

Minutes
Charter Review Committee
Wednesday, March 14, 2018; 10:00 a.m.
City of Madeira Beach City Hall: Shades Conference Room
300 Municipal Drive Madeira Beach, FL 33708

The Charter Review Committee meeting was called to order by Chair Doreen Moore at 10:03 a.m.

Staff members present: Clara VanBlargan, City Clerk; Andrea Gamble, Deputy Clerk; Miranda Borchardt, Communications Specialists.

1. Roll Call

The City Clerk called the roll and the following members were present:

- Paul Tilka
- June Mohns
- Gerri Clyatt
- Doreen Moore

2. Information from City Clerk

- An attorney will be added to the board to give legal advice as moving forward in the process.
- A charter workshop is being scheduled with Florida League of Cities to take place in early April.

3. Questions/Comments by Committee Members including the following

- Charters from similar Cities have been researched.
- Committee members should submit items that are important to prioritize to the City Clerk.
- Deadline would be June for anything that would be on the ballot for November. Suggested changes are likely to go on the following election in March.
- Workshop would also be held with the Commission for their input.
- Technology needs to be considered in the charter.
- City employee policy handbook will be handled by Civil Service Commission.
- How will communication be handled with regards to how the public will be educated on suggested changes to the charter?

The City Clerk explained the following:

- Districts should be equally represented on the committee boards.
- Facilitator conducting the training could explain how to review the charter.
- Committee will submit suggestions to the Commission proposed as an ordinance. The Commission will then vote on recommended changes. Finally, the charter revisions will be

put on the ballot as separate amendments. If the amendments pass it will then result in a revision of the charter.

- Education to public will be guided by Florida League of Cities. City staff will help with this.
- Changes made will take effect at a later date.

4. Information from City Manager

- Charter committee will be supported by an attorney and Florida League of Cities training. This will ease the process.
- The Commission needs to provide direction for the committee to review certain sections and in what order of priority.
- Once sections have been chosen by Commission, staff will review and present findings to the committee.

5. Vote

June Mohns motioned that the committee seek direction on which sections and initiatives the Commission would like the committee to review. Paul Tilka seconded. All in favor, none opposed. This will be placed on the April 10th regular meeting for Commission review.

6. Meeting Schedule

The Committee consented to scheduling the next meeting after the April Charter training.

7. Distribution of charters to be reviewed by committee.

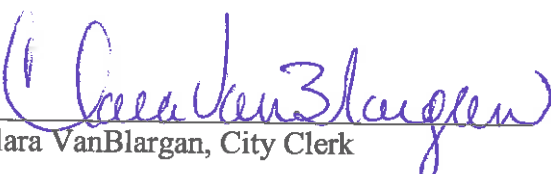
The City Clerk distributed a notebook with a copy of various Florida city charters including the City of Madeira Beach.

8. Public Comment

No members of the public were present at the meeting.

Paul Tilka made a motion to adjourn the meeting, June Mohns seconded the motion, all were in favor.

The meeting was adjourned at approximately 10:51 a.m.


Clara VanBlargen, City Clerk


Dorreen Moore, Chair