirabeachfl.gov</a>  <b>Subject Line:</b> Recreation Bus Driver <b>Attention:</b> Human Resources – Recruiting		<b>MAIL:</b> City of Madeira Beach 300 Municipal Drive Madeira Beach, FL 33708	
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES:</b> <ul style="list-style-type: none"> <li>• Providing transportation for Recreation Department to and from schools, events, social outings.</li> <li>• Regular hours are between 20 - 25 per week but are usually increased in summer months for camps.</li> <li>• Valid Florida Driver’s License, with current Class B CDL required. Able to work flexible hours, including days, evenings, weekends and possibly some holiday may be required.</li> <li>• Working knowledge of safe precautions and first aid.</li> <li>• Must have or be able to obtain CPR certification within 60 days.</li> <li>• Maintaining a clean and safe recreation area, including the bus which is being operated</li> <li>• Other similar duties as assigned.</li> </ul>			
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS:</b> <ul style="list-style-type: none"> <li>• Valid Florida Driver's License. Possession of current Class B - CDL Florida Driver's License required. Air Brake and Passenger Endorsements preferred.</li> <li>• Graduation from High School or GED equivalent; course work in early childhood education/recreation or teaching preferred.</li> <li>• Previous experience with recreation or childcare preferred.</li> <li>• Able to work flexible part-time hours, including days, evenings, weekends, and holidays and occasional overtime as required.</li> <li>• Working knowledge of safety precautions and first aid.</li> <li>• Must have or able to get CPR certification within 60 days.</li> </ul>			
<b>ADA COMPLIANCE:</b> The City of Madeira Beach, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, and will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
<i>The statements noted above are intended to describe the general nature and level of work being performed and are not to be construed as a comprehensive list of responsibilities, duties and skills required. These statements are subject to change at the discretion of the employer.</i>			