

A Workshop Agenda Setting Meeting of the City of Madeira Beach Board of Commissioners was held at 5:45 p.m. on April 10, 2018 in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida. Mayor Black called the meeting to order.

MEMBERS PRESENT: Maggi Black, Mayor
John Douthirt, Vice-Mayor
Terry Lister, Commissioner
Nancy Hodges, Commissioner
Nancy Oakley, Commissioner

CITY STAFF PRESENT: Jonathan Evans, City Manager
Ralf Brookes, City Attorney
Clara VanBlargan, City Clerk

A. CALL TO ORDER

The Mayor called the meeting to order at approximately 5:45 p.m.

B. ROLL CALL

The City Clerk called the roll.

C. WORKSHOP AGENDA SETTING MEETING

The following agenda items are listed on the April 10, 2018 Workshop Agenda Setting Meeting:

- A. Pavement Management Update** – *Dave Marsicano, Public Works/Marina Director*
- B. 137th Avenue Project Update** – *Dave Marsicano, Director of Marina and Public Works Director; Steve Tarte, CPWG*
- C. Water Taxi Agreement Update** – *City Manager Jonathan Evans; Dave Marsicano, Public Works/Marina Director*
- D. Waste Connections Recycle Discussion** – *City Manager Jonathan Evans; Dave Marsicano, Public Works/Marina Director; Walter Pierce, Finance Director; Ian Boyle, Waste Connections*
- E. Amendment to Non-Conforming Structures Ordinance** – *Linda Portal, Planning Director*
- F. Fees Ordinance Final Review** – *City Manager Jonathan Evans; Linda Portal, Planning Director*
- G. Proposed Amendment to Sign Ordinance** – *Linda Portal, Planning Director*
- H. Madeira Beach Barks & Brews** – *Jay Hatch, Recreation Director*

Mayor Black said there is a draft already prepared for the workshop meeting and asked if any of those items needed to be discussed. The City Manager explained that in previous discussions with the Board some of the items listed are already proffered by the Board, staff is needing more discussion on some, and some are just informational because they have already been addressed. There are times that staff can provide very quick updates and by a memorandum addressing concerns the Board has. On the draft agenda there are items listed that we need policy direction from the Board on how to proceed so

we can put forward a public policy recommendation for the Board to consider. We are trying to keep the workshop agenda between four and seven items. Some items are time sensitive and others are going to be part of the budget process. These items have not fallen off the radar and staff are going to address them as part of a staff report we are going to provide at the end of some of our Board meetings.

- Mayor Black asked the status of the Kiosk and the City Manager explained that he is currently working on an RFP and he will provide the Board with a draft document that is going to be distributed to address some of the Board's concerns. Improvements are being made to make sure the structure will be ADA compliant.
- Mayor Black asked about the art contest item and the City Manager said it will be addressed in a staff report. Commissioner Oakley said the art contest doesn't need to be addressed until July or August because the City will be hosting the event. Treasure Island is doing theirs in the spring.
- Commissioner Lister said there are two parking spots in the Kings parking lot that belong to the City of Madeira Beach and the signs there get knocked down sometimes. If we can move our designated spot, we would not lose them all the time. If we don't make sure those signs stay up, we will lose those spots over time.
- Commissioner Hodges said residents have asked her about meeting times. We might want to think about changing the times to make it more convenient for people to attend the meetings. The City Manager said that could be addressed when modifying the BOC Policy and Procedures Manual.
- The Mayor asked about the yearly calendar. The City Manager said he had a conversation with the City's IT people about overhauling the City's website. As part of the workshop a communications plan and a marketing plan was discussed, and staff is looking to incorporate that kind of document into the fold of things that we put out because that has been challenging in the past. There are events happening in various areas and we need a calendar showing those type events along with City Commission meetings. The City Clerk is working on a calendar that will show Board meetings and when agenda packets are going out etc. Those calendars will be distributed to make people aware of what is going on in our community.
- Vice-Mayor Douthirt said FDOT recently conducted a traffic study and he would like to have that added for discussion.
- Vice-Mayor Douthirt said he would like discussed the possibility of a land use attorney. The City Manager said that is in the process already. The City Attorney provided some names of land use attorneys and he would like to work with the Planning Director and the City Attorney to short list a couple of the prospective individuals to assist us in some of the things we have going on. We can discuss that at a workshop or staff can get that individual on Board, so they can begin some of the work that we are asking them to do such as looking at some of the development agreements and some of the proposals that we have in front of us related to development on the town center side and on the future development side.
- The City Manager said FDOT traffic study can be provided as part of a staff report or discussed at a workshop. The workshop on April 24th will be intense. Staff will be requesting the scheduling of another workshop to be held in the first part of May to talk about a perspective development that is coming over at John's Pass. The Board's perspective and comments are needed on that project before moving on to the application side. They will be requesting to enter into a PD with the City or a development agreement, so the Board can see where things are in the hopper and not falling off the radar. We are trying to prioritize them.

D. ADJOURNMENT

There being no further discussion, the Mayor adjourned the meeting at approximately 5:57 p.m.



Maggi Black, Mayor

ATTEST:



Clara VanBlargan, MMC, MSM, City Clerk

